



Republic of the Philippines

# Department of Education

Region XI  
SCHOOLS DIVISION OF PANABO CITY

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2025-0096

To : **ALL SCHOOL-BASED AND DUAL ADMINISTRATIVE OFFICERS II  
ALL SCHOOL-BASED AND DUAL PROJECT DEVELOPMENT  
OFFICERS I  
ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ATTY. ANNALENE D. VILLANUEVA**

Subject: **ATTENDANCE TO THE MEETING WITH THE SCHOOLS DIVISION  
SUPERINTENDENT**

Date : July 21, 2025

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You are hereby required to attend a meeting with the undersigned on July 22, 2025, 1:00 PM at the Division Training Center.

Travel expenses related to the attendance of the abovementioned activity shall be charged to school MOOE, subject to the usual accounting and auditing rules and regulations.

For strict compliance.

  
**JINKY B. FIRMAN, Ph.D, CESO VI**  
Schools Division Superintendent

**RELEASED**

**JUL 21 2025**

RECORDS SECTION, SDO PANABO CITY  
BY 

Enclosed: as stated  
OSDS/ncm



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