



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

July 7, 2025

Division Order

No. 0337, s. 2025

**TEMPORARY DESIGNATION AS OFFICER-IN-CHARGE (OIC) OF THE DIVISION
ACCOUNTING OFFICE**

To: **ROSLIE D. ESTIMADA**, Administrative Officer V, Budget Office

1. In the exigency of service, and in view of the transfer of Mr. Glenn B. Separis, you are hereby temporarily designated as the Officer-In-Charge (OIC) of the Division Accounting Office, effective July 8, 2025.
2. Hence, you are advised to perform therein the functions, duties and responsibilities attached to the said designation.
3. Finally, pursuant to existing CSC guidelines, this designation shall be effective for (1) one year from the effectivity of this Order, renewable every year due to the exigency of service, and until such time a permanent replacement personnel is appointed and deployed at the said office, of which you will be notified in writing.
4. For strict compliance.


JINKY E. FIRMAN, Ph.D, CESO VI
Schools Division Superintendent

RELEASED

JUL 07 2025

RECORDS SECTION, SDO PANABO CITY

BY

Enclosed: as stated
OSDS/sds/ncm

cc:

ASDS/CID & SGOD Chiefs/Admin. Office/HRMO/
Supply/Planning/Budget & Accounting Units/File



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