



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 – 0432

To : Assistant Schools Division Superintendent (ASDS)
Chief ES, Curriculum Implementation Division (CID)
Chief ES, Schools Governance and Operations Division (SGOD)
PND Public Schools District Supervisors
PND Elementary Principals and Head Teachers

Subject : **PANABO NORTH DISTRICT WORKSHOP ON DIGITIZED PHIL-IRI ASSESSMENT**

Date : July 25, 2025

Pursuant to Academic Recovery and Accessible Learning (**ARAL**) Program Act (RA 12028) the Panabo North District will conduct workshop on digitization on the conduct of Philippine Informal Reading Inventory (Phil-IRI) on **July 29-30, 2025** at **Antonio O. Floirendo Elementary School**, TADECO Compound, Panabo City.

Participants in this activity are Panabo North District Supervisors, School Heads, ICT Coordinators, and Reading Coordinators. School Heads are reminded to arrange the classes of teachers involved in this activity subject to no-disruption-of-classes policy stipulated in DO No. 9, s.2005.

Travel and other incidental expenses relative to the attendance in this activity shall be charged to school MOOE or any local funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

JUL 28 2025

CID/jey/arpjr/rcdjr

RECORDS SECTION SDO PANABO CITY



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

**PANABO NORTH DISTRICT WORKSHOP ON DIGITIZED
PHIL-IRI ASSESSMENT MATRIX OF ACTIVITIES**

DATE: JULY 29, 2025 (TADECO AREA SCHOOLS)

| DAY 1 | SESSIONS / ACTIVITIES | PERSON RESPONSIBLE | SCHOOL |
|--------------|---|---|--|
| 7:00 – 7:45 | • Prefatory | Host School | |
| 7:45 – 8:00 | • Introduction to Reading Progress | Participants | 3 participants from each school |
| 8:00 – 9:00 | • Activation/Creation of Learner Accounts | EDGARDO PAMUGAS III | |
| 9:00 – 12:00 | • Creation of Class in MS Teams | EDGARDO PAMUGAS III | |
| 12:00 – 1:00 | • Lunch Break | | |
| 1:00 – 2:00 | • Administration of Phil-IRI through Creation of Reading Progress Assignment in MS Teams with Process Run-through | Participants with EDGARDO PAMUGAS III | 1. Tibungol ES 2. P. Changco ES 3. C. Sison ES 4. Roxas ES 5. Sindaton ES 6. AO. Floirendo ES (Participants are required to bring Laptop, Wifi Router, Extension Wire, & Head Set) |
| 2:00 – 4:00 | • Creation of Classes in MS Teams and Assignment of Phil-IRI Passages through Reading Progress | Participants with EDGARDO PAMUGAS III | |

DATE: JULY 30, 2025 (NANYO AREA SCHOOLS)

| DAY 1 | ACTIVITIES | PERSON RESPONSIBLE | SCHOOL |
|--------------|---|---|--|
| 7:00 – 7:45 | • Prefatory | Host School | |
| 7:45 – 8:00 | • Introduction to Reading Progress | Participants | 3 participants from each school |
| 8:00 – 9:00 | • Activation/Creation of Learner Accounts | EDGARDO PAMUGAS III | |
| 9:00 – 12:00 | • Creation of Class in MS Teams | EDGARDO PAMUGAS III | |
| 12:00 – 1:00 | • Lunch Break | | |
| 1:00 – 2:00 | • Administration of Phil-IRI through Creation of Reading Progress Assignment in MS Teams with Process Run-through | Participants with EDGARDO PAMUGAS III | 1. So. Davao ES 2. Nanyo CES 3. RD. Mabitad ES 4. Dalisay ES 5. V. Daquio ES 6. M. Javellana ES (Participants are required to bring Laptop, Wifi Router, Extension Wire, & Head Set) |
| 2:00 – 4:00 | • Creation of Classes in MS Teams and Assignment of Phil-IRI Passages through Reading Progress | Participants with EDGARDO PAMUGAS III | |