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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 –0411

To : Assistant Schools Division Superintendent
Chief ES, Curriculum Implementation Division (CID)
Chief ES, Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads/Principals
Private School Administrators
BSP District Coordinators
Secondary Schools BSP Coordinators
All Concerned

Subject : **BOY SCOUTS OF THE PHILIPPINES-BASIC TRAINING COURSES(BTC) FOR KAWAN LEADERS, TROOP LEADERS AND OUTFIT ADVISORS**

Date : July 20, 2025

Attached is the Memorandum No. 15 s. 2025 from the Boy Scouts of the Philippines Davao del Norte Council dated July 15, 2025, Re: Basic Training Courses for Kawan Leaders, Troop Leaders, Outfit Advisors. Please be informed that the Basic Training Courses will be conducted on July 25 to 27, 2025 at Cagangohan National High School, Brgy. Cagangohan, Panabo City.

Please see attached enclosures for the List of Teacher Participants from both Public and Private Elementary and Secondary Schools of Panabo City Division, Council Training Team and similar other information needed for the participation are specified in the attached BSP memorandum.

Public School Teachers who will participate in this activity are requested to be granted a Service Credit or Compensatory Overtime Credit (COC), whichever applies for services rendered on weekends/holidays as per DepEd Order No. 53, s. 2003 and CSC-DBM Joint Circular No. 02, s. 2004 respectively.

Participants are required to bring the following items:

1. Course notebook, Ballpen, Pencil
2. Kitchen utensils
3. One (1) box Crayon, One Long size folder with fastener
4. One (1) white T-shirt for printing
5. Complete set of beddings

The registration starts upon arrival at the training venue on July 25, 2025, at 4 o'clock in the afternoon and the opening program will start at 5 o'clock.

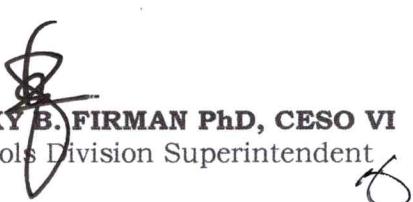


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The registration fee is ₱2,000, which covers the cost of meals, handouts, certificates, printing of t shirts and training materials. The ₱1,000 will be subsidized by the City LGU (good for 80 pax only), subject to the usual accounting and auditing rules and regulations. However, all participants are required to pay the full amount of ₱2,000 upon registration. The ₱1,000 LGU subsidy will be reimbursed by the City Government later.

Travel and other incidental expenses relative to the participation to this activity shall be charged to PTA/ BSP/LGU funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

JUL 22 2025

RECORDS SECTION, SDO PANABO CITY
BY 

Enclosed: As stated.
CID/ rcdjr



Schools Division of Panabo City
City Hall Compound, Panabo City
Tel. No. (084) 823-1469
Email: panabocity.division@deped.gov.ph

DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in
providing quality education. MATATAG for all.



**BASIC TRAINING COURSE FOR KAWAN LEADERS, TROOP LEADERS and OUTFIT
ADVISORS**

Cagangohan National High School

25 – 27 July 2025

Roster of participants

Secondary Schools

| | NAME | SCHOOL |
|----|-------------------------------|--|
| 1 | Cherilyn Carias | A.O. Floirendo National High School (8) |
| 2 | Jane Rose Martinez | |
| 3 | Ralph Ryan Eyorcadas | |
| | Jean Malabarbas | |
| 5 | Christopher Mercolita | |
| 6 | Alfredo Bughao | |
| 7 | Noemie Love Peñaranda | |
| 8 | Rachel Cutin | |
| 9 | Fatima Ramos | Cagangohan National High School (7) |
| 10 | Proverb Paul Juare | |
| 11 | Eliezer Jr. Alia | |
| 12 | Mariel Mejorada | |
| 13 | Venice Kate Pacete | |
| 14 | Rayhana Loyola | |
| 15 | Arlyn Suan | |
| 16 | Jake Jangao | |
| 17 | Allan Jay Eslera | Kasilak National High School (1) |
| 18 | Rex Celeste | Little Panay National High School (1) |
| 19 | Agustin Jr. L. Idausos | Lorenzo T. Concepcion IS (2) |
| 20 | Jenemer L. Namalata | |
| 21 | Joy Coquilla | Mabunao National High School (6) |
| 22 | Drescon Acosta | |
| 23 | Dominator Reyes | |
| 24 | Justine Villacortesa | |
| 25 | Aiza Sabatin | |
| 26 | Alona Marzonia | |
| 27 | John Joey Atuel | Malativas National High School (2) |
| 28 | Anthony Caputol | |
| 29 | Leony Lanquino Jr | Nanyo National High School (2) |
| 30 | Esperanza Santillan | |
| 31 | Jessa Sanchez | Panabo City SHS (12) |
| 32 | Ghen Dominic Damaso | |
| 33 | Jun Ryan Flores | |
| 34 | Albin Mae Caroline Tanudra | |
| 35 | Junard Babor | |
| 36 | Dirham Tagmaya | |
| 37 | Ryan Joy Martinez | |
| 38 | Joel Camillo | |
| 39 | Exequiel Chris Espinosa | |
| 40 | Julie Ann Bacalso | |
| 41 | Hannah Marie Fabroa | |
| 42 | Doreen Jean | |
| 43 | Jomar Barte | Panabo City NHS (21) |
| 44 | Cheiza Delos Reyes | |
| 45 | Hannah Cheiza Altizo | |
| 46 | Locel Simba | |
| 47 | Kimberly Cumar | |
| 48 | Cindy Valderama | |
| 49 | Jennifer Labartinos | |
| 50 | Anthony Peornato | |
| 51 | Analiza Capuso | |
| 52 | Emelinda Awing | |

| | | |
|----|------------------------------|---|
| 59 | Mildred Villondo | |
| 60 | Ryan Porlayagan | |
| 61 | Jester Kien Mariveles | |
| 62 | Maricar M. Solomon | |
| 63 | Mary Grace F. Caneda | |
| 64 | Jerome Cabillar | Quezon National High School (7) |
| 65 | Chique Ceniza | |
| 66 | Venice Mae Campos | |
| 67 | Kristinee Varquez | |
| 68 | Jenivive Punay | |
| 69 | Evelyn Andrade | |
| 70 | Imelda Grant | |
| 71 | Tyrone Jade De Guzman | Southern Davao NHS (4) |
| 72 | Adhel Macabulos | |
| 73 | Junrry Barlusca | |
| 74 | Jayvent Navares | |
| 75 | Christy Pablicob | Sindaton National High School (3) |
| 76 | Jonalyn Bacamante | |
| 77 | Jocel Mendana | |
| 78 | Jaysoon Siarot | Manay National High School (2) |
| 79 | Carlo John Cabatuan | |
| 80 | Menald Jay Infiesto | Maryknoll College Of Panabo Inc. (8) |
| 81 | Jay Carnasa | |
| 82 | Heart Bill Segundino | |
| 83 | Jomar Buo | |
| 84 | Welborn James Benemili | |
| 85 | Glendel Mark Rabe | |
| 87 | Jayle Paña | |
| 88 | Stephen Lee Melendres | |

-----Nothing follows-----

8/

**BASIC TRAINING COURSE FOR KAWAN LEADERS, TROOP LEADERS and OUTFIT
ADVISORS**
Cagangohan National High School
25 – 27 July 2025

**ROSTER OF PARTICIPANTS
(Elementary Schools)**

| PANABO CENTRAL DISTRICT PARTICIPANTS(18) | SCHOOL |
|---|-------------------|
| KAWAN SECTION | |
| 1. JHEB TICONG | GREDU ES |
| 2. JENELYN CENIZA | SAN VICENTE ES |
| 3. MARLON B CENA | STO. NINO ES |
| 4. MIKKA G. CAMINO | RIZAL ES |
| 5. IRISH PONTEVEDRA | PANABO CENTRAL ES |
| 6. IRENE A. NARITA | CABILI ES |
| 7. NOE LYN R. BAUTISTA | GREDU ES |
| 8. JESSA G. DAPOSALA | SALVACION ES |
| 9. MAICA B. INTONG | SALVACION ES |
| TROOP LEADER SECTION | |
| 1. LOURIE MAE T. ANGELES | SAN FRANCISCO ES |
| 2. VERGEL JAY C. EMATA | RIZAL ES |
| 3. JENELYN S. BATOV | STO. NINO ES |
| 4. CHARISSE RAFAILA | PANABO CENTRAL ES |
| 5. JOCELYN ALAGON | SAN VICENTE ES |
| 6. KIM D. UYANGURIN | SAN VICENTE ES |
| 7. ROSEMARIE G. PASTOR | RIZAL ES K |
| 8. APRIL JOY D. GUZAREM | RIZAL ES K |
| 9. CATHLENE AMOR M. MONTEALTO | RIZAL ES K |

| PANABO NORTH DISTRICT PARTICIPANTS (10) | SCHOOL |
|--|-------------------|
| KAWAN SECTION | |
| 1. REGIEN S. ALVAREZ | P. CHANGCO ES |
| 2. DONABEL M. COLE | NANYO CENTRAL ES |
| 3. SWEET LAINE S. DELA TORRE | SINDATON ES |
| 4. LOVELY BARCENAS | NANYO CENTRAL ES |
| TROOP SECTION | |
| 5. THEZALYMIC C. ANDALES | TIBUNGOL ES |
| 6. ANIEGYN P. ADVINCULA | SOUTHERN DAVAO ES |
| 7. SAEED M. GREGORIO | ROXAS ES |
| 8. HERLE ANN L. TORRES | DALISAY VILL. ES |
| 9. ROWENA M. VILLAHERMOSA | DALISAY VILL. ES |
| 10. JELYN GESALAN | SOUTHERN DAVAO ES |

| PANABO SOUTH 2 DISTRICT PARTICIPANTS (12) | SCHOOL |
|--|----------------|
| KAWAN SECTION | |
| 1. EDA L. DAROY | KASILAK ES |
| 2. CRISTITA G. ACAYLAR | KASILAK ES |
| 3. LOUWEN B. LAGANG | NAMUAG ES |
| 4. CHARRY S. CABACTULAN | CONSOLACION ES |
| 5. PAMELA P. PAYOT | KATIPUNAN ES |

| | |
|---------------------|--------------|
| 4. NIMFA F. CABIAD | NAMUAG ES |
| 5. JEZALYN A. LERON | WATERFALL ES |
| | |

| PANABO SOUTH 1 DISTRICT PARTICIPANTS(10) | SCHOOL |
|---|---------------|
| KAWAN SECTION | |
| 1. ARCE ALICABA | KIOTOY ES |
| 2. IRENE S. DAHI | BUENAVISTA ES |
| 3. HAZEL DANE R. FLORES | NBGALAPIN ES |
| 4. JULIE GALANO | GLDONDODY ES |
| 5. APRIL JOY CULTURA | MABUNAO ES |
| | |
| TROOP LEADER SECTION | |
| 1. ROLIE FE L. SUBION | KATUALAN ES |
| 2. ROSELYN D. GATURAN | GLDONDODY ES |
| 3. CHRISTIAN ROY A. MADRID | TAGUROT ES |
| 4. KENT NOFEL GULANES | MABUNAO ES |
| 5. JECENIE DIVINAGRACIA | STA. CRUZ ES |
| | |
| | |

Prepared by

REYNALDO C. DEOCAMPO JR.
PSDS

Approved:

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

LIST OF TRAINING STAFF IN THE BASIC TRAINING COURSE(BTC)
FROM PANABO CITY DIVISION

| Name | Section | School |
|--------------------------------------|-------------|---|
| 1. Sctr. Winston Mark Coquilla-WBH | Troop | Dalisay Elementary School |
| 2. Sctr. Louie Mansinades Marcos WBH | Troop | Kasilak Elementary School |
| 3. Sctr. Ryan Canete WBH | Troop | AOFloirendo NHS |
| 4. Sctr. Rustico T. Hernandez CML | Outfit | Cagangohan NHS |
| 5. Sctr. Teresa S. Baguio CML | Outfit | Panabo City Senior High School |
| 6. Sctr. Elpedio Delina CML | Outfit | Panabo City National High School |
| 7. Sctr. Ian Reggy B. Paring WBH | Outfit | Panabo City National High School |
| 8. Sctr. Israel Ranain WBH | Outfit | Don Manuel Javellana National High School |
| 9. Sctr. Dianne H. Jacinto SWB | Secretariat | San Vicente National High School |
| 10. Sctr. Krismie Bastian SWB | Secretariat | San Vicente NHS |

Prepared by:

REYNALDO C. DEOCAMPO JR.
PSDS



Boy Scouts of the Philippines

DAVAO DEL NORTE COUNCIL

8100 Mankilam, Tagum City

41459

09 July 2025

MEMORANDUM

No. 15, s., 2025

T O : All Chairmen of Municipal/City Scouting Committees, District Scout Commissioners (all ranks), Institutional Heads (Public/Private Schools), Municipal/City Scout Coordinators and District Field Scout Commissioners

SUBJECT : **BASIC TRAINING COURSES FOR KAWAN LEADERS,
TROOP LEADERS AND OUTFIT ADVISORS**

1. As requested by the Panabo City Schools Division, Department of Education, the Davao del Norte Council, Boy Scouts of the Philippines will conduct a Basic Training Courses for Kawan Leaders, Troop Leaders and Outfit Advisors to be held at Cagangohan National High School, Panabo City on Friday to Sunday, July 25-27, 2025.

2.A Basic Training Course for Kawan Leaders/Troop Leaders/Outfit Advisors

2.A1 The course is aimed to enhance and upgrade Scouter's training in unit leadership and skills and upgrade their knowledge with new training policies in accordance with World Scouting standard.

2.B.2 Scouters from three (3) Scouting Sections (Kawan, Troop and Outfit) who did not have formal Scouting Training are enjoined to attend on official business in the scheduled Basic Training Courses, which is a requisite for all Adult Leaders directly handling boys in Scouting.

3. A Training Fee of **TWO THOUSAND PESOS (P2,000.00)** shall be assessed each participant to cover cost of Meals (from Dinner of 25 July until afternoon of 27 of July 2025), Handouts, Handbook, Certificates, Printing of T-Shirt, Training Materials and other administrative and operational cost during the conduct of the Course. Training Fees and other related expenses may be taken from School/District funds and/or from Local Government Unit, subject to usual accounting and auditing rules and regulation and/or shall be shared by the participant concerned. All participants are on official business.

4. Participants are required to bring along with them the following items:

- Course Notebook, Ballpen, Pencil
- One (1) Box Crayon
- One (1) Long size folder with paper fastener
- One (1) white T-shirt for printing
- Complete set of beddings

5. Registration start upon arrival at the training venue on 25 July 2025 at 4:00 o'clock in the afternoon and the Opening Program will start at 5:00 o'clock in the afternoon.

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Cont'd. . . . **MEMORANDUM NO. 15, s., 2025:**

6. **ATTIRE:** The Official Type-A Uniform (short pants for Male/Female) shall be worn during the Opening Ceremony, morning Flag Ceremonies and at the Closing Ceremony. Scout Uniform can be purchased at our BSP Authorized National Scout Supplies Distributors, as indicated hereunder to wit:

| | |
|--------------------------------|--------------------------------|
| a. Vicsons Wardrobe Consultant | - Rizal Street, Tagum City |
| b. Royal Bazar Corporation | - Pioneer Avenue, Tagum City |
| c. Gaisano Center | - Misa District, Tagum City |
| d. JS Gaisano | - Quirante II, Tagum City |
| e. NCCC Mall | - National Highway, Tagum City |
| f. Gaisano Grand | - Apokon Road, Tagum City |
| g. Gaisano Mall | - National Highway, Tagum City |
| h. Cesar Uno | - Panabo City |
| i. Davao City Council | - Davao City |

7. To ensure the successful conduct of the aforesaid Basic Training Courses, this Office has commissioned the hereunder Council Training Team to serve on Official Time as Course Staff throughout the duration of the course.

KAWAN SECTION

| | |
|---------------------------------------|--|
| 1. Sctr. Nelie A. Mallorca, ALT | 6. Sctr. Evelyn C. Pinote, WBH |
| 2. Sctr. Jenelyn A. Nabali, CML | 7. Sctr. Maria Theresa D. Canuday, WBH |
| 3. Sctr. Flordeme Villacorta, CML | 8. Sctr. Joanne Calipayan, WBH |
| 4. Sctr. Rose Angelie C. Centina, WBH | |
| 5. Sctr. Jocelyn D. Fernandez, WBH | |

CHIEF USA - Sctr. Jonell Carlo A. Mallorca, CML

TROOP SECTION

| | |
|--------------------------------------|---------------------------------------|
| 1. Sctr. Ronnie A. Publico, ALT | 6. Sctr. Winston Mark Coquilla, WBH |
| 2. Sctr. Nick Guilbert T. Pocon, WBH | 7. Sctr. Louie Mansinades Marcos, WBH |
| 3. Sctr. Bernard K. Mallorca, WBH | 8. Sctr. Ryan Canete, WBH |
| 4. Sctr. Noel J. Mejorada, WBH | |

OUTFIT ADVISORS

| | |
|--------------------------------------|-----------------------------------|
| 1. Sctr. Andronico D. Lara Jr., LT | 5. Sctr. Teresa S. Baguio, CML |
| 2. Sctr. Rustico T. Hernandez, CML | 6. Sctr. Elpedio Delina, CML |
| 3. Sctr. Wilfredo B. Purgatorio, CML | 7. Sctr. Ian Reggy B. Paring, WBH |
| 4. Sctr. Peter Jay C. Ferrer, CML | 8. Sctr. Israel Ranain, WBH |

SECRETARIAT

| | |
|---------------------------------|-------------------------------|
| 1. Sctr. Jennifer A. Catambacan | 3. Sctr. Krismie Bastian, SWB |
| 2. Sctr. Dianne H. Jacinto, SWB | |

COURSE COORDINATORS:

- **Sctr. Roy Alfredo O. Plana, ALT** - Deputy Council Commissioner for Leaders Training
- **Sctr. Oliver U. Emata, WBH** - Deputy Council Commissioner for Program Activities
- * **Sctr. Reynaldo C. Deocampo** - Division Scout Commissioner
- **Sctr. Elaine B. Cayacay** - Office In-charge

Cont'd. . . . **MEMORANDUM NO. 15, s., 2025:**

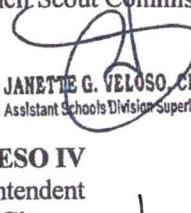
The abovementioned Training Team are expected to report for a **COURSE STAFF CONFERENCE** at BSP Headquarters, Mankilam, Tagum City on **Friday, 18 July 2025 at 1:00 in the afternoon.**

8. All School Administrators both Public and Private Schools and Commissioners at all ranks are enjoined to extend their wholehearted cooperation and support by way of encouraging the active participation of their potential Scouters and extending the necessary assistance to their selected delegates in the scheduled Training Course.
9. Your immediate action on this regard is earnestly solicited.


ELAINE B. CAYACAY
Office In-charge


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent
Division of Davao del Norte
Council Scout Commissioner


JINKY B. FIRMAN, CESO IV
Schools Division Superintendent
Division of Panabo City
Deputy Council Scout Commissioner


JANETTE G. VELOSO, CESO VI
Assistant Schools Division Superintendent