



0825/06/07

Republic of the Philippines

## Department of Education

REGION XI

SCHOOLS DIVISION OF PANABO CITY

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### Office of the Schools Division Superintendent

#### DIVISION MEMORANDUM

CID-2025-0458

To : Assistant Schools Division Superintendent  
Chief of Curriculum Implementation Division (CID)  
Chief of School Governance & Operations Division (SGOD)  
Division Information Officer  
School Heads  
Nanyo Central Elementary School  
Rodrigo D. Mabitad Sr. Elementary School  
Desiderio F. Dalisay Sr. National High School  
Mabunao National High School  
Quezon National High School  
Sindaton National High School

Subject: **PLANNING CONFERENCE FOR SOTEO GROUP OF COMPANIES, INC. 15 YEARS ANNIVERSARY FEEDING PROGRAM**

Date : August 5, 2025

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Please be informed that a **Planning Conference** will be conducted today, **August 5, 2025, at 2:00 PM**, at **Rodrigo D. Mabitad Sr. Elementary School, Malitbog, Panabo City**, for the **School Heads of the beneficiary schools of the feeding program of the Sotelo Group of Companies, Inc.**

This activity is in preparation for the **15th Anniversary Celebration** of the organization, **“Sotelo: Sustaining Lives, Shaping Tomorrows—15 Years of Commitment to Healthy Beginnings and Bright Futures,”** which will be held on **August 28, 2025.**

Your participation and valuable inputs during the planning session are crucial to the successful implementation and celebration of this milestone. Please come prepared with data, insights, and recommendations related to the ongoing feeding program in your respective schools.

Travel and other necessary expenses for this activity shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.

Dissemination and compliance of this memorandum is desired.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

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BY \_\_\_\_\_