



25-42804

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0332

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division
Ker Denzel G. Infiesto, Planning Officer III

Subject: **PARTICIPATION TO THE CAREER EXECUTIVE SERVICE BOARD
PERFORMANCE VALIDATION (THIRD STAGE)**

Date: July 8, 2025

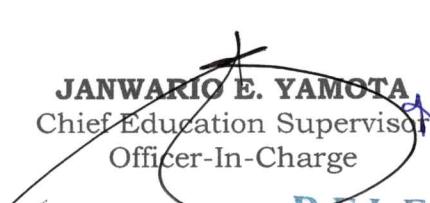
Attached is the notification letter from the Career Executive Service Board (CESB) re: the invitation for Ker Denzel Infiesto, Planning Officer III, to participate in the Performance Validation Stage. Anent this, the concerned is hereby directed to prepare and submit the required documents on the application for the said stage on or before July 11, 2025.

The cost of the publication fee amounting to eight hundred pesos (PhP 800) and travel expenses relative to the preparation of the documents shall be charged to Division MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.

Further, the cost of clearances required by CESB shall be shouldered by the concerned.

For your guidance and compliance.

For and in the absence of the Schools Division Superintendent:


JANWARIO E. YAMOTA
Chief Education Supervisor
Officer-In-Charge

RELEASED

JUL 09 2025

RECORDS SECTION SGD PANABO CITY

Encl: As stated
SGOD/aba/kdgj



Address: City Hall Compound, Km 31, JP Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com



05 June 2025

MR. KER DENZEL G. INFESTO
Planning Officer III
Schools Division Office of Panabo City
Department of Education
City Hall Grounds, Barangay J.P. Laurel, Panabo City

Dear Mr. Infesto:

We are pleased to inform that you **PASSED** the Assessment Center (AC) conducted on **May 18, 2025**.

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1. What is a computer system?

Meanwhile, you are now qualified to proceed to the Performance Validation stage, which is the third stage of the Career Executive Service (CES) eligibility examination process.

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In the Performance Validation stage, you will be subjected to a background investigation where your capacity to perform managerial functions and your potential leadership qualities, integrity on the job based on records of accomplishments, and interview of key informants are validated by a qualified evaluator/validator.

Please be informed that the names of the candidates shall be published in a newspaper of general circulation before the conduct of the actual validation to get feedback from the public.

For the Performance Validation Stage, kindly accomplish and submit a copy of the following requirements via email at vbordeos@cesboard.gov.ph:

- (1) Personal Data Form and Profile (downloadable at the CESB website)
- (2) Organizational chart showing your place in the organization;
- (3) List and contact numbers of your Personnel Officer/HRMO, immediate superior/s and subordinates;
- (4) Recent appointment paper and service record;
- (5) Clearances from the Civil Service Commission, the Office of the Ombudsman, and the Sandiganbayan;
- (6) Detailed information about pending case/s, if any;
- (7) Recent performance rating for CY 2023/2024 certified by agency personnel;
- (8) Sworn Statement of Assets, Liabilities and Net Worth, Disclosure of Business Interests and Financial Connections and Identifications of Relatives in the Government Service for the past three (3) consecutive years;
- (9) Recent Employer's Certificate of Compensation Payment/Tax Withheld (BIR Form No. 2316). Should you have other business interest other than your employment in the government, kindly submit also the recent Annual Income Tax Return for Self-employed (BIR Form No. 1701).

**Please note that all requirements except for item (5) Information on Pending Cases should be certified by your Personnel Officer/HRMO.*

A minimal fee of EIGHT HUNDRED PESOS (PhP 800.00) shall also be paid to cover the cost of publication fee. Payments may be paid at the CESB office or may be deposited in CESB's Land Bank of the Philippines Account Number 0622-1022-34 payable to the CAREER EXECUTIVE SERVICE BOARD. For Interbranch payments, kindly e-mail a copy of the deposit slip indicating participant's name, agency and branch location where payment was deposited at vbordeos@cesboard.gov.ph.

Submission of Performance Validation requirements and payment of fee shall be made on or before July 11, 2025 (Friday).

*Infiesto, Ker Denzel G.
06/05/2025 11:00 AM*

The CESB has the right to disqualify a candidate or discontinue the conduct of the next stage of any candidate who fails or refuses to undergo or comply with the requirements. You are, therefore, requested to submit the above-listed documents on or before the deadline set.

Should you have any concern or clarifications, Ms. Vivian O. Bordeos of the Eligibility and Rank Appointment Division will gladly assist you at telephone number 8951-4981 to 85 local 832.

Thank you and we wish you all the best in your CES journey.

Very truly yours,


MARIA MARCY COSARE-BALLESTEROS, CESO II
Executive Director 

Infesto, Ker Denzel G.
06/05/2025 11:00 AM