



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-0458

To : Assistant Schools Division Superintendent
 Chief of Curriculum Implementation Division (CID)
 Chief of School Governance & Operations Division (SGOD)
 Division Information Officer
 School Heads
 Nanyo Central Elementary School
 Rodrigo D. Mabitad Sr. Elementary School
 Desiderio F. Dalisay Sr. National High School
 Mabunao National High School
 Quezon National High School
 Sindaton National High School

Subject: **PLANNING CONFERENCE FOR SOTELO GROUP OF COMPANIES, INC. 15 YEARS ANNIVERSARY FEEDING PROGRAM**

Date : August 5, 2025

Please be informed that a **Planning Conference** will be conducted today, **August 5, 2025, at 2:00 PM**, at **Rodrigo D. Mabitad Sr. Elementary School, Malitbog, Panabo City**, for the **School Heads of the beneficiary schools of the feeding program of the Sotelo Group of Companies, Inc.**

This activity is in preparation for the **15th Anniversary Celebration** of the organization, **"Sotelo: Sustaining Lives, Shaping Tomorrows—15 Years of Commitment to Healthy Beginnings and Bright Futures,"** which will be held on **August 28, 2025**.

Your participation and valuable inputs during the planning session are crucial to the successful implementation and celebration of this milestone. Please come prepared with data, insights, and recommendations related to the ongoing feeding program in your respective schools.

Travel and other necessary expenses for this activity shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.

Dissemination and compliance of this memorandum is desired.

JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent

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AUG 05 2025



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