



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2025 - 0440

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Secondary School Heads  
High School English Coordinators

Subject : **CHANGE OF SCHEDULE OF THE COLLABORATION MEETING  
WITH THE HIGH SCHOOL ENGLISH COORDINATORS FOR  
THE IMPLEMENTATION OF ENGLISH\_MATTERS PROGRAM  
FOR SCHOOL YEAR 2025-2026**

Date : July 29, 2025

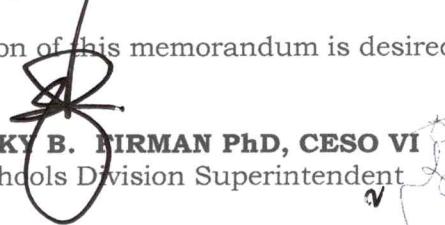
Please be informed that due to the conflict of schedule with the Senior High School Monitoring, the schedule of the Collaboration Meeting with the High School English Coordinators for the Implementation of English Matters Program for School Year 2025-2026 is hereby changed from July 29, 2025 to July 31, 2025 at 8:00 a.m. still at the Division Training Center.

School Heads are hereby instructed to adopt flexible learning options, arrange class schedules of the concerned teachers and ensure adherence to DO No. 9, s. 2005 or *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

The attached file contains the agenda to be discussed in the said meeting.

Travel and other incidental expenses of the participants relative to the conference shall be charged to local funds/PTA Fund whichever is applicable, all subject to the usual accounting rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

RELEASER  
Enclosed : As Stated  
doc://CID/jey/madas  
JUL 30 2025