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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

June 18, 2025

DIVISION MEMORANDUM
No. 0140 S. 2025

**PARTNERSHIP WITH THE CITY GOVERNMENT OF PANABO THROUGH PESO
OFFICE, DEPARTMENT OF EDUCATION PANABO CITY AND THE
DEPARTMENT OF TRADE AND INDUSTRY (DTI) DAVAO DEL NORTE**

To : Asst. Schools Division Superintendent
Chief Curriculum Implementation Division (CID)
Chief Schools Governance and Operations Division (SGOD)
Public Schools District Supervisors
Education Program Supervisors
Secondary School Heads

1. This has reference to Sangguniang Panglunsod Resolution No.256, series 2025 concerning the Execution of Memorandum of Agreement (MOA) between the Schools Division of Panabo City (DepEd), the Local Government Unit of Panabo (LGU) and Department of Trade and Industry (DTI) of Davao del Norte pertaining to the implementation of free skills training programs for students and teachers in both Junior High School and Senior High School levels across all public schools in Panabo City, contents of which are self-explanatory.
2. For more information and clarification, kindly contact Cezen M. Paculanang, Education Program Supervisor (EPS-EPP/TLE/TVL) at 09230885572.
3. Immediate dissemination of this Memorandum is desired.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent *8pm*

RELEASED

JUN 19 2025

Enclosed: As stated
CID/jey/ cmp



Schools Division of Panabo City
City Hall Compound, Panabo City
Tel. No. (084) 823-1469
Email: panabocity.division@deped.gov.ph

RECORDED/FILED DEPED PANABO CITY

BY: *[Signature]*

DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in
providing quality education, MATATAG for all.

CHAMPION
Panabo ONE



Republic of the Philippines
Province of Davao del Norte
PANABO CITY



THE SANGGUNIANG PANLUNGSOD 9TH CITY COUNCIL

EXCERPTS FROM THE MINUTES OF THE 24TH REGULAR SESSION OF THE
SANGGUNIANG PANLUNGSOD HELD AT THE SP SESSION HALL ON JUNE 10, 2025.

Present:	Hon. Gregorio U. Dujali, III, MPA, MDMG, Hon. Atty. Devona H. Jumamil, Hon. Janno Paolo P. Gentiles, Hon. Atty. Wendel M. Enad, Hon. Dizon P. Namuag, MBA, Hon. Engr. Ronald L. Ang, Hon. Christian Leander M. Dujali, Hon. Atty. Jamail Lunar G. Macla, Hon. Bae Merlinda B. Aranar, Hon. Julienne Angel V. Capuyan,	City Vice Mayor/Presiding Officer Sangguniang Panlungsod Member Member Member Member Member Member Member Ex-Officio Member/IPMR Ex-Officio Member/SK Pederasyon Pres.
On Sick Leave:	Hon. Sherlou F. Bangoy, Hon. Ian Rolet A. Catalan,	Member Member
Absent:	Hon. Omar P. Ranain,	Member
On Special Leave:	Hon. Conrad Theodore A. Matutino,	Ex-Officio Member (ABC)

CITY GOVERNMENT OF PANABO
Sangguniang Panlungsod Office

CERTIFIED COPY

MIA JOSE B. DOMBANE

Administrative Officer V
Date: JUN 16 2025

RESOLUTION NO. 256, SERIES 2025

AUTHORIZING HON. JOSE E. RELAMPAGOS, CITY MAYOR, TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT (MOA) BY AND AMONG THE SCHOOLS DIVISIONS OF PANABO CITY – UNDER THE DEPARTMENT OF EDUCATION, THE CITY GOVERNMENT OF PANABO AND THE DEPARTMENT OF TRADE AND INDUSTRY (DTI) DAVAO DEL NORTE, PERTAINING TO THE IMPLEMENTATION OF FREE SKILLS TRAINING PROGRAMS FOR STUDENTS AND TEACHERS IN BOTH JUNIOR HIGH SCHOOL AND SENIOR HIGH SCHOOL LEVELS ACROSS ALL PUBLIC SCHOOLS IN PANABO CITY

WHEREAS, presented to the plenary for appropriate action by the August Body is Report No. 03, Series 2025 of the Committee on Labor, Employment and Manpower Development relative to the above-mentioned request;

WHEREAS, the Schools Division of Panabo City, a local office of the Department of Education, is mandated to deliver quality public education, including at both Junior and Senior High School levels. At Junior High School, students are enrolled in Technology and Livelihood Education (TLE), which equips them with practical skills for daily life and future employment. At the Senior High School level, the Technical-Vocational-Livelihood (TVL) track, offers hands-on specialized training to prepare students for specific trades or occupations;

WHEREAS, this Memorandum of Agreement (MOA) seeks to provide essential training to both students and teachers under the Schools Division of Panabo City. To facilitate this, the DEPED Panabo initiated a partnership with the City Government through the City Public Employment and Services Office (CPESO) and the Department of Trade and Industry Region XI Davao del Norte to access free skills training programs offered by these agencies;

WHEREAS, City Ordinance No. 07-14, or the Skills Training and Entrepreneurship Ordinance of Panabo City, aims to provide accessible, high-quality technical education to reduce unemployment and strengthen the local workforce. Furthermore, it encourages the active involvement of various concerned sectors, being direct participants and immediate beneficiaries of a trained and skilled workforce, in providing technical education and skills development opportunities;

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WHEREAS, a revised Memorandum of Agreement (MOA) was submitted to the Committee and was thoroughly reviewed and evaluated by CPESO Manager Ms. Cherelle Espinosa, who confirmed that all comments and recommendations raised during the previous Committee hearing had been duly incorporated;

WHEREAS, the parties have agreed as they hereby agree/commit to sincerely cooperate among themselves in offering free skills training to students and teachers in both Junior High School and Senior High School across all public schools in Panabo City by performing their respective roles/functions are provided hereunder:

I. Duties and Responsibilities

A. The CITY through the Public Employment and Services Office (PESO) shall:

1. Facilitate free skills training program covering areas such as but not limited to:

1. Shielded Metal Arc Welding (SMAW);
2. Cookery;
3. Beauty Nail Care (BNC);
4. Electrical Installation and Maintenance (EIM);
5. Information and Communications Technology (ICT);
6. Garments;
7. Refrigeration and Air-conditioning (RAC).

2. Evaluate the performance and output of the trainees according to well-established rules and standards of the training.

3. Issue Certificate of Completion to successfully compliant trainees.

4. Facilitate job placement opportunities for highly skilled individuals.

B. The Department of Trade and Industry (DTI) Davao del Norte shall:

1. Provide interventions on how to run a business, including education on business financial management and marketing strategies.
2. Facilitate participation in trade fairs, allowing student and teachers of DEPED PANABO to showcase and market-test their products.
3. Extend assistance by guiding students of DEPED PANABO in registering their business if ever they plan to establish their own business.

C. The Schools Division of Panabo City (DEPED Panabo) shall:

1. Communicate in advance the CITY and/or DTI Davao del Norte for request of skills training indicating therein the target participants, type of training requested, proposed date of training to conform with the availability of the testing area and skills trainer, and other pertinent details.
2. Endorse the names of students and teachers who will undergo the skills training, ensuring that they are bona-fide students and/or teachers of their respective schools in the Schools Division of Panabo City, and are capable of undergoing the skills training.
3. Conduct pre-training briefing to participating students and teachers regarding the proper training attire, necessary tools and instruments for the training, rules and regulations of the testing area, documentary requirements if there are any, and other necessary requisites to ensure the safety, due compliance and efficiency of the training.

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CITY GOVERNMENT OF PANABO
Sangguniang Panlungsod Office
CERTIFIED COPY
MIA JOYCE B. DOMBASSE
Administrative Officer V
Date: JUN 16 2025

II. GENERAL PROVISIONS

1. All trainings, programs, and activities herein stated shall depend on the availability of funds of the parties herein involved. To ensure the interests and welfare of each parties, prior coordination is required before conducting said trainings, programs, and activities so each parties may assess their availability of funds, trainers, training area, and other matters necessary in setting the trainings, programs, and activities.
2. No parties shall be forced to perform any trainings, programs, and activities when it is already beyond their capacity and available resources.
3. The CITY and DTI Davao del Norte shall not be liable for any accident, injury or untoward incident arising or occurring during the training, programs, and activity period, after all precautionary measures have been exerted. For this purpose, no trainee shall be admitted without first submitting a waiver, signed by the trainee and his/her parents.
4. The training period may be terminated by either of the parties for reasons or cause geared towards the best interest of all concerned.

III. EFFECTIVITY, AMENDMENTS AND TERMINATION

This Memorandum of Agreement shall take effect immediately upon signing hereof and shall remain in full force and effect unless terminated by either or both parties upon thirty (30) days prior notice. Any amendments hereof must be mutually agreed upon by the parties and reduced into writing.

WHEREAS, the said Memorandum of Agreement (MOA) was reviewed by the City Legal Office and found to be in order.

WHEREFORE, on motion of Hon. Engr. Ronald L. Ang, and unanimously seconded by the Members present, be it

RESOLVED AS IT IS HEREBY RESOLVES, to authorize Hon. Jose E. Relampagos, City Mayor, to enter into and sign the Memorandum of Agreement (MOA) by and among the Schools Division of Panabo City – under the Department of Education, the City Government of Panabo and the Department of Trade and Industry (DTI) Davao del Norte, pertaining to the implementation of free skills training programs for students and teachers in both Junior High School and Senior High School levels across all public schools in Panabo City;

RESOLVED FURTHER, to furnish a copy of this resolution to all concerned, for their information and guidance.

Approved: June 10, 2025

ATTESTED:

LEILA P. SALIGUMBA, DPA
Secretary to the Sanggunian

CITY GOVERNMENT OF PANABO
Sangguniang Panlungsod Office
CERTIFIED COPY
MIA JOICE B. DOMBASE
Administrative Officer
Date: JUN 16 2025
CERTIFIED CORRECT:

GREGORIO U. DUJALI, III, MPA, MDMG
City Vice Mayor
Presiding Officer