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**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**SGOD 2025-0314**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, CID  
Chief Education Supervisor, SGOD  
Elementary and Secondary School Principal  
All concerned

Subject: **2026 CALL FOR RESEARCH PROPOSAL**

Date: June 30, 2025

Attached is Regional Memorandum PPRD-2025-068 titled *2026 Call for Research Proposal* and content of which is self-explanatory.

All teaching and non-teaching personnel of this Division is requested to submit a research proposal for Basic Education Research Fund (BERF) for 2026. The Division deadline of submission is on September 30, 2025, with this link: <https://bit.ly/BERFProposals>. The forms and templates can be accessed at <https://tinyurl.com/BERFform1>.

A Regional Virtual Orientation on appraising research proposal shall be conducted on August 13, 2025, @ 2:00-5:00 PM via MS Teams <http://tinyurl.com/Ap-Res2026>.

The research proposal shall contain the following to wit:

<b>ACTION RESEARCH</b>	<b>BASIC RESEARCH</b>
Uniform BERF Cover page	Uniform BERF Cover Page
I. Context and Rationale	I. Introduction and Rationale
II. Action Research Questions	II. Literature Review
III. Innovation, Intervention and Strategy	III. Research Questions
IV. Action Research Methods	IV. Scope and Limitation
V. Action Research Work Plan and Timelines	V. Research Methodology
VI. Cost Estimates	VI. Timetable/Gantt Chart
VII. Plans for Dissemination and Utilization	VII. Cost Estimates

VIII. References	VIII. Plans for Dissemination and Advocacy
IX Annexes: 1. Research Instrument 2. Informed consent 3. Declaration of Absence of Conflict of Interest 4. Declaration of Anti-Plagiarism 5. Research Proposal Endorsement from the School Head	IX. References X Annexes: 1. Research Instrument 2. Informed consent 3. Declaration of Absence of Conflict of Interest 4. Declaration of Anti-Plagiarism 5. Research Proposal Endorsement from the School Head

Division technical assistance shall be conducted on August 22, 2025 @ 2:00 in the afternoon via Google Meet with this link: <https://meet.google.com/rww-abzc-twp>.

Should there be any concern, you may contact Erick S. Dalumpines EdD, SEPS for Planning and Research at email address [erick.dalumpines@deped.gov.ph](mailto:erick.dalumpines@deped.gov.ph).

For information and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

Incl.: As stated  
SGOD/ABA/ESD

**RELEASED**

**JUL 02 2025**

RECORDS SECTION - PANABO CITY

BY 

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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

June 30, 2025

REGIONAL MEMORANDUM  
PPRD-2025-068

2026 CALL FOR RESEARCH PROPOSAL

To: Schools Division Superintendents

1. Pursuant to DepEd Order No. 16, s. 2017, re "Research Management Guidelines", this Office calls for research proposals for Basic Education Research Funding. Interested personnel, teaching and non-teaching, from all governance levels are given until September 30, 2025 to submit the following requirements through <https://bit.ly/BERFproposals>:

- Application Form and Individual Endorsement of the Immediate Supervisor of the Proponent/s
- Research Proposal should be in PDF format, use BERF cover page, attach research instrument and informed consent form. Further, the soft copy file name shall be Author/s Last Name\_SDO, e.g., Cruz\_MatiCity.
- Anti-Plagiarism and Absence of Conflict of Interest

The Schools Division Research Committee (SDRC) shall provide technical assistance during the preparation and submission of the proposals. Further, SDRC shall email a summary (see Annex 1) on or before October 15, 2025 through [pprd.region11@depd.gov.ph](mailto:pprd.region11@depd.gov.ph).

Interested teaching and non-teaching personnel are encouraged to join the virtual orientation on appraising research proposals on August 13, 2025, 2:00- 5:00 PM via Microsoft Teams- <https://tinyurl.com/Ap-Res2026>.

For forms and templates, see the aforementioned DepEd Order or visit <https://tinyurl.com/BERFform1>.

2. Queries can be channeled to Jomar Boy A. Cuyos, Education Program Specialist II, through the Policy, Planning, and Research Division at [pprd.region11@depd.gov.ph](mailto:pprd.region11@depd.gov.ph).

3. Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO  
Director

Enclosed: as stated  
ROP4/jbac



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-0051  
Email Address: [region11@depd.gov.ph](mailto:region11@depd.gov.ph)  
Website: [www.depdroxi.ph](http://www.depdroxi.ph)

