



Republic of the Philippines

Department of Education

REGION XI

SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0280

To : Assistant Schools Division Superintendent/Bids and Awards Committee Chair
Chief Education Supervisor, Schools Governance Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Senior Education Program Specialist, SMME/SBM Coordinator
Education Program Specialist II, SMME/GAD Coordinator

Subject: **ATTENDANCE TO THE SCHOOL-BASED MANAGEMENT AND GENDER AND DEVELOPMENT SECOND QUARTER POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE**

Date: June 18, 2025

Attached is Regional Memorandum No. FTAD-2025-016 re: **Conduct of School-Based Management and Gender and Development Second Quarter Pocket Meeting and Provision of Technical Assistance**, which will be on June 26-27, 2025, at the Schools Division of Davao del Norte and Cabadiangan Integrated School, Talaingod District, in line with this, the following are the participants, to wit:

No.	Name	Position
1.	RONMAR V. JAYOMA, MMPA	SEPS-SMME/Division SBM Coordinator
2.	LEA JANE M. ISLETA	EPS II-SMME/Division GAD Coordinator

Travel, incidental, and other allowable expenses incurred relative to this activity are chargeable against Division MOOE funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

SGOD/ABA/lji

✓  RELEASED

JUN 18 2025

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Republic of the Philippines
Department of Education
DAVAO REGION

June 11, 2025

REGIONAL MEMORANDUM
FTAD-2025-016

CONDUCT OF THE SCHOOL-BASED MANAGEMENT AND GENDER AND
DEVELOPMENT SECOND QUARTER POCKET MEETING AND
PROVISION OF TECHNICAL ASSISTANCE

To: Schools Division Superintendents
Chiefs of Functional Divisions

1. Pursuant to Regional Memorandum FTAD-2025-007 on the conduct of the School-Based Management (SBM) and Gender and Development (GAD) Quarterly Pocket Meetings for Calendar Year 2025, this Office informs the Schools Division Superintendents and Functional Division Chiefs on the schedule for the Second Quarter Meeting to be conducted on June 26–27, 2025, at the Schools Division of Davao del Norte.
2. The participants of the meeting are the GAD Focal Persons and SBM Coordinators from the Schools Division Offices and Functional Divisions of DepEd RO XI, as listed in the attached enclosure.
3. The meeting aims to discuss updates, interact with other GAD and SBM champions, share and document best practices, and provide best solutions to problems, gaps, and bottlenecks that have been identified by each participant.
4. Further, the team will visit **Cabadiangan Integrated School, Talaingod District** to assess its GAD facilities, resources, programs, and SBM initiatives in support of a gender-responsive and well-managed basic education. Classes must remain undisrupted during the visit, and the provision of tokens, leis, or any lavish preparations is strictly prohibited.
5. Food and snacks during the meeting shall be charged to the GAD fund or other available sources of the host division, while travel, accommodation, and other related expenses incurred for the activity shall be charged to local funds, subject to the usual accounting rules and regulations.
6. Immediate dissemination and compliance with this Memorandum are directed.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

Encl.: As stated

ROF3/app



Republic of the Philippines
Department of Education
 DAVAO REGION

Enclosure 1

LIST OF PARTICIPANTS

A. Division GAD Focal Persons or their Alternate

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Davao del Norte	Cristopher B. Gonzales/ April Julie Mae Gonzaga
Davao de Oro	Grace D. Pontillas
Mati City	Ana Mae S. Padullon
Davao Occidental	Nelson G. Balagtas
Davao Oriental	Mary Grace Y. Mercado
Digos City	Janice S. Serenio-Alquizar
Panabo City	Lea Jane M. Isleta
Tagum City	Eduard Mark A. Bautista
Davao City	Jonas P. Piore
Samal City	Evangeline C. Bongcac
Davao del Sur	Jessie S. Sajol

B. Division SBM Coordinators

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Davao del Norte	Cristopher B. Gonzales
Davao de Oro	Marnelyjane A. Bernal
Mati City	Leorisyl D. Siarot
Davao Occidental	Elenita L. Bernales
Davao Oriental	Alan D. Limbadan
Digos City	Cherrie Ann B. Bohol
Panabo City	Ronmar V. Jayoma
Tagum City	Francisca R. Fadlan
Davao City	Flora C. Arcenal
Samal City	Graciela A. Robles
Davao del Sur	Jessie S. Sajol

C. Regional Office

FTAD GAD TWG	Aris B. Juanillo Aida P. Placencia Ronnie S. Mercado	Chief, GAD Regional Focal Person EPS, GAD Alternate Focal Person EPS, GAD Secretariat
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	Julieta S. Nicolas	ADAS 1, GAD Secretariat
Finance Division (FD)	Katherine C. Datoy SAO	Functional Divisions GAD Focal Persons
Administrative Division (AD)	Joy L. Sibonga AO IV	
Policy Planning and Research Division (PPRD)	Esther Khrysmaye A. Roble AO II	
Human Resource Development Division (HRDD)	Mariane B. Tubo EPS II	
Quality Assurance Division (QAD)	Ma. Cristina B. Dionisio EPS	
Education Support Services Division (ESSD)	Marra Medrano Dentist	
Curriculum and Learning and Management Division (CLMD)	Joiesa M. Presbitero EPS	
Office of the Regional Director (ORD)	Cecile Maria Sheelah B. Limosnero	



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Enclosure 2

MATRIX OF ACTIVITIES
SBM AND GAD SECOND QUARTER POCKET MEETING
AND PROVISION OF TECHNICAL ASSISTANCE
JUNE 26-27, 2025

Venue: Cabadiangan Integrated School, Talaingod District, DDN

DAY/ TIME	ACTIVITY	PERSONS INVOLVED
Day 1- June 26, 2025		
8:00- 10:00 A.M.	Travel from Division of Davao del Norte to Cabadiangan Integrated School	
10:00- 11:00 A.M.	Registration	GAD Secretariat/ Host Division
12:00- 1:00 P.M.	LUNCH BREAK	
1:00- 2:00 P.M.	Meeting Proper <ul style="list-style-type: none"> • Checking of Attendance • Preliminaries • Acknowledgement of Participants • Welcome Message • Message of Support 	GAD Secretariat/ Host Division Host Division Janette G. Veloso, CESO VI Assistant Schools Division Superintendent Reynaldo B. Mellorida, CESO V Schools Division Superintendent
2:00- 5:00 P.M.	Pocket Meeting <ul style="list-style-type: none"> • SBM • GAD 	Aris B. Juanillo, PhD Chief Education Supervisor, FTAD Ronnie S. Mercado Regional SBM Coordinator Aida P. Placencia Regional GAD Alternate Focal
5:00- onwards	Travel from Cabadiangan IS to Uraya's Peak	



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Day 2- June 27, 2025		
7:00- 8:00 A.M.	Breakfast	
8:00- 10:00 A.M.	Presentation of SBM and GAD Accomplishments and Best Practices	Ronnelo Jalbuna School Head, Cabadiangan Integrated School Girlie Limbadan School Head, Tibi- Tibi ES Ener Judit School Head, Kinamayan IS
10:00- 11:00 A.M.	<ul style="list-style-type: none">• Discussion on Other Issues and Concerns• Closing Program	Aris B. Juanillo, PhD Chief Education Supervisor, FTAD Aida P. Placencia Regional GAD Alternate Focal Ronnie S. Mercado Regional SBM Coordinator
11:00 A.M.	<ul style="list-style-type: none">• Homebound	

