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Republic of the Philippines  
Department Of Education  
Region XI  
Schools Division of Panabo

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Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

SGOD-2025-0355

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
Southern Davao National High School  
Salvacion Elementary School

Subject: **CORRIGENDUM TO THE SCHOOL HEADS DEVELOPMENT PROGRAM**

Date: July 17, 2025

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Attached is Regional Memorandum HRDD - 2025 - 149 re: **School Heads Development Program**. Other details are found in the enclosures.

With this, the following personnel are hereby directed to attend the said activity, to wit:

NO.	NAME	POSITION	SCHEDULE	VENUE
1.	MYLENE S. CASTILLO	PRINCIPAL III	JUNE 30-JULY 4, 2025	NEAP Baguio City
2.	MARIVENE P. ESPINOSA	PRINCIPAL IV	AUGUST 25-29, 2025	NEAP Baguio City

Meals, board and lodging will be charged against NEAP Human Resource Development (HRD) Fund, while transportation, per diem, and other incidental expenses shall be chargeable against Central Office/RO/SDO HRD/local funds subject to the usual accounting and auditing rules and regulations.

Participants shall be entitled to service credits or Compensatory Time-Off (CTO) for the services rendered on Saturdays, Sundays, and Holidays as per DepEd Order No. 53, s. 2003 known as Updated Guidelines on Grants of Service Credits to Teachers.

For your information and guidance.

**JINKY B. FIRMAN PhD, CESO VI**

Schools Division Superintendent

**RELEASED**

**JUL 18 2025**

RECORDS SECTION, SDO PANABO CITY  
BY *[Signature]*

Enclosed: As stated.  
SGOD/ABA/HRTD/KSD



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
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Republic of the Philippines  
Department of Education  
DAVAO REGION

June 23, 2025

REGIONAL MEMORANDUM  
HRDD-2025-149

CORRIGENDUM TO THE SCHOOL HEADS DEVELOPMENT PROGRAM

To: Assistant Regional Director  
Schools Division Superintendents

1. This has reference to RM-HRDD-2025-141 dated June 17, 2025 and advisory dated June 20, 2025, be informed that the opening program of the activity (Batch 1) is scheduled on June 29, 2025 instead of June 30, 2025 from 3:00PM-5:00PM at NEAP Baguio City.
2. The participants are reminded to register via [tinyurl.com/SHDPCS4](http://tinyurl.com/SHDPCS4) on or before June 24, 2025. They are advised to arrive at the venue by 12:00 noon on June 29, 2025, and check out by 1:00PM on July 4, 2025. Relevant details, list of participants, activity matrix, and other information are found in the enclosures.
3. For queries, email [hrddneapro11@gmail.com](mailto:hrddneapro11@gmail.com).
4. Immediate dissemination of this Memorandum is directed.

ALLAN G. FARNAZO  
Director IV  


Encl.: As stated  
ROH3/glv



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Enclosure

**List of Participants**

June 30-July 4, 2025 (Batch 1)

No.	Last Name	First Name	MI	SDOs	Position/s
1	Pana	Leah	M.	Davao City	Principal II
2	Camarines	Sharwani Belwar	L.	Davao City	Principal II
3	Martesio	Kristian Anhara	L.	Davao de Oro	Principal IV
4	Haradji	Arnold	S.	Davao de Oro	Principal III
5	Aplaon	Divina Grace	G.	Davao del Norte	Principal III
6	Capon	Rochelle	R.	Davao del Norte	Principal IV
7	Abayon	Damian II	A.	Davao del Sur	Principal II
8	Federiso	Noly Glenn	C.	Davao Occidental	Principal IV
9	Delos Reyes	Jason	M.	Davao Occidental	Principal III
10	Silverio	Perfil	P.	Davao Oriental	Principal III
11	Villaluna	Rizza	L.	Digos City	Principal III
12	De Leon	Marissa	B.	IGACOS	Principal II
13	Awa-ao	Ramil	G.	Mati City	Principal II
14	Castillo	Mylene	S.	Panabo City	Principal III
15	Violan	Ruel	E.	Tagum City	Principal III

**List of Participants**

August 25-29, 2025 (Batch 2)

No.	Last Name	First Name	MI	SDOs	Position/s
1	Omapoy	Judy May	C.	Davao City	Principal IV
2	Geraldez	Olimpio	O.	Davao City	Principal IV
3	Jandog	Norman		Davao de Oro	Principal IV
4	Zamora	Emilia	A.	Davao de Oro	Principal II
5	Torsino	Ramil	M.	Davao del Norte	Principal III
6	Paglinawan	Alan Jr.	J.	Davao del Norte	Principal III
7	Zambrana	Fe	Y.	Davao del Sur	Principal III
8	Diaz Jr.	Francisco	P.	Davao Occidental	Principal II
9	Ramos	Estrellita	A.	Davao Occidental	Principal III
10	Del Rosario	Jonathan	S.	Davao Oriental	Principal IV
11	Nacua	Edsel	F.	Digos City	Principal IV
12	Contreras	Maria Riva	R.	IGACOS	Principal IV
13	Busilaoco	Francis	C.	Mati City	Principal III
14	Espinosa	Marivene	P.	Panabo City	Principal IV
15	Melendres	Rey Alvin	R.	Tagum City	Principal III