



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-0354

To : Chief of School Governance and Operations Division (SGOD)
Chief of Curriculum Implementation Division (CID)
Division Accounting Section
Division Legal Section
Division Learning Resource Management Section (LRMS)
Division Bids and Awards Committee (BAC)
All Concerned

Subject : **PARTICIPATION IN THE CONDUCT OF ACTIVITIES FOR THE
FINALIZATION ON THE SCOPING AND EVALUATION OF
SUPPLEMENTARY LEARNING RESOURCES (SLRs)**

Date : June 26, 2025

Pursuant to Regional Memorandum CLMD-2025-341, this office informs the following personnel to attend the series of activities, to wit:

| Activities | Participants | Date & Venue |
|---|---|--|
| Rollout of DO 24 s. 20 Other Related Issuances on the Procurement of SLRs | DJHOANE C. AGUILAR <i>LR Manager</i> MAY H. ZARATE <i>Librarian II</i> PETER JR. B. MIJARES <i>PDO II</i> ANNALENE D. VILLANUEVA <i>Legal Officer</i> ERICK B. DALUMPINES <i>BAC Member</i> GLENN B. SEPARIS <i>Accountant</i> | July 1, 2025 Garden Oases Hotel, Obrero, Davao City Arrival: June 30 First Meal: Dinner Last Meal: PM Snacks |
| Evaluation and Finalization of Priority List of SLRs | MAY H. ZARATE <i>Librarian II</i> | July 2-5, 2025 Garden Oases Hotel, Obrero, Davao City Arrival: July 1 First Meal: Dinner Last Meal: PM Snacks |

Librarians are advised to bring laptop and extension cord for the workshop.



Address: City Hall Compound, Km 31,
JP Laurel, Panabo City
Telephone No: (084) 823-1469
Email: panabocity.division@deped.gov.ph



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Compensatory Overtime Credit (COC) shall be given to all personnel working on weekends and holidays as stipulated in CSC Joint Circular No. 2 s. 20024.

Board and lodging will be provided using the Program Support Fund under Directly Released Funds FY 2025 TBIMF while traveling shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired..


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Attached: As stated.
CID/je/dca

RELEASED

JUN 26 2025

RECORDS SECTION SDO PANABO CITY
BY 



Address: City Hall Compound, Km 31,
JP Laurel, Panabo City
Telephone No: (084) 823-1469
Email: panabocity.division@deped.gov.ph



Republic of the Philippines
Department of Education
DAVAO REGION

June 24, 2025

REGIONAL MEMORANDUM
CLMD-2025-341

CONDUCT OF ACTIVITIES FOR THE FINALIZATION ON THE
SCOPING AND EVALUATION OF SLRs

To: Schools Division Superintendents
CLMD Chief Education Supervisor

1. Pursuant to Joint Memorandum, re: **Guidelines on the Utilization of Directly Released Funds Under FY 2025 Textbooks and Other Instructional Materials Fund-Provision of Supplementary Learning Resources (SLRs) for Public School Libraries and Library Hubs**, this Office advises the following personnel to attend the series of activities at the Ritz Hotel:

| Activities | Regional Office | Division Offices |
|---|--|--|
| Rollout of DO 24 s. 2023 and Other Related Issuances on the Procurement of SLRs on July 1, 2025 | CLMD Chief ES LR Manager Librarian TAS LR Administrative Assistant II Legal Officer BAC Member (1) Accountant | LR Manager Librarian PDO II Legal Officer BAC Member (1) Accountant |
| Evaluation and Finalization of Priority List of SLRs on July 2-5, 2025 | CLMD Chief ES LR Manager Librarian TAS LR Administrative Assistant II | Librarian |

2. The Librarians are advised to bring laptop and extension cord for the workshop.

3. Details of the memorandum are found in the enclosures.

4. Board and lodging, and meals will be provided using the Program Support Fund (PSF) under Directly Released Funds FY 2025 TBIMF while traveling and incidental expenses shall be charged against local funds, subject to the usual government accounting and auditing rules and regulations. Compensatory Overtime Credit (COC) shall be given to personnel working on Saturdays, Sundays, and Holidays as stipulated in CSC Joint Circular No. 2 s. 2004.

5. Immediate dissemination and compliance of this Memorandum is directed.


Digitally signed by
Farnazo Allan Gabriel
Date: 2025.06.26
ALLAN G. FARNAZO
Director IV

RO12/aca



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph






Republic of the Philippines
Department of Education
DAVAO REGION

**CONDUCT OF ACTIVITIES FOR THE FINALIZATION OF RESULTS
ON THE SCOPING AND EVALUATION OF SLRs**

Details of the Activities

| Activities | Day 0/First Meal | Last Day/M Meal |
|--|--|------------------------------------|
| Activity A: Rollout of DO 24 s. 2023 and Other Related Issuances on the Procurement of SLRs on July 1, 2025 | June 30, 2025 5:00pm – Arrival and Registration 6:00pm – Dinner | July 1, 2025 5:00pm – PM Snacks |
| Activity B: Evaluation and Finalization of Priority List of SLRs on July 2-5, 2025 | July 1, 2025 5:00pm – Arrival and Registration 6:00pm – Dinner | July 5, 2025 5:00pm – PM Snacks |

Prepared by:


ANALIZA C. ALMAZAN
LR Manager

NOTED:


MARY JEANNE B. ALDEGUER, EdD
Chief ES, CLMD



Address: F. Torres St., Davao City (8000)
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