



25-41737

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

June 30, 2025

DIVISION MEMORANDUM

No. 0148, s. 2025

13TH DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To : Assistant Schools Division Superintendent
Chief ES, Schools Governance and Operations Division
Chief ES, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads/Principals
Section/Unit Heads, SDO
All concerned

1. Please be advised to attend the **13th Division Management Committee (MANCOM) Meeting** on **July 4, Friday** from **8:00 AM to 5:00 PM**, at Ritz Hotel, Bo. Obrero, Davao City.
2. This meeting shall be hosted by the Panabo South 2 District, and the following personnel shall take charge of the following, to wit:
 - a. Hall Preparations/Restoration:
 - Panabo South 2 District
 - b. Secretariat/Minutes of the Meeting:
 - Sambay Luma – MT II/School-In-Charge
 - c. Registration and Attendance:
 - Dearly Mae B. Cabote – ADAS III
 - Moira Ysobelle U. Lampon – ADA VI
 - d. Audio/Powerpoint Presentations:
 - Peter B. Mijares, Jr. – PDO II
 - e. Documentation:
 - Armando Jr. O. Aguilon - DIO
 - f. Moderator/MANCOM Host:
 - Lulibeth Vidal – MT II/Asst. to the Principal

3. Enclosed are the Program of Activities, Agenda of the Meeting, and List of Participants.
4. No registration fee shall be collected. Meals and snacks shall be charged against the Division MOOE and School MOOE. Travel and other incidental expenses shall be charged against the local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

RELEASED

JUN 30 2025

RECORDS SECTION - SDO PANABO CITY
BY 

Enclosed: as stated.
OSDS/jbf/dmbc

AGENDA OF THE MEETING
13th Division Management Committee (MANCOM) Meeting
July 4, 2025 8:00 am – 5:00 pm

1. Overview of the ARAL Program – c/o Janwario E. Yamota
2. Rationale and MOA Signing with LGU-PESO and DTI on Trainings for EPP/TVL/TLE Teachers and Students – c/o Cezen M. Paculanang
3. Launching of the BASA Panabo, Panalo Honor Badge Center of Reading Excellence – c/o Iryhn E. Petalcorin
4. Introduction of the Digitized Phil-IRI Assessment and Reading Innovation – c/o Kenneth M. Licaros-Pcnhs & Edgardo U. Pamugas, III-Tibungol ES
5. Report on Enrollment Status, Teacher Needs and Classroom Shortages – c/o Ker Denzel G. Infiesto
6. Status of Teachers' Training – c/o Kenneth S. Deligencia
7. Status of Filling up of Items and Request for Transfer – c/o Neo Carlo R. Magno
8. Distance Learning Program (DLP) – c/o Janwario E. Yamota
9. Other Matters

13th Division Management Committee (MANCOM) Meeting
PROGRAM OF ACTIVITIES

July 4, 2025 8:00 am – 5:00 pm

Time	Agenda Particulars	Details Discussant
8:00 am – 8:15 am	Part 1 Preliminaries - National Anthem - Opening Prayer - DepEd Panabo City Hymn - DepEd Quality Policy Statement - Welcome Message	AVP Johanna P. Linterna – Principal III AVP AVP ASDS Basilio P. Mana-ay Jr., CESO VI
8:15 am – 8:30 am	Acknowledgement of participants/Checking of Attendance	Dr. Raul E. Gacus
8:30 am – 5:00 pm	Part 2 - Call to Order - Reading and approval of the Minutes of the previous meeting. - Business arising from the minutes. Part 3 MANCOM Meeting Proper AGENDA: - SDS Hour – Updates and guidance - ASDS Time – Updates and guidance - Overview of the ARAL Program - Rationale and MOA Signing with LGU-PESO and DTI on Trainings for EPP/TVL/TLE Teachers and Students - Launching of the BASA Panabo, Panalo Honor Badge Center of Reading Excellence - Introduction of the Digitized Phil-IRI Assessment and Reading Innovation - Report on Enrollment Status, Teacher Needs and Classroom Shortages	SDS Jinky B. Firman, PhD, CESO VI Secretariat Division MANCOM Participants SDS Jinky B. Firman, PhD, CESO VI ASDS Basilio P. Mana-ay Jr., CESO VI Janwario E. Yamota – Chief ES Cezen M. Paculanang - EPS Iryhn E. Petalcorin - PSDS Kenneth A. Licaros – Teacher II Edgardo U. Pamugas III – HT II Ker Denzel G. Infiesto – Planning Officer III

	• Status of Teachers' Training	Kenneth S. Deligencia – SEPS-HRTD
	• Status of Filling up of Items and Request for Transfer	Neo Carlo R. Magno – HRMO
	• Distance Learning Program (DLP)	Janwario E. Yamota – Chief ES
	• Updates from Chiefs and Section Heads	Chiefs / Section Heads
	• Other Matters	
	Part 4 • Adjournment • Closing Prayer	Ana Lyn S. Nanol – Principal I
Moderator/MANCOM Host		Lulibeth Vidal – MT II/Asst. to the Principal

LIST OF PARTICIPANTS

1	Jinky B. Firman, PhD, CESO VI	<i>SDS</i>	SDS
2	Basilio P. Mana-ay, Jr., CESO VI	<i>ASDS</i>	ASDS
3	Ailene B. Añonuevo PhD	<i>SGOD</i>	CHIEF ES
4	Yamota, Janwario E.	<i>CID</i>	CHIEF ES
5	Atty. Annalene A. Dacumos-Villanueva	<i>OSDS</i>	ATTY. III
6	Glenn B. Separis, CPA, CESE	<i>OSDS</i>	ACCT. III
7	Tyron O. Dujali	<i>OSDS</i>	ITO I
8	Raul E. Gacus	<i>OSDS</i>	AO V
9	Rosalie D. Estimada	<i>OSDS</i>	AO V
10	Neo Carlo R. Magno	<i>OSDS</i>	AO IV
11	Kathryn Gae D. Jayoma	<i>OSDS</i>	AO IV
12	Norpinang N. Pagagao	<i>OSDS</i>	AO IV
13	Maya Flaminda Juanich	<i>OSDS</i>	AO IV
14	Aguilar, Djhoane C.	<i>CID</i>	EPS
15	Arado, Carolyn M.	<i>CID</i>	EPS
16	Firman, Ramil Jacky P.	<i>CID</i>	EPS
17	Carlom, Jaime C.	<i>CID</i>	EPS
18	Manguilimotan, Ylcy B.	<i>CID</i>	EPS
19	Mijares, Peter A.	<i>CID</i>	EPS
20	Orbeta, Elden D.	<i>CID</i>	EPS
21	Suelto, Maria Perpetua Angelita G.	<i>CID</i>	EPS
22	Visillas, John B.	<i>CID</i>	EPS
23	Paculanang, Cezen	<i>CID</i>	EPS
24	Pasquito, Antonio Jr R.	<i>CID</i>	PSDS
25	Bitang, Avelino D.	<i>CID</i>	PSDS
26	Tuazon, Maria Nenita G.	<i>CID</i>	PSDS
27	Manginsay, Marissa Y.	<i>CID</i>	PSDS
28	Deocampo, Reynaldo C.	<i>CID</i>	PSDS
29	Martinez, Joylyn B.	<i>CID</i>	PSDS
30	Petalcorin, Iryhn	<i>CID</i>	PSDS
31	Suelto, Julius I.	<i>CID</i>	PSDS
32	De Asis, Marlou P.	<i>CID</i>	PSDS
33	Raganas, Juliet	<i>CID</i>	Guidance Coor
34	Keren T. Luma	<i>SGOD</i>	EPS
35	Erick S. Dalumpines	<i>SGOD</i>	SEPS
36	Kenneth S. Deligencia	<i>SGOD</i>	SEPS
37	Ana Liza M. Mendoza	<i>SGOD</i>	SEPS
38	Ronmar V. Jayoma	<i>SGOD</i>	SEPS
39	Dr. Arlene L. Choi	<i>SGOD</i>	MEDICAL OFFICER III
40	Engr. Eric S. Valencia	<i>SGOD</i>	ENGR. III
41	Ker Denzel G. Infiesto	<i>SGOD</i>	PLANNING OFFICER III
42	Erna O. Lumandong	<i>SGOD</i>	EPS II
43	Hernani A. Resueño Jr.	<i>SGOD</i>	PDO II
44	Aguilon, Armando Jr. O.	<i>CID</i>	DIO
45	Peter B. Mijares, Jr.	<i>CID</i>	PDO II

46	Cabote, Dearly Mae B.	OSDS	ADAS III
47	Lampon, Moira Ysobelle	OSDS	ADA VI
48	Casona Jr., Rodrigo B.	OSDS	ADA IV
49	Cuñado, Jaynard K.	OSDS	ADA VI
50	Gacus, Alvin	OSDS	J.O.
51	Cyrus C. Cachuela	A.O Floirendo ES	Principal I
52	Mirasol V. Diana	Roxas ES	Master Teacher I
53	Winston Mark Coquilla	Dalisay Village ES	Principal I
54	Anna Mae Fuentes	DMJ Memorial ES	Head Teacher I
55	Leonora Cañete	Nanyo CES	Principal II
56	Nida Compuesto	P. Changco ES	Head Teacher II
57	Rubbie Labanon	Rodrigo D. Mabitad ES	Principal I
58	Jonalyn D. Badua	Concordia Sison ES	Head Teacher IV
59	Janeth Gomez	Sindaton ES	Principal I
60	Jywell Pacaña	Southern Davao ES	Principal III
61	Edgardo Pamugas III	Tibungol ES	Head Teacher II
62	Ruel Ramos	Valentin Daquio ES	Principal III
63	Dante G. Millanes	A.O. Floirendo ES II	Principal I
64	Marjorie S. Baldestamon	Cabili ES	Principal II
65	Elsie M. Carballo	Doña Nenita ES	Principal III
66	Feleciano S. Catbagan	Gredu ES	Principal III
67	Ramelyn F. Antalan	Panabo Central ESS	Principal IV
68	Rosemarie S. Patriarca	Rizal ES	Principal IV
69	Mylene S. Castillo	Salvacion ES	Principal III
70	Lizle Y. Delos Reyes	San Francisco ES	Principal II
71	Helen May T. Delada	San Pedro ES	Head Teacher II
72	Jemima Deiparine	San Vicente ES	Principal II
73	Elsie Iñigo	San Vicente ES	HT I/Asst. to the Principal
74	Jocelyn Ada	Sto Niño ES	Principal I
75	Lovely Karen C. Melencion	Buenavista ES	Head Teacher I
76	Roselle N. Pasaporte	GL Dondoy ES	Principal IV
77	Joy Cozo	JP Laurel ES	Principal II
78	Mac Donald Jabonillo	Katualan ES	Head Teacher II
79	Ulyses Macatol	Kiotoy ES	Head Teacher II
80	Roberto C. Candelasa Jr.	Mabunao ES	Head Teacher IV
81	Christy Pantonial	NB Galapin ES	Principal I
82	Emily Ibo	San Roque ES	Head Teacher III
83	Maria Teresa S. Amora	Sta. Cruz ES	Head Teacher III
84	Arnel T. Duropan	LT Concepcion IS	Principal II
85	Florence Horteza	LT Concepcion IS	
86	Edralin Gumilan	Tagurot ES	Head Teacher I
87	Oscar Pales	Datu Abdul ES	Principal I
88	Johanna Linterna	New Visayas Central ES	Principal III
89	Eric Paquera	Little Panay ES	Principal II

90	Lulibeth Vidal	Little Panay ES	Master Teacher II/Asst. to the Principal
91	Julius Juen	Katipunan ES	Principal I
92	Ana Lyn S. Nanol	Namuag ES	Principal I
93	Anbella Eleria	TG Gerona ES	Principal II
94	Myla P. Bergonia	Consolacion ES	Master Teacher II/SIC
95	Alfredo Ogue	Malativas ES	Principal I
96	Reynaldo Morales	Licanan ES	Principal I
97	Iris G. Separis	Kasilak ES	Principal I
98	Sambay Luma	Waterfall ES	Master Teacher II/SIC
99	Chonalyn C. Doctora	A.O. Floirendo NHS	Principal II
100	Jeanne S. Bajao	A.O. Floirendo NHS	HT I/Asst. to the Principal
101	Arlen A. Jumamoy	Don Manuel Javellana NHS	Principal I
102	Jennith Marie L. Jorolan	Little Panay NHS	Principal I
103	Melchora Dumbase	Mabunao NHS	Teacher III/SIC
104	Rene Capuyan	Malativas NHS	Head Teacher III
105	Jayson Juen	Manay NHS	Head Teacher I
106	Manuel M. Esperanza	Panabo City National HS	Principal III
107	Elen Joy Sombilon	Panabo City National HS	Asst. Principal II
108	Myrna E. Purificacion	Panabo City SHS	Principal II
109	Edarlina Bitang	Panabo City SHS	Asst. Principal II
110	Carolyn Rubino	Quezon NHS	Principal II
111	Rosienes D. Diorda	Quezon NHS	HT I/Asst. to the Principal
112	Behnjo S. Martin	San Vicente NHS	Principal I
113	Michael Rubino	San Vicente NHS	HT I/Asst. to the Principal
114	Ronilo Labrador	Sindaton NHS	Head Teacher I
115	Marivene P. Espinosa	Southern Davao NHS	Principal IV
116	Sarah Jane Omblero	Southern Davao NHS	Asst. Principal II
117	Glenn Patriarca	Kauswagan NHS	Principal I
118	Ronilo G. Revamonte	Kasilak NHS	Principal I
119	Rustico Hernandez	Cagangohan NHS	Principal III
120	Ermelinda Torres	Desiderio F. Dalisay, Sr. NHS	Teacher III/SIC
121	Gabriel S. Alfonso	Nanyo NHS	Principal II
122	Kenneth A. Licaros	Panabo City NHS	Teacher II