



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2025-0220

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Elementary and Secondary School Principal
All concerned

Subject: **ADDENDUM TO THE REGIONAL MEMORANDUM PPRD-2025-041 RE**
"REGIONAL UPSKILLING ON ACTION RESEARCH"

Date: May 16, 2025

Attached is Regional Memorandum PPRD-2025-049 re Addendum to the Regional Memorandum PPRD-2025-041 Re "Regional Upskilling on Action Research", which will be conducted on May 21-23, 2025 @ Ritz Hotel at Garden Oases, Obrero, Davao City. Content of which is self-explanatory.

Division participants are the following to wit:

- | | | |
|-----------------------------|---|-----------------------------------|
| 1. Marjori Cristelle Semine | - | Teacher, AO Floirendo NHS |
| 2. Miraflor Kadile | - | Teacher, Panabo City NHS |
| 3. Ana Lyn Nanol | - | Principal, Namuag ES |
| 4. Johanna Linterna | - | Principal, New Visayas Central ES |
| 5. Erick Dalumpines | - | SEPS, Division Office |

For information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent 

Incl.: As stated
SGOD/ABA/ESD

RELEASED

MAY 16 2025

RECORDS SECTION SDO PANABO CITY
BY 



Republic of the Philippines
Department of Education
DAVAO REGION

May 9, 2025

REGIONAL MEMORANDUM
PPRD-2025-049

ADDENDUM TO THE REGIONAL MEMORANDUM PPRD-2025-041 RE "REGIONAL
UPSKILLING ON ACTION RESEARCH"

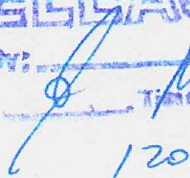
To: Assistant Regional Director
Schools Division Superintendents

1. Pursuant to Regional Memorandum PPRD-2025-041 re- "Regional Upskilling on Action Research," this Office informs that the activity will be conducted at the Ritz Hotel at Garden Oases, Obrero, Davao City, May 21-23, 2025.
2. Participants shall be granted vacation service credits (VSC) equivalent to the actual days of service rendered during the school breaks, as applicable, in accordance with DO 9, s. 2025 and CSC and DBM Joint Circular No. 2, s. 2004.
3. Queries can be channeled to Jomar Boy A. Cuyos, of Policy, Planning and Research Division through pprd.region11@deped.gov.ph.
4. Immediate dissemination and compliance with this Memorandum is highly desired.

DEPARTMENT OF EDUCATION ROX
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

Encl: as stated
ROP4/jbac

By: 
Date: May 13, 2025
Time: 12046



Republic of the Philippines
Department of Education
DAVAO REGION

April 28, 2025

REGIONAL MEMORANDUM
PPRD-2025-041

REGIONAL UPSKILLING ON ACTION RESEARCH

To: Assistant Regional Director
Schools Division Superintendents

1. Pursuant to DepEd Order No. 16, s. 2017 re- "Research Management Guidelines," aligning understanding in conducting basic education action research is vital to produce results and recommendations with credibility and integrity. Thus, the Department disseminated the Action Research Toolkit as a reference.
2. In this regard, this Office will conduct a regional upskilling on action research on May 21-23, 2025 (venue to be announced). The activity aims to update skills and competence in conducting action research.
3. Enclosed is the list of participants who shall pre-register via <https://forms.office.com/r/uJ6Cz8g9u1> and the activity matrix.
4. Meals, venue, and accommodation for the participants are chargeable to regional funds while traveling, and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules and procedures.
5. Queries can be channeled to Jomar Boy A. Cuyos, of Policy, Planning and Research Division through pprd.region11@deped.gov.ph.
6. Immediate dissemination and compliance with this Memorandum is highly desired.

DEPARTMENT OF EDUCATION - DAVAO
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

Encl: as stated
ROP4/jbae

Date: April 29, 2025
120651



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Republic of the Philippines
Department of Education
DAVAO REGION

LIST OF PARTICIPANTS

NAME	POSITION/ DESIGNATION	OFFICE/ DIVISION
1. Allan G. Farnazo	Regional Director	DepEd RO XI
2. Rebonfamil R. Baguio	Assist. Regional Director	DepEd RO XI
3. Marilyn B. Madrazo	Chief Education Supervisor	PPRD
4. Cherry Ann D. Into	EPS	PPRD
5. Jomar Boy A. Cuyos	EPS II	PPRD
6. Shella Lu Dela Cerna	Stat I	PPRD
7. Esther Khrysmaye Roble	AO II	PPRD
8. Lou Jynne Masanguid	ADAS I	PPRD
9. QAME Associate (TBI)	EPS	QAD
10. Mack Arthur Gamayot	Research Coordinator	Davao City
11. Louwell Ted Sevilla	Division Research Evaluators	
12. Larry Saliga		
13. Divilyn Rodriguez		
14. Ellin Gamayot		
15. Ramil Cubelo		
16. Annalyn Loreto	Research Coordinator	Davao de Oro
17. Ian Jake Galorio	Division Research Evaluators	
18. Sheila Jean Cabayag		
19. Willie Jun Broce		
20. Aileen Maghanoy	Research Coordinator	Davao del Norte
21. Melanie Mandin	Division Research Evaluators	
22. Allan J. Paglinawan		
23. Rey Villagrancia		
24. Carjoline Delina		
25. Jeramie Pilayan	Research Coordinator	Davao del Sur
26. Kirk Sonny Gil Heruela	Division Research Evaluators	
27. Amor K. Salas		
28. Edward Dizon		
29. Jimmy Rey Cabardo	Research Coordinator	Davao Oriental
30. Carl Deck Cortes	Division Research Evaluators	
31. Rowil Tirro		
32. Arian Hazel Belain		
33. Erwin Belain	Research Coordinator	Davao Occidental
34. Ronick Jhun Leones		
35. Jason Muyaide		
36. Dick Navaja	Division Research Evaluators	
37. Jayson Balila		
38. Michelle Rose Casis		
39. Romilo Paolo Solitana		
40. Rominick Gildore		



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41. Erick Dalumpines	Research Coordinator	Panabo City
42. Marjori Cristelle Simene	Division Research Evaluators	
43. Mirafior Kadile		
44. Analyn Nanol		
45. Johanna Linterna	Research Coordinator	Mati City
46. Joan Christella Cereno	Division Research Evaluators	
47. Kristal Entrino		
48. Gene Pearl Luna		
49. Roy Bugsad	Division Research Evaluators	Digos City
50. Leandro Ompad		
51. Marjun Rebosquillo		
52. Kremia Katrina Thiam		
53. Brynel Espina	Division Research Evaluators	Tagum City
54. Ma. Regina Robante		
55. Mizraim May Rebuta		
56. Joseph Chagas		
57. Glory Jean Leop	Division Research Evaluators	Island Garden City of Samal
58. Shane Lupina		
59. Kevin Pude		
60. Ramel Abay		
61. Graciela Robles	Research Coordinator	Island Garden City of Samal
62. Joan Benoyya	Division Research Evaluators	
63. Edilberto Lapaya Jr.		
64. Sem Macosang		
65. Helen Jane Go		



Republic of the Philippines
Department of Education
DAVAO REGION

ACTIVITY MATRIX

Day 1- May 21, 2025

<i>Time</i>	<i>Activity</i>	<i>Person-In-Charge</i>
8:00- 9:00 am	Arrival and Registration	Participants
9:00- 9:30 am	Prefatory Philippine National Anthem Prayer, Davao Region Hymn DepEd Quality Policy	AVP
	Acknowledgement of Participants	Jomar Boy A. Cuyos EPS II, PPRD
	Welcome Message	Rebonfamil R. Baguio Assist. Regional Director
	Rationale	Marilyn B. Madrazo Chief, PPRD
	Message	Allan G. Farnazo Director IV
	Pretest	Quality Assurance Division Representative
9:30- 10:30 am	Session 1: Action Research Definition and Implementation	Dr. Jomar Boy A. Cuyos EPS II- Speaker
10:30- 12:00 am	Session 2: Generating Topics and Formulating Research Questions for Action Research	Joan Christella Cereno SEPS, Speaker
12:00- 1:00 pm	Lunch Break	
1:00- 2:30 pm	Session 3: Designing an Experimental Action Research	Dr. Mack Arthur Gamayot SEPS, Speaker
2:30 – 4:00 pm	Session 4: Designing Qualitative Action Research	Dr. Ramil Cubelo MT 1, Speaker
4:00- 5:30 pm	Session 5: Sampling Methods for Action Research	Marjun Reboquillo SEPS, Speaker
5:30 pm onwards	Dinner	

Day 2- May 22, 2025

<i>Time</i>	<i>Activity</i>	<i>Person-In-Charge</i>
8:00 8:30 am	Preliminary and Management of Learning	Davao Oriental Division
8:30- 10:30 am	Session 6: Design to Assess the Situation	Dr. Joseph O. Chagas SEPS, Speaker
10:30- 12:00 am	Session 7: Data Collection: Paper and Pencil	Annalyn Loreto SEPS, Speaker



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12:00-1:00 pm	Lunch Break	
1:00-2:30 pm	Session 8: Data Collection: Interview	Dr. Ramil Cubelo MT 1, Speaker
2:30- 4:00 pm	Session 9: Data Collection: Observation	Annalyn Loreto SEPS, Speaker
4:00-5:30 pm	Session 10: Data Collection: Document and Materials	Marjun Rebosquillo SEPS, Speaker
5:30 pm onwards	Dinner	

Day 3- May 23, 2025

<i>Time</i>	<i>Activity</i>	<i>Person-In-Charge</i>
8:00 8:30 am	Preliminary and Management of Learning	Esther Khrysmaye Roble AO II
8:30- 10:00 am	Session 11: Preparation for Data analysis	Joan Christella Cereno SEPS, Speaker
10:00- 11:00 am	Session 12: Quantitative analysis: Descriptive and Inferential Statistics	Dr. Mack Arthur Gamayot SEPS, Speaker
11:00- 12:00 pm	Session 13: Qualitative Analysis	Dr. Ramil Cubelo MT 1, Speaker
12:00-1:00 pm	Lunch Break	
1:00-2:30 pm	Session 14: Action Research Proposal and Report Guidelines	Dr. Jomar Boy A. Cuyos EPS II- Speaker
2:30- 4:30 pm	Critiquing Action Research Proposal and Report and presentation of output	Panel of Reactors Dr. Jomar Boy A. Cuyos Dr. Mack Arthur Gamayot Dr. Ramil Cubelo Dr. Joseph O. Chagas
4:30- 5:00 pm	Post Test	Quality Assurance Division Representative
	Insights	Selected participants
	Giving of Certificates	Technical working committee
	Way forward	Dr. Jomar Boy A. Cuyos EPS II- Speaker
	Closing Remarks	Dr. Cherry Ann Into EPS, PPRD
	Pictorial	



Address: F. Torres St., Davao City (8000)
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