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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

June 10, 2025

Division Memorandum

No. 0134 s. 2025

**REITERATION ON SCHOOL BASED MENTAL HEALTH PROGRAM
IMPLEMENTATION IN SCHOOLS**

To: **BASILIO P. MANA-AY JR., CESO VI**
Assistant Schools Division Superintendent

AILENE B. AÑONUEVO PhD
Chief of the Schools Governance and Operations Division (SGOD)

JANWARIO E. YAMOTA
Chief of the Curriculum Implementation Division (CID)
All Elementary and Secondary School Heads
All Concerned

1. In support of the Department of Education's commitment to promote, protect, and fulfill the rights of learners to good mental health and well-being, and pursuant to the provisions of **DepEd Memorandum No. 074, s. 2021 re: "Mental Health and Psychosocial Support Services (MHPSS) for Learners and DepEd Personnel"**, **DepEd Memorandum No. 072, s. 2021 re: "Guidelines on the Implementation of the Mental Health and Psychosocial Support Services (MHPSS)"** and **DepEd Order No. 14, s. 2020 re: "Guidelines on the Required Health Standards in Basic Education Offices and Schools"**.
2. In line with this, all school shall implement the School Mental Program aimed at fostering a safe, supportive, and inclusive environment for all learners and personnel. Further, all schools shall be guided with these roles and responsibilities;

Schools Heads

- a. Create a school based mental health team to facilitate mental health activities
- b. Establish and maintain referral system for mental health services
- c. Allocate resources for mental health initiatives
- d. Established a "Safe Space" within schools
- e. Promote mental health awareness among learners
- f. Create a school mental health contingency plan for mental health crisis

Guidance Counsellors / Guidance Advocates / School Mental Health Focal

- a. Provide counseling services to learners and personnel
- b. Conduct mental health awareness to sessions



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- c. Monitor and evaluate the mental health status of learners and personnel
- d. Coordinate with external mental health professionals when necessary

Teachers and Non-Teaching Personnel

- a. Identify signs of mental health issues among learners
- b. Conduct mental health and psychosocial support services such as psychosocial support activities, rapid screening for at risk learners during the start of the school year and when need arises.
- c. Participate in mental health training and awareness programs
- d. Promote positive and supportive school environment

3. Furthermore, all teaching and non-teaching personnel are expected to actively participate in the mental health programs of the school. The guidelines shall be integrated into existing school programs, including homeroom guidance, student support services, and the school improvement plan. Strict confidentiality and non-discrimination shall be observed in handling mental health concerns.

4. For your guidance and compliance.

For and in the absence of the SDS:

BASILIO P. MANA-AY JR. CESO VI
Assistant Schools Division Superintendent
Officer In Charge

Enclosed.: As stated.
SGOD/aba/jcc

RELEASED

JUN 10 2025

RECORDS SECTION-SDO PANABO CITY
BY *[Signature]*