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**Republic of the Philippines**  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

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*Office of the Schools Division Superintendent*

**DIVISION MEMORANDUM**  
**SGOD 2025-0365**

To : Assistant Schools Division Superintendent  
Chief Education Supervisor, CID  
Chief Education Supervisor, SGOD  
Public Elementary and Secondary School Heads/Principals  
School Research Coordinators  
All concerned

Subject: **COACHING AND UPLOADING OF COMPLETED RESEARCH STUDIES AT THE E-SALIKSIK PORTAL**

Date : July 21, 2025

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This Office informs on the conduct of the Coaching and Uploading of Completed Research Studies at the E-Saliksik Portal on August 1, 2025, from 8:00 A.M. – 5:00 P.M. at the Panabo City Government Employees Multi-Purpose Cooperative (MPC), City Hall Compound Panabo City. For reference, kindly see the attached list of participants.

The activity aims to capacitate researchers in ensuring the proper formatting, and successful uploading of their completed research studies to the DepEd E-Saliksik Portal.

Participants are expected to bring the following:

1. Final copy of their completed research (in editable Word and PDF formats)
2. Laptop with internet capability
3. Extension wires

Traveling expenses of participants shall be chargeable against school MOOE/local funds while the Meals and snacks shall be chargeable against the Special Education Fund (SEF) of the Local Government Unit of Panabo City. All expenses are subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent 

Incl.: As stated  
SGOD/ABA/ESD



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COACHING AND UPLOADING OF COMPLETED RESEARCH  
STUDIES AT THE E-SALIKSIK PORTAL

**List of Participants**  
August 1, 2025

Name		School
<b>BERF Grantees</b>		
1	Lulibeth Vidal	Little Panay ES
2	Elden Orbeta	Division Office
3	Ruel Montefolka	San Vicente NHS
4	Marjorie Lambunao	San Vicente NHS
5	Marjorie Cristele Simene	AO Floirendo NHS
6	Junitte Rulona	San Vicente NHS
7	Mildred V. Ulan	Panabo City SHS
8	Avelino II B. Kakilgan	Panabo City SHS
9	Liezal M. Solicar	Panabo City SHS
10	Alejandra C. Endrina	Panabo City SHS
11	Mary Ann A. Sael	Panabo City SHS
12	Kenenth Deligencia	SGOD - SEPS
13	John Visillas,	Division Office
14	I'an Reggay Paring	Panabo City NHS
15	Maricel Orboc	Panabo City NHS
16	Jekie Canas	Panabo City NHS
17	Maraflor Kadile	Panabo City NHS
18	Renette Martines	Panabo City NHS
<b>Non-BERF</b>		
19	Dinah S. Rapisora	Gredu Elementary School
20	Richelle J. Malumbaga	San Vicente ES
21	Jeany B. Sudaria	A.O. Floirendo Elementary School
22	Ma. Lynn J. Pizon	Antonio O. Floirendo ES II
23	Emily Palabrica	Panabo Central ES SPED Center
24	Melody Baylon	Rizal ES
25	Joevie B. Tuba	Concordia A. Sison ES
26	Jennifer C. Andong	Nanyo Central ES
27	Yvette G. Gonio	Rodrigo D. Mabitad Sr. ES
28	Renie T. Capuyan	Malativas NHS
29	Christoper V. Mercolita	A.O. Floirendo NHS
30	Cristina N. Pacatan	A. O. Floirendo NHS
31	Junnitte B. Rulona	San Vicente NHS
32	Kenneth A. Licaros	Panabo City NHS



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33	Rugene D. Ibarra	Panabo City NHS
	<b>Speaker / TWG</b>	
34	Jinky B. Firman PhD, CESO VI	SDS
35	Basilio P. Mana-ay Jr, CESO VI	ASDS
36	Ailene B. Añonuevo PhD	Chief Education Program Supervisor
37	Keren Luma	EPS
38	Erick Dalumpines	SEPS Planning and Research
39	Ker Denzel Infiesto	Planning Officer III
40	Erna Lumandong	EPS II



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**COACHING AND UPLOADING OF COMPLETED RESEARCH  
STUDIES AT THE E-SALIKSIK PORTAL**

**PROGRAMME**

August 1, 2025

8:00 AM – 5:00 PM

Panabo City Government Employees Multi-Purpose Cooperative (MPC),  
City Hall Compound Panabo City.

7:30 AM – 8:15 AM	Registration	Secretariat
8:15 AM – 8:45 AM	Prefatory	Secretariat
	Nationalistic song	
	Prayer	
	DepEd Policy Quality Statement	
	Acknowledgement of Participants	Ailene B. Añonuevo PhD Chief Education Program Supervisor
	Opening Remarks	Basilio P. Mana-ay Jr. CESO VI ASDS / Chairperson – SDRC
	Message	Jinky B. Firman PhD, CESO VI
Program Proper		
8:45 AM – 10:00 AM	Quality Control Checklist (QCC)	Erick S. Dalumpines SEPS
10:00 AM -2:00 PM	Workshop	Facilitated by: Marjori Crestille Semine Melody Baylon Miraflor Kadile Renette Martinez
2:00 PM – 4:30 PM	Uploading/submission of outputs to the DepEd RO	Researchers
4:30 PM – 5:00 PM	Closing Program	Secretariat
	Closing Remarks	Mr. Keren S. Luma EPS
	Awarding of Certificates	