



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2025 – 0460

To : Assistant Schools Division Superintendent  
Chief of Curriculum Implementation Division (CID)  
Chief of Schools Governance and Operations Division (SGOD)  
Public Schools District Supervisors  
Principals/School Heads  
All Concerned

Subject : **SCHEDULE OF MONTHLY MEETING FOR FIELD ADVISER,  
SECONDARY COORDINATORS, TRAINERS AND ASSISTING  
TRAINERS (FASECTA)**

Date : August 6, 2025

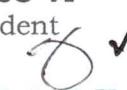
Attached is the letter from Ms. Rhea P. Mazo, Council Executive of the Girl Scout of the Philippines (GSP) on the scheduled monthly meeting of Field Adviser, Secondary Coordinators, Trainers and Assisting Trainers (FASECTA).

Participants are entitled to service credits (DO No.13, s. 2024) and Compensatory Overtime Credits (CSC-DBM Joint Circular no. 04 and 2A, s. 2005) for services rendered during Saturdays, Sundays and Holidays.

Travel and other expenses incurred from the activity shall be charged against Local Funds, subject to the existing accounting and auditing rules and regulations.

For immediate dissemination to all concerned.

  
**JINKY B. FIRMAN PhD., CESO VI**  
Schools Division Superintendent

  
**RELEASED**

  
**AUG 07 2025**

RECORDS SECTION SDO PANABO CITY  
BY 

Enclosed: As stated.  
CID/jey/iep



Schools Division of Panabo City  
City Hall Compound, Panabo City  
Tel. No. (084) 823-1469  
Email: panabocity.division@deped.gov.ph

**DepEd Panabo:**  
**Empowering Champions in Education**  
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**JINKY B. FIRMAN, CESO VI**  
Schools Division Superintendent  
Division of Panabo City

DefED Division of Education CITY  
RECORDED 24 JUL 2025  
RECEIVED 24 JUL 2025  
SSES

Dear Maam,

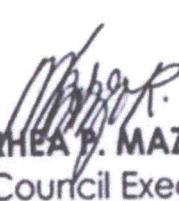
Warmest Greetings!

We would like to inform your good office that the Field Adviser, Secondary Coordinators, Trainers and Assisting Trainers (FASECTA) of GSP Davao del Norte Council have scheduled its Monthly Meeting on the following dates:

August 9, 2025 (Saturday)  
September 13-14, 2025 (Saturday-Sunday)  
October 11, 2025 (Saturday)  
November 8, 2025 (Saturday)  
January 10, 2025 (Saturday)  
February 7, 2025 (Saturday)  
March 14, 2025 (Saturday)  
April 11, 2025 (Saturday)  
May 9, 2025 (Saturday)  
June 13, 2025 (Saturday)

In this connection, we humbly request those leaders attending this meeting be given Service Credit/ COC upon presentation of Certificate of Appearance and Daily Time Record.

Thank you so much in anticipation of your approval to our request.

  
**RHEA P. MAZO**  
Council Executive

Noted: 

  
**ALMA L. UY, RN, MBA**  
GSP Council President

Approved by:

  
**JINKY B. FIRMAN, CESO VI**