



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025- 0390

To : Asst. Schools Division Superintendent  
 Chief Curriculum Implementation Division  
 Public Schools District Supervisors  
 Secondary School Heads – Panabo City National High School, Manay  
 National High School, and San Vicente National High School  
 Elementary School Heads – Rizal Elementary School and Gredu  
 Elementary School

Subject : **VIRTUAL MEETING OF QUARTERLY EXAM WRITERS FOR  
 GRADES 1, 2, 3, 4, 5, 7, and 8**

Date : July 14, 2025

In preparation for the crafting of the Unified Quarterly Examination for Grades 1, 2, 3, 4, 5, 7, and 8 in Araling Panlipunan, selected teacher-writers and editors are required to attend the Orientation on Test Construction on July 24, 2025 (Thursday), from 3:00 p.m. to 4:00 p.m. via Google Meet through the following link: <https://meet.google.com/eyh-xcwc-tnx>. Participants are strongly advised to secure a stable internet connection to ensure active and uninterrupted participation in the meeting.

Furthermore, teacher-writers and editors shall be entitled to service credits for work rendered during weekends, in accordance with DepEd Order No. 13, s. 2024, subject to the submission of approved quarterly examination outputs.

Kindly refer to the attached list of designated teacher-writers and editors involved in the development of the unified test.

For your information and guidance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
 Schools Division Superintendent

**RELEASED**

**JUL 16 2025**

RECORDS SECTION, SDO PANABO CITY

BY

The following are the writers and editors of the Unified test.

| Name                  | Station         | Function | Grade level    |
|-----------------------|-----------------|----------|----------------|
| Carmelita Ubaldo      | Rizal ES        | Writer   | Grade 1        |
| Margie A. Recomba     | Rizal ES        | Writer   | Grade 2        |
| Catherine C. Gonzales | Gredu ES        | Writer   | Grade 3        |
| Leah Grace M. Lao     | Rizal ES        | Writer   | Grade 4        |
| Jennifer D. Basinang  | Rizal ES        | Writer   | Grade 5        |
| Aivan C. Mahumot      | Panabo City NHS | Writer   | Grade 7        |
| Harvy Cataylo         | Panabo City NNS | Writer   | Grade 8        |
| Glenn P. Mendoza      | Manay NHS       | Editor   | Grade 7 & 8    |
| Napoleon Dawal        | San Vicente NHS | Editor   | Grade 5 & 4    |
| Doris Requillo        | Rizal ES        | Editor   | Grade 1, 2 & 3 |

nothing follows\*\*\*\*\*