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Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2025-0284

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Public Elementary and Secondary School Heads/Principals
School Research Coordinators
All concerned

Subject: **CALL FOR SUBMISSION OF COMPLETED RESEARCH STUDIES FOR CY 2025**

Date: June 19, 2025

In line with the Department of Education's thrust to promote evidence-based decision-making and foster a strong research culture within the Division, the Schools Division of Panabo City is calling for the submission of **completed research studies** for **Calendar Year (CY) 2025**. All research submissions must strictly adhere to the provisions of **DepEd Order No. 16, s. 2017** titled "*Research Management Guidelines*."

Researchers whose research proposals were previously approved by the Schools Division Research Committee are required to submit their completed studies within the prescribed period.

Completed research studies shall be submitted **on or before July 20, 2025**, through the following link: **<https://bit.ly/2025CResearch>**.

All submitted outputs will undergo **technical review and evaluation** by the Schools Division Research Committee. Accepted studies will be endorsed for appropriate dissemination, utilization, and presentation during the **Division Research Summit**.

To support researchers in finalizing their outputs, the **Research Hour: Magtanong Program** will be conducted from **June 20 to 30, 2025**, every **3:00 PM to 5:30 PM**, via Google Meet. Participants may join through this link: **<https://meet.google.com/rww-abzc-twp>**

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Incl.: As stated
SGOD/ABA/ESD

RELEASED

JUN 20 2025



Schools Division Office of Panabo City
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
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40551

Republic of the Philippines
Department of Education
REGION XI
Panabo City Division
Panabo Central Elementary School SPED Center

Office of the Principal

ACTIVITY DESIGN
Uniporme Ko, Pamana Ko
PCESSC School Uniform Donation Drive

PROPONENT SCHOOL:

Panabo Central Elementary School SpEd Center

ACTIVITY TITLE:

Uniporme Ko, Pamana Ko

THEME:

Uniporme Ko, Pamana Ko: Bihis Pag-asa para sa Bagong Henerasyon

RATIONALE:

Uniforms are symbols of equality and pride within the school community. However, many learners struggle to obtain complete sets due to financial constraints. To address this, PCESSC launches "Uniporme Ko, Pamana Ko," a school-based donation initiative encouraging outgoing learners to donate their clean, gently used uniforms to incoming or financially challenged pupils. This initiative promotes the values of sharing, sustainability, and social responsibility, while helping foster a sense of belonging and dignity among learners.

ALIGNMENT WITH CURRICULUM GOALS:

This program supports the DepEd Core Values of Maka-Diyos, Makatao, Makakalikasan, at Makabansa by:

- Cultivating a spirit of volunteerism and compassion among learners (Makatao)
- Encouraging environmental stewardship through reusing resources (Makakalikasan)
- Supporting inclusive education and access to quality learning (Makabansa)

It aligns with the K-12 curriculum goals by reinforcing real-life applications of values education and character development.

QUALITY ASSURANCE:

To ensure program quality:

- Uniforms will be screened for cleanliness, usability, and condition before distribution.
- A distribution list will be coordinated with advisers and guidance personnel.
- Beneficiaries will be selected based on verified needs through home visits or interviews.

Documentation (photos, recipient logs, acknowledgment sheets) will be compiled to support transparency and replicability.



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CONTINUOUS IMPROVEMENT:

For sustainability:

- The activity will be institutionalized yearly during the end-of-school-year clearance period.
- Feedback will be gathered from donors and recipients to enhance future implementation.
- Partnerships with SPTA and external donors will be explored to expand the program's reach.

A.1. Date of Conduct: <p style="text-align: center;">June 30, 2025 (Distribution Date)</p>	A.2. Duration of Activity: <p style="text-align: center;">Whole year round</p>
A.3. Venue/Platform: <p style="text-align: center;"><i>Panabo Central Elementary School Sped Gym</i></p>	A.4. Target Participants: <p style="text-align: center;"><i>Volunteer Donors, Parents, teachers and Learners</i></p>
A.5. OBJECTIVE: <ul style="list-style-type: none"> ✚ To promote the value of generosity and reusability among learners. ✚ To provide proper and complete uniforms to identified underprivileged pupils. ✚ To support PCESSC's inclusive and sustainable learning environment. 	
A.6. EXPECTED OUTPUT: <ul style="list-style-type: none"> ✓ Number of school uniforms collected and distributed to incoming or in-need learners. ✓ A compiled list of uniform donors and recipients. ✓ Improved school readiness and morale among beneficiaries. 	
A.7. EXPECTED INPUT <ul style="list-style-type: none"> ➤ Used but well-maintained school uniforms (donated by outgoing learners). ➤ Involvement of class advisers, SPED teachers, guidance personnel, and SPTA officers. ➤ Collection boxes, inventory forms, and labeling supplies. ➤ Communication materials (tarpaulin, posters, social media announcements). ➤ Volunteer time and logistical support from the school community. 	
A.8. METHODOLOGY: <p>Pre-Activity</p> <ul style="list-style-type: none"> ✚ Orientation of outgoing learners and parents on the program (during clearance/recognition period). ✚ Coordination with advisers and guidance personnel for list of potential beneficiaries. ✚ Set up a uniform donation booth at the school entrance. <p>Collection Phase</p>	



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- ✦ Donors submit laundered, usable uniforms to designated boxes with their name and grade level.
- ✦ Uniforms are sorted, checked, and documented by the program committee.

Distribution Phase

- ✦ Guidance personnel and advisers coordinate silent, dignified distribution to recipients.
- ✦ Beneficiaries sign acknowledgment receipts.

Post-Activity

- ✦ Evaluation meeting with the committee.
- ✦ Feedback from donors and recipients collected.
- ✦ Posting of appreciation message to all participants and supporters.

A.9. RESOURCE REQUIREMENTS

- **Donation**

A.10. BUDGETARY REQUIREMENTS:

Item of Expenditures	No. of Pax	EXPENSES			
		Meal	Honorarium	Supplies	Total
N/A	N/A	N/A	N/A	N/A	N/A

A.11. CONCLUSION:

“Uniporme Ko, Pamana Ko” is more than a donation drive—it is a legacy of compassion, sustainability, and shared commitment to education. By empowering learners to give and receive with dignity, PCESSC strengthens its inclusive culture and nurtures responsible, value-driven citizens. With continued support from the school community and stakeholders, this initiative will leave lasting imprints in both hearts and hallways.

Prepared by:

ELANJEL S. CUAMAG

School Donation Coordinator

Date: 6/17/25

Noted by:

RAMELYN F. ANTALAN

Principal IV



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Department of Education
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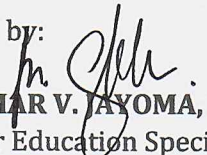
Office of the Principal

Reviewed by:


KENNETH S. DELIGENCIA, MPA
Senior Education Specialist, HRDS

Date: _____

Noted by:


RONMAR V. JAYOMA, RN, MMPA
Senior Education Specialist, SMME

Date: _____

Recommending Approval as to Purpose


JOYLYN B. MARTINEZ/ MARISSA Y. MANGINSAY
Public Schools District Supervisor


AILENE B. AÑONUEVO, PhD.
Chief Education Supervisor – SGOD

Date: _____


JANWARIO E. YAMOTA
Chief Education Supervisor, CID

Date: _____

Recommending Approval as to
Content & Availability of Fund:

-----N/A-----

ROSALIE ESTIMADA

Budget Officer

Date: _____

Approved:


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent
Office of the Schools Division Superintendent

Date: _____

Activity Design: "Uniporme Ko, Pamana Ko"
PCESSC School Uniform Donation Drive



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ACTIVITY DESIGN
Uniporme Ko, Pamana Ko
PCESSC School Uniform Donation Drive

PROPOSER SCHOOL: <i>Panabo Central Elementary School SpEd Center</i>
ACTIVITY TITLE: <i>Uniporme Ko, Pamana Ko</i>
THEME: <i>Uniporme Ko, Pamana Ko: Bihis Pag-asa para sa Bagong Henerasyon</i>
RATIONALE: <p>Uniforms are symbols of equality and pride within the school community. However, many learners struggle to obtain complete sets due to financial constraints. To address this, PCESSC launches "Uniporme Ko, Pamana Ko," a school-based donation initiative encouraging outgoing learners to donate their clean, gently used uniforms to incoming or financially challenged pupils. This initiative promotes the values of sharing, sustainability, and social responsibility, while helping foster a sense of belonging and dignity among learners.</p>
ALIGNMENT WITH CURRICULUM GOALS: <p>This program supports the DepEd Core Values of Maka-Diyos, Makatao, Makakalikasan, at Makabansa by:</p> <ul style="list-style-type: none">• Cultivating a spirit of volunteerism and compassion among learners (Makatao)• Encouraging environmental stewardship through reusing resources (Makakalikasan)• Supporting inclusive education and access to quality learning (Makabansa) <p>It aligns with the K-12 curriculum goals by reinforcing real-life applications of values education and character development.</p>
QUALITY ASSURANCE: <p>To ensure program quality:</p> <ul style="list-style-type: none">• Uniforms will be screened for cleanliness, usability, and condition before distribution.• A distribution list will be coordinated with advisers and guidance personnel.• Beneficiaries will be selected based on verified needs through home visits or interviews. <p>Documentation (photos, recipient logs, acknowledgment sheets) will be compiled to support transparency and replicability.</p>



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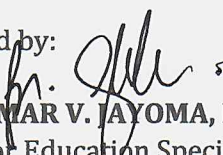
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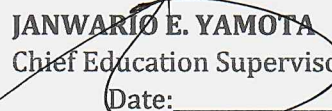
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