



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025-0456

To : Asst. Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
All Concerned

Subject : **ATTENDANCE TO THE WORKSHOP ON THE MANAGEMENT OF ASSESSMENT TOOLS FOR KINDERGARTEN KEY IMPLEMENTERS**

Date : August 4, 2025

Attached is Memorandum re: **Attendance to the Workshop on the Management of Assessment Tools for Kindergarten Key Implementation** on August 6-8, 2025 at Ecotech Center, Lahug, Cebu City.

**IRYHN E. PETALCORIN**, Public Schools District Supervisor, is hereby directed to participate in the activity.

Travel and other incidental expenses relative to the participation to this meeting shall be charged against Division/ School MO~~E~~ or any local funds, all subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN PhD., CESO VI**  
Schools Division Superintendent

  
**RELEASED**

  
**AUG 05 2025**

Enclosed: As stated.  
CID/jey/ roe

RECORDS SECTION SDO PANABO CITY  
BY 

**DepEd Panabo:**  
**Empowering Champions in Education**  
through Journeying, Blending and Fostering commitment in providing quality education, MATATAG for all.



Schools Division of Panabo City  
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**CHAMPION**  
**Panabo ONE**



Republic of the Philippines  
Department of Education  
DAVAO REGION

August 1, 2025

REGIONAL MEMORANDUM  
CLMD-2025-417

ATTENDANCE TO THE WORKSHOP ON THE MANAGEMENT OF ASSESSMENT  
TOOLS FOR KINDERGARTEN KEY IMPLEMENTERS

To: Assistant Regional Director  
Schools Division Superintendents  
Chief Education Supervisor, CLMD

1. Relative to Unnumbered Memorandum DM-CT-2025: Workshop on the Management of Assessment Tools for Kindergarten Key Implementers on August 6-8, 2025 at Ecotech Center, Lahug, Cebu City, this Office advises the personnel listed in the enclosure to attend the activity.
2. Participants are requested to accomplish the online registration through the link provided for Mindanao: <https://tinyurl.com/RegistrationMindanao> not later than August 2, 2025.
3. Board and lodging, supplies, and materials will be charged to the 2024 Continuing BEC Funds. Transportation and incidental expenses incurred before or after the event may be charged to downloaded funds from 2025 Program Support Funds (PSF), or regional/division funds, subject to standard accounting and auditing rules and regulations.
4. Other details of the activity are in the enclosed memorandum.
5. Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO  
Director IV

Encl.: As stated  
ROC8/msa



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Republic of the Philippines  
Department of Education  
DAVAO REGION

**Enclosure: PARTICIPANTS TO THE WORKSHOP ON THE MANAGEMENT OF ASSESSMENT TOOLS FOR KINDERGARTEN KEY IMPLEMENTERS**

ACTIVITIES	Date	Venue	PARTICIPANTS
Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	August 6-8, 2025	ECOTECH Center, Lahug, Cebu City	Michael S. Añoda EPS, CLMD
			Iryhn E. Petalcorin PSDS, Panabo City
			Luis Culaba EPS, Davao Oriental
			Rovelyn M. Moreno EPS, Davao del Sur
			Zandria M. Sy EPS, Digos City
			Leah B. Fariolen EPS, Mati City
			Amelie A. Ihalas EPS, Tagum City
			Janete B. Esteban EPS, Davao City
			Andy P. Cabodoc EPS, Davao de Oro
			Adones Layaguin EPS, Davao del Norte
			Jonathan C. Araneta EPS, Davao Occidental
			Ritchelle D. Guimte EPS, IGACOS



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**OM-CT-2025**

FOR : **ATTY. FATIMA LIPP D. PANONTONGAN**  
Undersecretary

FROM : **CARMELA C. ORACION**  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **REQUEST FOR CLEARANCE OF THE DRAFT MEMORANDUM  
TO BE SIGNED BY THE ABOVE-SIGNED UNDERSECRETARY,  
TITLED "KINDERGARTEN ACTIVITIES FOR FISCAL YEAR  
2025 LODGED AT THE BUREAU OF LEARNING DELIVERY-  
TEACHING AND LEARNING DIVISION (CHARGED UNDER  
2024 BEC CONTINUING FUNDS) WITH ATC-FA-2025-CO-  
00160"**

DATE : **July 4, 2025**

The Department of Education (DepEd), through the Bureau of Learning Delivery (BLD), will conduct the Kindergarten Activities for Fiscal Year 2025, specifically the **Workshop the Management of Assessment Tools for Kindergarten Key Implementers in four (4) batches**. The initiative is aligned with the Five-Point Education Agenda, which aims to ensure the availability of quality-assured teaching, assessment, and learning resources to enhance teacher performance and effectiveness.

In compliance with the DepEd Memorandum No. 058, s. 2024, titled "Clearance of Issuances with the Office of the Secretary," this Office submits the attached draft Department Memorandum titled "Conduct of Kindergarten Activities for Fiscal Year 2025 lodged at the Bureau of Learning Delivery-Teaching and Learning Division (charged under 2024 BEC Continuing Funds) with ATC-FA-2025-CO-00160."

For your consideration.



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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2025-**

TO : **ALL REGIONAL DIRECTORS**  
Schools Division Superintendents  
Regional and Division Supervisors in-charge of Kindergarten

FROM : **CARMELA C. ORACION**  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **CONDUCT OF KINDERGARTEN ACTIVITIES FOR FISCAL  
YEAR 2025 LODGED AT THE BUREAU OF LEARNING  
DELIVERY-TEACHING AND LEARNING DIVISION (CHARGED  
UNDER 2024 BEC CONTINUING FUNDS) WITH ATC-FA-2025-  
CO-00160**

DATE : July 4, 2025

In line with the continued support for the Accelerating Universal Quality Kindergarten Learning Opportunities for All (AUniQKLO4A) Program, the Bureau of Learning Delivery - Teaching and Learning Division (BLD-TLD) will conduct Kindergarten related activities for Fiscal year (FY) 2025.

This initiative is aligned with the Five-Point Education Agenda, which aims to ensure the availability of quality-assured teaching, assessment, and learning resources to enhance teacher performance and effectiveness.

In this regard, the Office invites all Regional and Division Kindergarten Coordinators specially those who participated in the series of workshops on the Assessment Guide to serve as the official participants in the following batches:

Activity	Batch/ No. of Pax/Regions	Target Date	Venue
Workshop on the Management of Assessment Tools for Kindergarten Key Implementers in four (4) batches	Luzon 1 - 61 (I, II, III, CAR)	Aug. 13-15, 2025	Region VII ECOTECH Center
	Luzon 2 - 67 (NCR, IVA, IVB, V)	Sept. 3-5, 2025	Region VII ECOTECH Center
	Visayas - 58 (VI, VII, VIII, NIR)	Sept. 29 to Oct. 1, 2025	Region VII ECOTECH Center
	Mindanao - 58 (IX, X, XI, XII, CARAGA)	Aug. 6-8, 2025	Region VII ECOTECH Center

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Board and lodging, as well as supplies and materials for each participant, shall be charged against the 2024 Continuing BEC Funds. Transportation and other incidental expenses incurred a day before and after the last day of the activity shall be charged against the downloaded funds, the Program Support Funds (PSF) from the 2025 BEC Funds and/or through local (regional/division) funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

The first meal to be served is **AM snacks on the first day**, while the last meal is **PM snacks on the last day** of the activity.

Please refer to **Annex 1** for the matrix indicating the detailed number of writers/participants and **Annex 2** for the tentative program of activities.

For the confirmation of the official participants, kindly register through the link below:

- Luzon 1 – I, II, III, CAR - <https://tinyurl.com/RegistrationLuzon1>
- Luzon 2 - NCR, IVA, IVB, V - <https://tinyurl.com/RegistrationLuzon2>
- Visayas – VI, VII, VIII, NIR - <https://tinyurl.com/RegistrationVisayas>
- Mindanao-IX, X, XI, XII, CARAGA-<https://tinyurl.com/RegistrationMindanao>

For further information, please contact Ms. Emily A. Mallari, Supervising Education Program Specialist or her alternate Ms. Forcefina E. Frias, Senior Education Program Specialist of BLD-TLD through email address at [emily.mallari002@deped.gov.ph](mailto:emily.mallari002@deped.gov.ph) or [forcefina.frias@deped.gov.ph](mailto:forcefina.frias@deped.gov.ph) or contact 09366860629.

Copy furnished:

**MALCOLM S. GARMA**  
OIC - Undersecretary for Operations

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**Annex No. 1**

**Matrix on the detailed number of participants per Region/Division**

**Batch – Mindanao      Date: August 6-8, 2025**

Activity	Region	No. of Participants
1. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	IX	9
	X	15
	XI	12
	XII	9
	CARAGA	13
	<b>TOTAL</b>	<b>58</b>

**Batch – Luzon 1      Date: August 13-15, 2025**

Activity	Region	No. of Participants	Additional pax
			Principal/writers
2. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	I	15	1
	II	9	1. Zenaida Irene D. Osalvo 2. Salee E. Miguel
	III	22	1. Cindy J. Abesamis 2. Jennifer Ilagan
	CAR	9	1
	<b>TOTAL</b>	<b>55</b>	<b>6</b>

**Batch – Luzon 2      Date: September 3-5, 2025**

Activity	Region	No. of Participants	Additional pax
			writers
3. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	NCR	17	1. Florante D. Garcia
	CALABARZON	24	1
	MIMAROPA	8	1
	V	14	1
	<b>TOTAL</b>	<b>63</b>	<b>4</b>

**Batch – Visayas      Date: Sept 29 to Oct. 1, 2025**

Activity	Region	No. of Participants
4. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	VI	9
	VII	12
	VIII	14
	NIR	23
	<b>TOTAL</b>	<b>58</b>

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**Workshop on the Management of Assessment Tools for Kindergarten Key Implementers**  
 ECOTECH Center, Lahug, Cebu City August 6-8, 2025

**Matrix of Activities**

**Objective: To enhance the Kindergarten Key Implementers on the knowledge and skills on the developmentally appropriate assessment and evaluation tools.**

Time	Day 1 – August 6, 2025	Day 2 – August 7, 2025	Day 3 – Aug. 8, 2025
6:30-8:00	Continuation of Registration		
8:30-9:30	<b>Opening Program</b> <ul style="list-style-type: none"> <li>Direction Setting – Policies on Assessment - D.O. 47, s. 2016, DO 10, s. 2024</li> <li>Statement of Purpose; Workshop matrix</li> </ul>	<b>Session 4: Presentation of Part II – Classroom Assessment focusing on Literacy and Numeracy</b> <ul style="list-style-type: none"> <li>Ms. Marissa J. Pascual, Assistant Director, COLF</li> <li>Overview and guided practice on Assessing &amp; Scoring (using recording templates)           <ul style="list-style-type: none"> <li>Alphabet Knowledge</li> <li>Phonological Awareness</li> <li>Seriation</li> <li>Conservation</li> <li>Number and Numeration</li> </ul> </li> </ul>	<b>Management of Learning (Regions and Divisions)</b> <ul style="list-style-type: none"> <li>Guided Practice on the Progress Report           <ul style="list-style-type: none"> <li>Using the Rating Scale and Indicators</li> <li>Progress Report Template</li> <li>Making Qualitative/Descriptive Remarks</li> </ul> </li> </ul>
9:30-10:30	<b>Session 1: Presentation of the National Assessment Online Survey and Validation results</b> <ul style="list-style-type: none"> <li>Overview, Objectives, Processes, Findings and Recommendations</li> <li>Dr. Excelsa C. Tongson -UP-FLCD ECE experts</li> <li>BLD-TLD specialist – Validation results</li> </ul>		<b>Session 6</b> <ul style="list-style-type: none"> <li>Managing and Organizing Assessment and Evaluation Data (using different recording templates/digital tools)</li> </ul>
10:40- 12:00	<b>Session 2: Overview on the Content of Assessment Package – BLD-TLD Specialist</b> <ul style="list-style-type: none"> <li>Introduction, content of the assessment package: <b>Part 1, Part 2 and Part 3</b></li> <li>Types of Assessment (Recording) Templates</li> <li>Importance of Assessment to inform Teaching Practices</li> </ul>	<b>Continuation...</b> <ul style="list-style-type: none"> <li>Guided Practice on Mathematics Assessment (Thinking Skills)           <ul style="list-style-type: none"> <li>Identification (Attributes)</li> <li>Matching, Sorting, Grouping</li> <li>Portfolio and anecdotal records evaluation</li> </ul> </li> </ul>	<b>Session 7</b> <ul style="list-style-type: none"> <li>Reflective Practices in DAP-based Assessment as Inputs to Action Plan Development</li> </ul>
12:00-1:00			
1:00-5:00	<b>Session 3: Presentation of Part I –Phil. ECD Checklist</b> <ul style="list-style-type: none"> <li>Ms. Marissa J. Pascual, Assistant Director, COLF</li> <li>Overview, additional key features per domain</li> <li>Sample planning interventions</li> <li>Guided practice using summary templates</li> </ul>	<b>Session 5: Presentation of Part III – Kindergarten Progress Report</b> <ul style="list-style-type: none"> <li>Importance and its designed process links to Redesigned Competencies</li> <li>Discussions on the Structure, Rating and Indicators</li> </ul>	<b>Cont. of Session 7</b> <ul style="list-style-type: none"> <li>Group reporting</li> </ul>
Daily Group Tasks	<b>Feedback per Region on the content of Part I</b>	<b>Feedback per Region on the content of Part II</b>	<b>Closing Program</b>
Facilitator	BLD-TLD TWG Specialist	BLD-TLD TWG Specialist	<b>Domain 4: Developing Self and Others</b>
			<b>Feedback per Region on the content of Part III</b>
			<b>Overall Comments and Suggestions</b>
			<b>BLD-TLD TWG Specialist</b>

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