



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION ADVISORY
SGOD-2025-007
August 19, 2025

INVITATION FROM THE ASSOCIATION OF THE PHILIPPINE PRIVATE SCHOOL ADMINISTRATORS AND MENTORS FOR THE 13TH NATIONAL ADMINISTRATORS' AND MENTORS CONGRESS AT LEGASPI CITY

This advisory is for the information of the Assistant Schools Division Superintendent, Chiefs of the Schools Governance Operations Division and Curriculum Implementation Division, and all Private School Presidents and Administrators, an invitation from the Association of the Philippine Private School Administrators and Mentors for participation in the **13th National Administrators' and Mentors Congress on September 25-27, 2025, at the Vela Hotel, Legaspi City**. With this, all interested Private Schools are invited to join.

For your information and dissemination.

For and in behalf of the Schools Division Superintendent:

JANWARIO E. YAMOTA
 Chief Education Supervisor – Curriculum Implementation Division
 Officer In-Charged
 Office of the Schools Division Superintendent

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AUG 19 2025

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BY _____

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Republic of the Philippines
Department of Education
DAVAO REGION



1st Indorsement
August 7, 2025

Respectfully referred to the Schools Division Superintendents the invitation from Association of Philippine Private School Administrators and Mentors in for participation to the 13th National Administrators' and Mentors Congress at the Vela Hotel, Legaspi City on September 25-27, 2025, for consideration subject to existing policies of the Department.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.

ROH5/mbt

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Date: August 11, 2025
Time: 120280



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ASSOCIATION OF PHILIPPINE PRIVATE SCHOOL ADMINISTRATORS AND MENTORS (APPSAM)

c/o Philippine Cultural College – Manila

1253 Jose Abad Santos Avenue, Tondo, Manila

Tel. No. (02) 8252-0501 to 03 loc. 8102, email add ovp@philippineculturalcollege.edu.ph

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ATTN:

Dr. Allan Farnazo
Regional Director, Region XI
Department of Education

DEPARTMENT OF EDUCATION

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LETTER OF REQUEST TO THE REGIONAL DIRECTORS: DISSEMINATION REQUEST RE: APPSAM ADMIN CONGRESS IN LEGAZPI CITY, ALBAY

Greetings of Peace and Good Health!

We at the [Association of Philippine Private School Administrators and Mentors \(APPSAM\)](#) are conducting our 13th National Administrators' and Mentors' Congress on September 25-27, 2025 at Vela Hotel (Lakandula Drive Cor. Barriada Rd., Gogon, Legazpi City, 4500 Albay). The theme for this professional gathering is *"Enhancing Efficiency and Effectiveness in School Administration Amidst AI Challenges."* The speakers include DepEd Asec and NCR RD Jocelyn Andaya, DepEd Region V RD Dr. Gilbert Sadsad, UST's Dr. Allan De Guzman, and Data and AI Ethics PH's Mr. Carljoe Javier.

In line with this, we are writing to your good office to humbly request that the attached invitation letter and poster be disseminated to the administrators of the private schools of Region XI. We believe that this event is inclined towards our common goal of capacitating our school administrators so that they are better prepared to meet the challenges of our field, in light of the upcoming Strengthened SHS Curriculum and the prevalence of Artificial Intelligence. Your assistance regarding this matter will go a long way towards ensuring that private school leaders and their personnel are better equipped for the challenges and opportunities that lie ahead.

Participants may register by accessing this Google Form:
<https://forms.gle/HLHWkTZMh3zjHdry9>.

For particulars or further inquiries, please feel free to call any of the officers or the undersigned at (02) 8252-0501 to 03 loc. 8102 or send us a message at the email address ovp@philippineculturalcollege.edu.ph.

We hope for your favorable response as together, we continue to do our best to address the needs of the learners and communities under our care.

Very truly yours,

Sining M. Kotah, PhD, LPT
President



ASSOCIATION OF PHILIPPINE PRIVATE SCHOOL
ADMINISTRATORS AND MENTORS (APPSAM)

13TH NATIONAL ADMINISTRATORS & MENTORS' CONGRESS

Sept. 25-27, 2025 at the Vela Hotel, Lakandula Drive Cor.
Barriada Rd., Gogon, Legazpi City, Albay

**“Enhancing Efficiency & Effectiveness
in School Administration Amidst AI
Challenges”**



Dr. Gilbert T. Sadsad CESO V

Regional Director,
Department of Education - Region V



Dir. Jocelyn Andaya

ASec. for Operations,
Department of Education



Dr. Allan De Guzman

2011 Metrobank Foundation Outstanding
Teacher (Higher Education Category),
Research Center for Social Sciences &
Education, University of Sto. Tomas

**With sessions on Updates on the
Strengthened SHS Program,
Harnessing AI: Challenges and Educational
Opportunities, AI and its Impact on School
Operations, and SCHOOL VISITS**

For registration and further inquiries:

(02) 8-252-0501 to 03 loc. 8102

ovp@philippineculturalcollege.edu.ph



Mr. Carljoe Javier

Executive Director and
Chief AI Ethicist,
Data and AI Ethics PH