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Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF PANABO CITY**

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Office of the Schools Division Superintendent

**OFFICE MEMORANDUM**

SGOD-2025-0310

To : **BASILIO P. MANA-AY JR., CESO VI**  
Assistant Schools Division Superintendent  
**AILENE B. ANONUEVO, PhD**, Chief Education Supervisor  
Schools Governance and Operations Division  
**JANWARIO E. YAMOTA**, Chief Education Supervisor  
Curriculum Implementation Division  
**EDUCATION PROGRAM SUPERVISORS**  
**PUBLIC SCHOOLS DISTRICT SUPERVISORS**  
**ALL CONCERNED**

**Subject:** **SERIES OF ACTIVITIES FOR THE MONTH OF JULY RELATIVE TO THE QUALITY MANAGEMENT SYSTEM IMPLEMENTATION**

**Date:** **June 30, 2025**

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Please be informed of the following series of activities relative to the Quality Management System Implementation, to wit:

1. **July 7-9, 2025:** Coaching for the QMS Internal Audit

**Venue:** SDO -DTC

**Time:** 8:00 am – 5:00 pm

**Participants:**

- a. Antonio Pasquito, Jr
- b. Dr. Ylcy Mangulimotan
- c. Lea Jane Isleta
- d. Tyron Dujali
- e. Dr. Elden Orbeta
- f. Neo Carlo Magno
- g. Glenn Separis (PMT/Facilitator)
- h. Dr. Marissa Manginsay
- i. Desiree Loreen Barabat
- j. Ker Denzel Infesto
- k. Atty Annalene Villanueva
- l. Dr. Erick Dalumpines
- m. Ailene B. Anonuevo
- n. Lilannie Somoso



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2. **July 10-18, 2025:** Readiness Assessment  
**Participants:** All Committee Team Leaders and Deputy Team Leaders  
**Venue:** SDO – DTC
3. **July 21-25, 2025:** Preparation for the Internal Audit (Local)  
**Note:** All Division Chiefs, Unit Heads, and Committee Team Leaders shall coach their respective team members for the Internal Audit
4. **July 28-30, 2025:** Internal Audit (Local)  
**Participants:** All trained Internal Quality Audit Team

All expenses incurred relative to these activities are chargeable against the Division MOOE Funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and strict compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent 

**RELEASED**

*Enclosed: As stated.*  
SGOD/aba

**JUL 02 2025**

RECORDS SECTION SDO PANABO CITY  
BY 