



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

July 21, 2025

**OFFICE MEMORANDUM**  
OM-OSDS-2025-004

**NOTICE OF MANAGEMENT MEETING**

To: Assistant Schools Division Superintendent  
Chief Curriculum Implementation Division  
Chief Schools Governance and Operations Division  
Human Resource Management Officer  
QMS Secretariat

1. In accordance with the ISO 9001:2015 Quality Management System, we are hereby informing all concerned that a Management Review Meeting will be conducted on July 28, 2025 @ 1:30 PM at the SDS Conference Room.
2. Attached is the Management Review Agenda/Program.
3. All participants are requested to come prepared with relevant documents, reports, and inputs based on their respective areas of responsibility.
4. Your attendance and active participation are essential in ensuring the continual improvement of our QMS and achieving our service excellence goals.
5. For your guidance and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**JUL 23 2025**

RECORDS SECTION, SDO PANABO CITY  
BY 



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

---

**MANAGEMENT REVIEW AGENDA/PROGRAM**

July 28, 2025

1:30 PM

Venue: SDS Conference Room

Preliminaries : Mary Joy Sagot  
QMS Secretariat

Call to Order, Roll Call, and Declaration of Quorum

**Agenda:**

1. Status of QMS Implementation
2. Status of OPCR
3. Status of Programs, Activities, and Projects
4. Monitoring and measurement results
5. Adequacy of resources
6. Risk monitoring and review results
7. Opportunities for improvement/other matters

Closing Prayer : Ker Denzel Infiesto  
QMS Secretariat