



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 – 0432

To : Assistant Schools Division Superintendent (ASDS)
 Chief ES, Curriculum Implementation Division (CID)
 Chief ES, Schools Governance and Operations Division (SGOD)
 PND Public Schools District Supervisors
 PND Elementary Principals and Head Teachers

Subject : **PANABO NORTH DISTRICT WORKSHOP ON DIGITIZED
 PHIL-IRI ASSESSMENT**

Date : July 25, 2025

Pursuant to Academic Recovery and Accessible Learning (**ARAL**) Program Act (RA 12028) the Panabo North District will conduct workshop on digitization on the conduct of Philippine Informal Reading Inventory (Phil-IRI) on **July 29-30, 2025** at **Antonio O. Floirendo Elementary School**, TADECO Compound, Panabo City.

Participants in this activity are Panabo North District Supervisors, School Heads, ICT Coordinators, and Reading Coordinators. School Heads are reminded to arrange the classes of teachers involved in this activity subject to no-disruption-of-classes policy stipulated in DO No. 9, s.2005.

Travel and other incidental expenses relative to the attendance in this activity shall be charged to school MOOE or any local funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.


JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent

RELEASED

JUL 28 2025

CID/jey/arpjr/rcdj

RECORDS SECTION SDO PANABO CITY

BY 



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF PANABO CITY

**PANABO NORTH DISTRICT WORKSHOP ON DIGITIZED
PHIL-IRI ASSESSMENT MATRIX OF ACTIVITIES**

DATE: JULY 29, 2025 (TADECO AREA SCHOOLS)

DAY 1	SESSIONS / ACTIVITIES	PERSON RESPONSIBLE	SCHOOL
7:00 – 7:45	• Prefatory	Host School	3 participants from each school 1. Tibungol ES 2. P. Changco ES 3. C. Sison ES 4. Roxas ES 5. Sindaton ES 6. AO. Floirendo ES (Participants are required to bring Laptop, Wifi Router, Extension Wire, & Head Set)
7:45 – 8:00	• Introduction to Reading Progress	Participants	
8:00 – 9:00	• Activation/Creation of Learner Accounts	EDGARDO PAMUGAS III	
9:00 – 12:00	• Creation of Class in MS Teams	EDGARDO PAMUGAS III	
12:00 – 1:00	• Lunch Break		
1:00 – 2:00	• Administration of Phil-IRI through Creation of Reading Progress Assignment in MS Teams with Process Run-through	Participants with EDGARDO PAMUGAS III	
2:00 – 4:00	• Creation of Classes in MS Teams and Assignment of Phil-IRI Passages through Reading Progress	Participants with EDGARDO PAMUGAS III	

DATE: JULY 30, 2025 (NANYO AREA SCHOOLS)

DAY 1	ACTIVITIES	PERSON RESPONSIBLE	SCHOOL
7:00 – 7:45	• Prefatory	Host School	3 participants from each school 1. So. Davao ES 2. Nanyo CES 3. RD. Mabitad ES 4. Dalisay ES 5. V. Daquio ES 6. M. Javellana ES (Participants are required to bring Laptop, Wifi Router, Extension Wire, & Head Set)
7:45 – 8:00	• Introduction to Reading Progress	Participants	
8:00 – 9:00	• Activation/Creation of Learner Accounts	EDGARDO PAMUGAS III	
9:00 – 12:00	• Creation of Class in MS Teams	EDGARDO PAMUGAS III	
12:00 – 1:00	• Lunch Break		
1:00 – 2:00	• Administration of Phil-IRI through Creation of Reading Progress Assignment in MS Teams with Process Run-through	Participants with EDGARDO PAMUGAS III	
2:00 – 4:00	• Creation of Classes in MS Teams and Assignment of Phil-IRI Passages through Reading Progress	Participants with EDGARDO PAMUGAS III	