



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 0166, series 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID and SGOD
Public Schools District Supervisors
Division IT Officer
Concerned School Heads
Concerned School Teachers

Subject: **CONDUCT OF ICT TRAINING FOR SELECTED EDUCATORS OF DEPED PANABO CITY**

Date: July 25, 2025

In response to the request from Davao del Norte State College (DNSC) as our partner in developing educators relevant to ICT training, we are pleased to announce the conduct of ICT training sessions for selected elementary and secondary school educators of the Division of Panabo City. This initiative is part of DNSC's extension program aimed at enhancing the digital competencies of our teaching personnel.

Based on the results of the Training Needs Assessment previously conducted, the following training programs have been identified for implementation this quarter:


- **Advanced Canva Educational Materials Workshop**
- **Gamification Application Workshop** (EDUCandy, Quizziz, Mentimeter, and Kahoot)

In line with this, the identified thirty (30) educators will participate in the said training scheduled on **August 23 and 30, 2025**, from **8:00 AM to 5:00 PM**, at the **IC Computer Laboratory 3, DNSC College Campus**.

The training aims to equip educators with essential ICT skills to foster a more dynamic and engaging learning environment, ultimately benefiting our learners.

Attached herewith the list of participant educators.

Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

Enclosed: as stated
OSDS/ICTU/tod

RELEASED

JUL 28 2025



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RECORDS SECTION - DO PANABO CITY
BY 

LIST OF PARTICIPANTS FOR THE ICT TRAINING

No.	Name of Participants	School Name
1	IRENE DAHI	BUENAVISTA ES / PSD
2	JUVY DENOYO	DALISAY VILLAGE ES / PND
3	CRISTITA ACAYLAR	KASILAK ES / PSD
4	ALLAN JAY ESLERA	KASILAK NHS
5	CHARIZ DOROTAN	KATIPUNAN ES / PSD
6	CECILLE RATO	KAUSWAGAN NHS
7	JAY ANN DANAG	KAUSWAGAN NHS
8	MA. ISABELLE CANDILASA	KIOTOY ES / PSD
9	ALMARIE POGATA	KIOTOY ES / PSD
10	SHIRDINE SEPTIMO	MABUNAO ES / PSD
11	JUNAHVIE LIBRES	MABUNAO ES / PSD
12	JUSTINE VILLACORTESA	MABUNAO NHS
13	REA SAYSON	MABUNAO NHS
14	APLE MAE MAHUMOT	MABUNAO NHS
15	SHRILL MAEH SATURINAS	MABUNAO NHS
16	JOY PANER	MABUNAO NHS
17	AIZA SABATIN	MABUNAO NHS
18	MICHELLE BUGSAD	MALATIVAS ES / PSD
19	REMI SAGAYCA	MALATIVAS ES / PSD
20	MARIANY PLAZO	MALATIVAS NHS
21	REA KHERLY DAHI	MALATIVAS NHS
22	HAZEL DANE FLORES	N. GALAPIN ES / PSD
23	SHEEN CAREL AGANAN	N. GALAPIN ES / PSD
24	BLESSYL FAITH MONDRANO	N. GALAPIN ES / PSD
25	LOUWEN LAGANG	NAMUAG ES / PSD
26	FRECY ARCENA	SAN ROQUE ES / PSD
27	JECENIE DIVINAGRACIA	STA. CRUZ ES / PSD
28	JULIE ANN BANCAL	TIBUNGOL ES / PND
29	DELIEFAITH VILLA	VALENTIN DAQUIO ES / PND
30	MILINE REICH CUDERA	WATERFALL ES / PSD



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Office of Extension Division

July 22, 2025

JINKY B. FIRMAN, Ph.D, CESO VI

Schools Division Superintendent

Department of Education – Panabo City Division

Panabo City Hall Grounds, Brgy. J.P. Laurel, Panabo City

Dear **Dr. Firman**,

Greetings!

We thank you for hearing our call to conduct the training needs assessment for the elementary and secondary school educators of the Department of Education- Panabo City Division. Based on the results, we determined the possible training that will be conducted for this quarter and the number of educators who selected the training:

- **Advanced Canva Educational Materials Workshop**
- **Gamification Application Workshop (EDUCandy, Quizziz, Menti and Kahoot)**

With this said, we request your humble office to **identify thirty (30) new set of educators** who will be undergoing the training on **August 23 and 30, 2025 (8:00 AM- 5:00 PM)** at the **IC Computer Laboratory 3 of the college campus** to extend our services as a medium of preparing their learning materials. Providing our teachers with essential ICT skills will help create a more dynamic and engaging learning environment, ultimately benefiting our students in the long term.

I respectfully seek your approval and support to move forward with the planning and implementation of the ICT training program. Your endorsement will be crucial in ensuring smooth logistics, including the selection and communication with the participating teachers.

If you have any questions or require additional information about this extension program, please do not hesitate to reach out to me at **jovito.bolacoyjr@dnsc.edu.ph** or **09499148846**. Thank you for your attention to this matter. I look forward to your positive response and the opportunity to work together in enhancing the educational landscape.

Respectfully yours,

JOVITO P. BOLACOY, JR.

Project Leader / DNSC Faculty

VISION

A premier Higher Institution in Agri-Fisheries and Socio-cultural Development in the ASEAN Region.

MISSION

DNSC strives to produce competent human resource, generate, and utilize knowledge and technology, uphold good governance and quality management system for sustainable resources and resilient communities.

CORE VALUES

Excellence
Integrity
Innovativeness
Stewardship
Love of God and Country

