



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
CID - 2025 - 0368

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
School English Coordinators

Subject : **COLLABORATION MEETING BY DISTRICT WITH  
SCHOOL ENGLISH COORDINATORS FOR THE  
IMPLEMENTATION OF ENGLISH MATTERS  
FOR SCHOOL YEAR 2025-2026**

Date : July 3, 2025

In line with the division's efforts to ensure positive learning outcomes of English Language Arts and Multiliteracies Curriculum through a more focused discussion, increased participation, targeted feedback, and efficient decision-making, this Office calls for a Collaboration Meeting by District with School English Coordinators for the Implementation of English\_Matters for School Year 2025-2026.

The meeting from 1:00 pm to 5:00 pm aims to achieve the following objectives:

- Provide opportunities to schools to present accomplishments highlighting the current milestones, best practices, assessments results, challenges and recommendations for five (5) minutes;
- Gather feedback on program implementation using the unified monitoring of *English\_Matters Program*;
- Updates on the Revised K to 12 Curriculum
- Presentation of the Division Instructional Supervisory Plan in English;
- Intensify Reading Activities in English;
- Updates on Writing-to-Learn Activities

The schedule and venue of the conference are indicated in the table below:

DISTRICT	DATE	VENUE
Panabo South District 1	July 9, 2025	G.L. Dondoy CES
Panabo Central District	July 10, 2025	Salvacion ES
Panabo North District	July 15, 2025	Division Training Center
Panabo South District 2	July 17, 2025	Division Training Center
Secondary Schools	July 29, 2025	Division Training Center



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School Heads are hereby instructed to adopt flexible learning options, arrange class schedules of the concerned teachers and ensure adherence to DO No. 9, s. 2005 or *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

Travel and other incidental expenses of the participants relative to the conference shall be charged to local funds/PTA Fund whichever is applicable, all subject to the usual accounting rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN Phd, CESO VI**  
Schools Division Superintendent

  
**RELEASED**

**JUL 04 2025**

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