



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 – 0461

To : Assistant Schools Division Superintendent
 Chief of Curriculum Implementation Division (CID)
 Chief of Schools Governance and Operations Division (SGOD)
 Public Schools District Supervisors
 Principals/School Heads
 All Concerned

Subject : **TROOP LEADERSHIP COURSE FOR UNTRAINED TEACHERS**

Date : August 6, 2025

Attached is the Girl Scout of the Philippines (GSP) Circular No. 2, FY 2025-2026 re: **TROOP LEADERSHIP COURSE** for untrained/newly hired female teachers on **August 21-24, 2025** (Thursday-Sunday) at Alano Regional Program and Training Center, Toril, Davao City.

Registration is **P3,300.00** for training materials, certificates, 9 meals and snacks.

Participants are entitled to service credits (DO No.13, s. 2024) and Compensatory Overtime Credits (CSC-DBM Joint Circular no. 04 and 2A, s. 2005) for services rendered during Saturdays, Sundays and Holidays.

Travel and other expenses incurred from the activity shall be charged against Local Funds, subject to the existing accounting and auditing rules and regulations.

For immediate dissemination to all concerned.


JINKY B. BIRMAN PhD., CESO VI
 Schools Division Superintendent

RELEASED

AUG 07 2025

RECORDS SECTION, SDO PANABO CITY
BY 

Enclosed: As stated.
CID/je/iep



Schools Division of Panabo City
 City Hall Compound, Panabo City
 Tel. No. (084) 823-1469
 Email: panabocity.division@deped.gov.ph





GIRL SCOUTS OF THE PHILIPPINES

Eastern Mindanao Region

Davao del Norte Girl Scout Council
(Davao de Oro and Davao del Norte)

Tagum City

Division of Panabo City
RECORDS SECTION

RECEIVED
09 AUG 2025
4:30

Circular No. 2

F.Y. 2025-2026

TO : DISTRICT COMMISSIONERS, DISTRICT FIELD ADVISORS, SECONDARY SCHOOL GS COORDINATORS, PRIVATE/PUBLIC SCHOOL PRINCIPALS AND DISTRICT CHAIRPERSONS

FROM : COMMISSIONER ON TRAINING

RE : TROOP LEADERSHIP COURSE

DATE : July 30, 2025

Greetings of Girl Scouting!

This is to inform you that the schedule for **TROOP LEADERSHIP COURSE** will be on **August 21-24, 2025 (Thursday-Sunday)** at **Alano Regional Program and Training Center, Toril Davao City.**

For particulars of this training event, herewith are the details:

1. Participants : Untrained/Prospective Troop Leaders
2. Time Schedule :
 - August 21, 2025
 - 1:00 pm- Arrival / Registration
 - 3:00 pm- Opening Ceremony
 - 5:00 pm- Training Proper
 - August 22, 2025
 - Continuation of the Training
 - August 23, 2025
 - Continuation of the Training
 - August 24, 2025
 - 8:00 am- Closing Ceremony
 - 12:00 nn- Departure
3. Registration : P 3,300.00 (Training Materials, Certificate, 9 meals and snacks)
4. Meal Schedule :
 - Afternoon Snack on August 21, 2025
 - Last Meal Lunch of August 24, 2025
5. Things to Bring
 - Official GS Uniform
 - Alternate Uniform
 - Personal Medicine
 - Black Shoes & Sneaker
 - Physical Fitness attire
 - Jersey with Family name at the back
 - Other Personal Effects
 - Tumblers
 - Toiletries
 - Anything Fuchsia
 - All White
 - 60's or 70's Attire

Please Confirm on or before August 17, 2025 for us to know the expected number of participants so that the food and material preparation can be earlier facilitated. Should you have some queries, please call the Council Office anytime through mobile numbers 09700310028 or 09485966657.

May we also request those Leaders and Trainers attending this training be given COC/ Service Credits upon presentation of Certificate of Appearance and Daily Time Record.

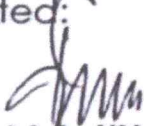
We are encouraging all districts and secondary schools to send participants in this worthwhile training.

Thank you and God bless.



AILEEN D. MENCIDOR
Commissioner on Training


RHEA P. MAZO
Council Executive

Noted: `


ALMA L. UY, RN, MBA
GSP Council President

Approved by:


JINKY B. FIRMAN, CESO VI
Schools Division Superintendent
Division of Panabo City