



Republic of the Philippines
Department of Education

Region XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

Division Memorandum
 OSDS-2025-0097

To : **ANNALENE A. DACUMOS**, Attorney III

Subject : **ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS
 AND LEGAL SECTION IN CHARGE AND CONDUCT OF LEGAL
 ASSISTANCE**

Date : July 21, 2025

Attached is Regional Memorandum ORD-2025-059 relative to the Quarterly Meeting with SDO Lawyers and Legal Section In Charge and the Conduct of Legal Assistance in Davao Region. In line with this, you are directed to attend and participate the said activity which will be held on **July 24-25, 2025** at Davao City.

Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to the conduct of the activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance


JINKY B. FIRMAN, PhD, CESO VI
 Schools Division Superintendent

RELEASED

Enclosed: as stated

JUL 22 2025

RECORDS SECTION - SDO PANABO CITY
 BY 



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Republic of the Philippines
Department of Education
DAVAO REGION

June 24, 2025

REGIONAL MEMORANDUM
ORD-2025-059

ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS AND LEGAL
SECTION IN-CHARGE AND CONDUCT OF LEGAL ASSISTANCE

To: Schools Division Superintendents

1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
2. In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the **Quarterly Meeting and the conduct of 6th Legal Assistance to be hosted by the Schools Division of Davao City on July 24-25, 2025 at Davao City.** Moreover, the participants for the Legal Caravan will be the School Heads and Public Schools District Supervisors. The venue will be communicated in a separate issuance.
3. Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For strict compliance.

ALLAN G. FARNAZO
Director IV
DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION
RELEASED
By: [Signature]
Date: June 30, 2025

ORD/LU 4/mcc



Republic of the Philippines
Department of Education
DAVAO REGION

LIST OF PARTICIPANTS

Office	Names	Numbers
Regional Office	1. Atty. Lorenza C. Pitulan 2. Atty. Shemelyn D. Gamorot- Bilbao 3. Cecille Maria Sheelah Balbas-Limosnero 4. Joan C. Junia 5. Mary Grace C. Cataytay	5
Davao City	1. Atty. Immaculate G. Clark 2. Joanna Paula Cagape 3. Harey Lyka Roseos	3
Digos City	1. Atty. Clarisse Joy C. Arnaez-Llaban	1
Island Garden City Of Samal	1. Atty. Darwin Z. Pulido	1
Davao Oriental	1. Atty. Jimar C. Balo 2. Rien Sanchez Bautista	2
Davao De Oro	1. Angelica G. Celo 2. Vannesa G. Barrete 3. Jomar Dumopoy	2
Davao Del Sur	1. Atty. Maruli Ali G. Sanchez 2. Florentino G. Bernardino III 3. Quennie Albacite Rama	3
Davao Occidental	1. Atty. Glein Mark L. Bodiongan 2. Krystal Joyce R. Cimafranca	2
Mati City	1. Atty. Arnold Costelo	1
Tagum City	1. Atty. Kennerly Albert R. Malinao	1
Panabo City	1. Atty. Annalene A. Dacumos	1
Davao del Norte	1. Atty. Vevirlie O. Gallo	1
	Total No. of Participants	23