



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF PANABO CITY**

**DIVISION MEMORANDUM**  
 OSDS-2025-093

To : Assistant Schools Division Superintendent/Bids and Awards Committee Chair  
 Chief Education Supervisor, Schools Governance Operations Division  
 Chief Education Supervisor, Curriculum Implementation Division  
 All Bids and Awards Committee Regular Members  
 All Bids and Awards Committee Secretariat Members  
 All concerned

Subject: **CONDUCT OF ONSITE INSPECTION/POST QUALIFICATION TO HRRP ENTERPRISE MAIN OFFICE**

Date: July 8, 2025

Please be informed that the following BAC Regular and Technical Working Group Members are hereby directed to **conduct onsite/post qualification to HRRP Enterprise main office located at 8 St., Michael Paradise Village Sangandaan, Quezon City, and to their facility sites on July 11-12, 2025, to wit:**

No.	Name	Designation
1.	<b>ELDEN D. ORBETA, EdD</b>	<b>EPS/BAC Member</b>
2.	<b>JAIME C. CARLOM</b>	<b>EPS/BAC TWG Member</b>

Moreover, identified BAC Members will be entitled to one (1) day *service credits* or *Compensatory Time-Off (CTO)* for the services rendered on Saturday as per DepEd Order No. 53, s. 2003 known as *Updated Guidelines on Grants of Service Credits to Teachers*.

Travel, incidental, and other allowable expenses incurred relative to this activity are chargeable against Division MOOE funds subject to the usual accounting and auditing rules and regulations.

For your information and compliance.

For and in behalf of the Schools Division Superintendent:

**JANVARIO E. YAMOTA**  
 Chief Education Supervisor – CID  
 Officer In-Charged

RELEASED



**Address:** City Hall Compound, Km 31, JP Laurel, Panabo City, Davao del Norte  
**Telephone No:** (084) 823-1469, (084) 628-4066  
**Email:** panabocity.division@deped.gov.ph  
**Website:** www.depedpanabocity.com

JUL 10 2025

BY: [Signature]

Enclosed.: As stated.  
SGOD/BPM/lji



Schools Division Office of Panabo City  
City Hall Compound, Km 31, Panabo City  
Telephone No: (084) 823-1469  
Email: panabocity.division@depd.gov.ph

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