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**Republic of the Philippines**  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2025 –0411

To : Assistant Schools Division Superintendent  
Chief ES, Curriculum Implementation Division (CID)  
Chief ES, Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads/Principals  
Private School Administrators  
BSP District Coordinators  
Secondary Schools BSP Coordinators  
All Concerned

Subject : **BOY SCOUTS OF THE PHILIPPINES-BASIC TRAINING COURSES(BTC) FOR KAWAN LEADERS, TROOP LEADERS AND OUTFIT ADVISORS**

Date : July 20, 2025

Attached is the Memorandum No. 15 s. 2025 from the Boy Scouts of the Philippines Davao del Norte Council dated July 15, 2025, Re: Basic Training Courses for Kawan Leaders, Troop Leaders, Outfit Advisors. Please be informed that the Basic Training Courses will be conducted on July 25 to 27, 2025 at Cagangohan National High School, Brgy. Cagangohan, Panabo City.

Please see attached enclosures for the List of Teacher Participants from both Public and Private Elementary and Secondary Schools of Panabo City Division, Council Training Team and similar other information needed for the participation are specified in the attached BSP memorandum.

Public School Teachers who will participate in this activity are requested to be granted a Service Credit or Compensatory Overtime Credit (COC), whichever applies for services rendered on weekends/holidays as per DepEd Order No. 53, s. 2003 and CSC-DBM Joint Circular No. 02, s. 2004 respectively.

Participants are required to bring the following items:

1. Course notebook, Ballpen, Pencil
2. Kitchen utensils
3. One (1) box Crayon, One Long size folder with fastener
4. One (1) white T-shirt for printing
5. Complete set of beddings

The registration starts upon arrival at the training venue on July 25, 2025, at 4 o'clock in the afternoon and the opening program will start at 5 o'clock.



Schools Division of Panabo City  
City Hall Compound, Panabo City  
Tel. No. (084) 823-1469  
Email: panabocity.division@depd.gov.ph






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The registration fee is ₱2,000, which covers the cost of meals, handouts, certificates, printing of t shirts and training materials. The ₱1,000 will be subsidized by the City LGU (good for 80 pax only), subject to the usual accounting and auditing rules and regulations. However, all participants are required to pay the full amount of ₱2,000 upon registration. The ₱1,000 LGU subsidy will be reimbursed by the City Government later.

Travel and other incidental expenses relative to the participation to this activity shall be charged to PTA/ BSP/LGU funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**JUL 22 2025**

RECORDS SECTION SDO PANABO CITY  
BY 

Enclosed: As stated.  
CID/rcdjr



Schools Division of Panabo City  
City Hall Compound, Panabo City  
Tel. No. (084) 823-1469  
Email: panabocity.division@depd.gov.ph

DepEd Panabo:  
**Empowering Champions in Education**  
through Journeying, Blending and Fostering commitment in  
providing quality education, MATATAG for all.



**BASIC TRAINING COURSE FOR KAWAN LEADERS, TROOP LEADERS and OUTFIT ADVISORS**  
**Cagangohan National High School**  
**25 – 27 July 2025**  
**Roster of participants**  
**Secondary Schools**

	NAME	SCHOOL
1	<b>Cherilyn Carias</b>	<b>A.O. Floirendo National High School (8)</b>
2	Jane Rose Martinez	
3	Ralph Ryan Eyorcadas	
	Jean Malabarbas	
5	Christopher Mercolita	
6	Alfredo Bughao	
7	Noemie Love Peñaranda	
8	Rachel Cutin	
9	<b>Fatima Ramos</b>	<b>Cagangohan National High School (7)</b>
10	Proverb Paul Juare	
11	Eliezer Jr. Alia	
12	Mariel Mejorada	
13	Venice Kate Pacete	
14	Rayhana Loyola	
15	Arlyn Suan	
16	Jake Jangao	
17	<b>Allan Jay Eslera</b>	<b>Kasilak National High School (1)</b>
18	<b>Rex Celeste</b>	<b>Little Panay National High School (1)</b>
19	<b>Agustin Jr. L. Idausos</b>	<b>Lorenzo T. Concepcion IS (2)</b>
20	Jenemer L.Namalata	<b>Mabunao National High School (6)</b>
21	<b>Joy Coquilla</b>	
22	Drescon Acosta	
23	Dominador Reyes	
24	Justine Villacortesa	
25	Aiza Sabatin	
26	Alona Marzonía	
27	<b>John Joey Atuel</b>	<b>Malativas National High School (2)</b>
28	Anthony Caputol	<b>Nanyo National High School (2)</b>
29	<b>Leony Lanquino Jr</b>	
30	Esperanza Santillan	<b>Panabo City SHS (12)</b>
31	<b>Jessa Sanchez</b>	
32	Ghen Dominic Damaso	
33	Jun Ryan Flores	
34	Albin Mae Caroline Tanudra	
35	Junard Babor	
36	Dirham Tagmaya	
37	Ryan Joy Martinez	
38	Joel Camillo	
39	Exequiel Chris Espinosa	
40	Julie Ann Bacalso	
41	Hannah Marie Fabroa	
42	Doreen Jean	
43	<b>Jomar Barte</b>	<b>Panabo City NHS (21)</b>
44	Cheeza Delos Reyes	
45	Hannah Cheeza Altizo	
46	Locel Simba	
47	Kimberly Cumar	
48	Cindy Valderama	
49	Jennifer Labartinos	
50	Anthony Peornato	
51	Analiza Capuso	
52	Emelinda Awine	



59	Mildred Villondo	
60	Ryan Porlayagan	
61	Jester Kien Mariveles	
62	Maricar M. Solomon	
63	Mary Grace F. Caneda	
64	<b>Jerome Cabillar</b>	<b>Quezon National High School (7)</b>
65	Chique Ceniza	
66	Venice Mae Campos	
67	Kristinee Varquez	
68	Jenivive Punay	
69	Evelyn Andrada	
70	Imelda Grant	
71	<b>Tyrone Jade De Guzman</b>	<b>Southern Davao NHS (4)</b>
72	Adhel Macabulos	
73	Junrry Barlusca	
74	Jayvent Navares	
75	<b>Christy Publicob</b>	<b>Sindaton National High School (3)</b>
76	Jonalyn Bacamante	
77	Jocel Mendana	
78	<b>Jaysoon Siarot</b>	<b>Manay National High School (2)</b>
79	Carlo John Cabatuan	
80	<b>Menald Jay Infiesto</b>	<b>Maryknoll College Of Panabo Inc. (8)</b>
81	Jay Carnasa	
82	Heart Bill Segundino	
83	Jomar Buo	
84	Welborn James Benemili	
85	Glendel Mark Rabe	
87	Jayle Paña	
88	Stephen Lee Melendres	

-----Nothing follows-----

8

**BASIC TRAINING COURSE FOR KAWAN LEADERS, TROOP LEADERS and OUTFIT ADVISORS**

**Cagangohan National High School  
25 – 27 July 2025**

**ROSTER OF PARTICIPANTS  
(Elementary Schools)**

<b>PANABO CENTRAL DISTRICT PARTICIPANTS(18)</b>	<b>SCHOOL</b>
<b>KAWAN SECTION</b>	
1. JHEB TICONG	GREDU ES
2. JENELYN CENIZA	SAN VICENTE ES
3. MARLON B CENA	STO. NINO ES
4. MIKKA G. CAMINO	RIZAL ES
5. IRISH PONTEVEDRA	PANABO CENTRAL ES
6. IRENE A. NARITA	CABILI ES
7. NOE LYN R. BAUTISTA	GREDU ES
8. JESSA G. DAPOSALA	SALVACION ES
9. MAICA B. INTONG	SALVACION ES
<b>TROOP LEADER SECTION</b>	
1. LOURIE MAE T. ANGELES	SAN FRANCISCO ES
2. VERGEL JAY C. EMATA	RIZAL ES
3. JENELYN S. BATOY	STO. NINO ES
4. CHARISSE RAFAILA	PANABO CENTRAL ES
5. JOCELYN ALAGON	SAN VICENTE ES
6. KIM D. UYANGURIN	SAN VICENTE ES
7. ROSEMARIE G. PASTOR	RIZAL ES K
8. APRIL JOY D. GUZAREM	RIZAL ES K
9. CATHLENE AMOR M. MONTEALTO	RIZAL ES K

<b>PANABO NORTH DISTRICT PARTICIPANTS (10)</b>	<b>SCHOOL</b>
<b>KAWAN SECTION</b>	
1. REGIEN S. ALVAREZ	P. CHANGCO ES
2. DONABEL M. COLE	NANYO CENTRAL ES
3. SWEET LAINE S. DELA TORRE	SINDATON ES
4. LOVELY BARCENAS	NANYO CENTRAL ES
<b>TROOP SECTION</b>	
5. THEZALYMIE C. ANDALES	TIBUNGOL ES
6. ANIEGYN P. ADVINCULA	SOUTHERN DAVAO ES
7. SAEED M. GREGORIO	ROXAS ES
8. HERLE ANN L. TORRES	DALISAY VILL. ES
9. ROWENA M. VILLAHERMOSA	DALISAY VILL. ES
10. JELYN GESALAN	SOUTHERN DAVAO ES

<b>PANABO SOUTH 2 DISTRICT PARTICIPANTS (12)</b>	<b>SCHOOL</b>
<b>KAWAN SECTION</b>	
1. EDA L. DAROY	KASILAK ES
2. CRISTITA G. ACAYLAR	KASILAK ES
3. LOUWEN B. LAGANG	NAMUAG ES
4. CHARRY S. CABACTULAN	CONSOLACION ES
5. PAMELA P. PAYOT	KATIPUNAN ES

4. NIMFA F. CABIAD	NAMUAG ES
5. JEZALYN A. LERON	WATERFALL ES

<b>PANABO SOUTH 1 DISTRICT PARTICIPANTS(10)</b>	<b>SCHOOL</b>
<b>KAWAN SECTION</b>	
1. ARCE ALICABA	KIOTOY ES
2. IRENE S. DAHI	BUENAVISTA ES
3. HAZEL DANE R. FLORES	NBGALAPIN ES
4. JULIE GALANO	GLDONDOY ES
5. APRIL JOY CULTURA	MABUNAO ES
<b>TROOP LEADER SECTION</b>	
1. ROLIE FE L. SUBION	KATUALAN ES
2. ROSELYN D. GATURAN	GLDONDOY ES
3. CHRISTIAN ROY A. MADRID	TAGUROT ES
4. KENT NOFEL GULANES	MABUNAO ES
5. JECENIE DIVINAGRACIA	STA. CRUZ ES

Prepared by

**REYNALDO C. DEOCAMPO JR.**  
PSDS

Approved:

**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent





**Republic of the Philippines**  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

*LIST OF TRAINING STAFF IN THE BASIC TRAINING COURSE(BTC)  
FROM PANABO CITY DIVISION*

Name	Section	School
1. Sctr. Winston Mark Coquilla-WBH	Troop	Dalisay Elementary School
2. Sctr. Louie Mansinades Marcos WBH	Troop	Kasilak Elementary School
3. Sctr. Ryan Canete WBH	Troop	AOFloirendo NHS
4. Sctr. Rustico T. Hernandez CML	Outfit	Cagangohan NHS
5. Sctr. Teresa S. Baguio CML	Outfit	Panabo City Senior High School
6. Sctr. Elpedio Delina CML	Outfit	Panabo City National High School
7. Sctr. Ian Reggy B. Paring WBH	Outfit	Panabo City National High School
8. Sctr. Israel Ranain WBH	Outfit	Don Manuel Javellana National High School
9. Sctr. Dianne H. Jacinto SWB	Secretariat	San Vicente National High School
10. Sctr. Krismie Bastian SWB	Secretariat	San Vicante NHS

Prepared by:

REYNALDO C. DEOCAMPO JR.  
PSDS



# Boy Scouts of the Philippines

## DAVAO DEL NORTE COUNCIL

8100 Mankilam, Tagum City

77459

09 July 2025

### MEMORANDUM

No. 15, s., 2025

T O : All Chairmen of Municipal/City Scouting Committees, District Scout Commissioners (all ranks), Institutional Heads (Public/Private Schools), Municipal/City Scout Coordinators and District Field Scout Commissioners

SUBJECT : **BASIC TRAINING COURSES FOR KAWAN LEADERS,**  
**TROOP LEADERS AND OUTFIT ADVISORS**

1. As requested by the Panabo City Schools Division, Department of Education, the Davao del Norte Council, Boy Scouts of the Philippines will conduct a Basic Training Courses for Kawan Leaders, Troop Leaders and Outfit Advisors to be held at **Cagangohan National High School, Panabo City on Friday to Sunday, July 25-27, 2025.**
- 2.A **Basic Training Course for Kawan Leaders/Troop Leaders/Outfit Advisors**
  - 2.A1 The course is aimed to enhance and upgrade Scouter's training in unit leadership and skills and upgrade their knowledge with new training policies in accordance with World Scouting standard.
  - 2.B.2 Scouters from three (3) Scouting Sections (Kawan, Troop and Outfit) who did not have formal Scouting Training are enjoined to attend on official business in the scheduled Basic Training Courses, which is a requisite for all Adult Leaders directly handling boys in Scouting.
3. A Training Fee of **TWO THOUSAND PESOS (P2,000.00)** shall be assessed each participant to cover cost of Meals (from **Dinner of 25 July** until afternoon of **27 of July 2025**), Handouts, Handbook, Certificates, Printing of T-Shirt, Training Materials and other administrative and operational cost during the conduct of the Course. Training Fees and other related expenses may be taken from School/District funds and/or from Local Government Unit, subject to usual accounting and auditing rules and regulation and/or shall be shared by the participant concerned. All participants are on official business.
4. Participants are required to bring along with them the following items:
  - Course Notebook, Ballpen, Pencil
  - One (1) Box Crayon
  - One (1) Long size folder with paper fastener
  - One (1) white T-shirt for printing
  - Complete set of beddings
5. Registration start upon arrival at the training venue on **25 July 2025 at 4:00 o'clock in the afternoon and the Opening Program will start at 5:00 o'clock in the afternoon.**

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6. **ATTIRE:** The Official Type-A Uniform (short pants for Male/Female) shall be worn during the Opening Ceremony, morning Flag Ceremonies and at the Closing Ceremony. Scout Uniform can be purchased at our BSP Authorized National Scout Supplies Distributors, as indicated hereunder to wit:

- |                                |                                |
|--------------------------------|--------------------------------|
| a. Vicsons Wardrobe Consultant | - Rizal Street, Tagum City     |
| b. Royal Bazar Corporation     | - Pioneer Avenue, Tagum City   |
| c. Gaisano Center              | - Misa District, Tagum City    |
| d. JS Gaisano                  | - Quirante II, Tagum City      |
| e. NCCC Mall                   | - National Highway, Tagum City |
| f. Gaisano Grand               | - Apokon Road, Tagum City      |
| g. Gaisano Mall                | - National Highway, Tagum City |
| h. Cesar Uno                   | - Panabo City                  |
| i. Davao City Council          | - Davao City                   |

7. To ensure the successful conduct of the aforesaid Basic Training Courses, this Office has commissioned the hereunder Council Training Team to serve on Official Time as Course Staff throughout the duration of the course.

#### **KAWAN SECTION**

- |                                       |  |
|---------------------------------------|--|
| 1. Sctr. Nelie A. Mallorca, ALT       | 6. Sctr. Evelyn C. Pinote, WBH         |
| 2. Sctr. Jenelyn A. Nabali, CML       | 7. Sctr. Maria Theresa D. Canuday, WBH |
| 3. Sctr. Flordeme Villacorta, CML     | 8. Sctr. Joanne Calipayan, WBH         |
| 4. Sctr. Rose Angelie C. Centina, WBH |  |
| 5. Sctr. Jocelyn D. Fernandez, WBH    |  |

**CHIEF USA** - Sctr. Jonell Carlo A. Mallorca, CML

#### **TROOP SECTION**

- |                                      |                                       |
|--------------------------------------|---------------------------------------|
| 1. Sctr. Ronnie A. Publico, ALT      | 6. Sctr. Winston Mark Coquilla, WBH   |
| 2. Sctr. Nick Guilbert T. Pocon, WBH | 7. Sctr. Louie Mansinades Marcos, WBH |
| 3. Sctr. Bernard K. Mallorca, WBH    | 8. Sctr. Ryan Canete, WBH             |
| 4. Sctr. Noel J. Meorada, WBH        |                                       |

#### **OUTFIT ADVISORS**

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| 1. Sctr. Andronico D. Lara Jr., LT   | 5. Sctr. Teresa S. Baguio, CML    |
| 2. Sctr. Rustico T. Hernandez, CML   | 6. Sctr. Elpedio Delina, CML      |
| 3. Sctr. Wilfredo B. Purgatorio, CML | 7. Sctr. Ian Reggy B. Paring, WBH |
| 4. Sctr. Peter Jay C. Ferrer, CML    | 8. Sctr. Israel Ranain, WBH       |

#### **SECRETARIAT**

- |                                 |                               |
|---------------------------------|-------------------------------|
| 1. Sctr. Jennifer A. Catambacan | 3. Sctr. Krismie Bastian, SWB |
| 2. Sctr. Dianne H. Jacinto, SWB |                               |

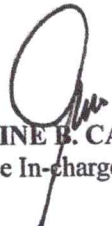
#### **COURSE COORDINATORS:**

- |                                   |  |
|-----------------------------------|--|
| • Sctr. Roy Alfredo O. Plana, ALT | - Deputy Council Commissioner for Leaders Training   |
| • Sctr. Oliver U. Emata, WBH      | - Deputy Council Commissioner for Program Activities |
| * Sctr. Reynaldo C. Deocampo      | - Division Scout Commissioner                        |
| • Sctr. Elaine B. Cayacay         | - Office In-charge                                   |

Cont'd. . . . MEMORANDUM NO. 15, s., 2025:


The abovementioned Training Team are expected to report for a COURSE STAFF CONFERENCE at BSP Headquarters, Mankilam, Tagum City on Friday, 18 July 2025 at 1:00 in the afternoon.

8. All School Administrators both Public and Private Schools and Commissioners at all ranks are enjoined to extend their wholehearted cooperation and support by way of encouraging the active participation of their potential Scouters and extending the necessary assistance to their selected delegates in the scheduled Training Course.
9. Your immediate action on this regard is earnestly solicited.

  
**ELAINE B. CAYACAY**  
Office In-charge

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent  
Division of **Davao del Norte**  
Council Scout Commissioner

  
**JANETTE G. VELOSO, CESO VI**  
Assistant Schools Division Superintendent

  
**JINKY B. FIRMAN, CESO IV**  
Schools Division Superintendent  
Division of **Panabo City**  
Deputy Council Scout Commissioner 