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Republic of the Philippines
Department Of Education
REGION XI
SCHOOLS DIVISION OF PANABO

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0207

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division
Public and Private School Heads
All Concerned

Subject: **FINALIZATION OF END-OF-SCHOOL-YEAR IN THE LEARNER INFORMATION SYSTEM**

Date: May 5, 2025

The finalization of the Learner Information System (LIS) End-of-School-Year (EOSY) 2024-2025 will end on May 31, 2025. Pursuant to DepEd Order 14, s. 2016, this Office reiterates the inputting of status in the LIS for learners who are promoted, conditionally promoted, retained, and dropped as listed below:

- a. **Promoted** – status of a learner who has achieved a final grade of at least 75% in all learning areas. The learner will be promoted to the next grade level. In the system, if no other status is selected, the learner is tagged as “Promoted”;
- b. **Conditionally Promoted** – status of a learner who did not meet expectations in at most two (2) learning areas. The learner must pass remedial classes, for learning areas where he/she failed, in order to be promoted to the next grade level. Otherwise, the learner is retained in the same grade level;
- c. **Retained** – status of a learner who did not meet expectations in at least three (3) learning areas. The learner remains in the same grade level;
- d. **Dropped Out** – status of a learner who left the school and did not complete the full term for reasons other than transferring to other school. The system will automatically update the status of the learner as “Dropped Out” if the originating school tags the learner as “No Longer in School” and he/she is not enrolled in another school.

For Senior High Schools, an additional tagging of the Exit Choice for Grade 12 completers must be complied with.

School Heads must ensure that updating of the status of the learners must be done immediately after the end of the last day of classes based on the approved School Calendar.



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As of **May 5, 2025 (3pm)**, the table below shows the status of finalization of EOSY in the LIS.

Public Schools (100% Finalized in all levels)

Panabo City EOSY Status of Updating													as of 05/05/2025 15:24					
Elementary				Junior High School				Senior High School										
		%				%	%	1st Semester			2nd Semester							
no of schools	finalized		not yet finalized	no of schools	finalized		not yet finalized	no of schools	finalized	%	not yet finalized	%	finalized	%	not yet finalized	%		
45	45	100.00	0	0.00	17	17	100.00	0	0.00	14	14	100.00	0	0.00	14	100.00	0	0.00

Private Schools (100% finalized in Elementary; 90% Finalized in Junior High School; **88.89%** Finalized in Senior High School 1st semester; and **77.78%** Finalized in Senior High School 2nd semester)

Panabo City EOSY Status of Updating												as of 05/05/2025 15:26				
Elementary				Junior High School				Senior High School								
		%	%			%	%	1st Semester			2nd Semester					
no of schools	finalized		not yet finalized	no of schools	finalized		not yet finalized	no of schools	finalized	%	not yet finalized	%	finalized	%	not yet finalized	%
19	19	100.00	0	0.00	10	9	90.00	1	10.00	9	8	88.89	1	11.11	7	77.78
															2	22.22

For technical assistance, questions, and clarifications, please contact Ker Denzel Infiesto, Planning Officer III, at 09078585372 or ker.infiesto@deped.gov.ph.

For strict compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
SGOD/ABA/KDGI

RELEASED

MAY 06 2025

RECORDS SECTION - SDO PANABO CITY
BY 



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