



Republic of the Philippines

## Department of Education

REGION XI

SCHOOLS DIVISION OF PANABO CITY

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### Office of the Schools Division Superintendent

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#### DIVISION MEMORANDUM

OSDS-2025-0072

To : **GLENN B. SEPARIS, CPA, MBA, CESE**  
Division Accountant

Subject : **2<sup>ND</sup> ANNUAL NATIONAL CONVENTION OF DEPED ACCOUNTANTS  
(CY 2025)**

Date : May 13, 2025

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Attached herewith are Unnumbered Memorandum dated April 08, 2025 from the Office of the Undersecretary for Finance and Regional Memorandum No. FD-2025-022 dated May 9, 2025 regarding the **2<sup>ND</sup> Annual National Convention of DepEd Accountants** to be hosted by the Schools Division of Cagayan de Oro City on **June 3-6, 2025**, contents of which are self-explanatory.

With this, **Mr. Glenn B. Separis, CPA, CESE**, Division Accountant, is hereby advised to attend the said convention.

Travel, meals, and other incidental expenses are chargeable against Division MOOE subject to the usual budgeting, accounting and auditing rules and regulations.

For information and guidance.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Schools Division Superintendent

  
**RELEASED**

**MAY 14 2025**

RECORDS SECTION, SDO PANABO CITY  
BY 

Enclosed as stated  
OSDS/gbs/mjcs



**Address:** City Hall Compound, Km 31, JP Laurel,  
Panabo City, Davao del Norte  
**Telephone No:** (084) 823-1469, (084) 628-4066  
**Email:** panabocity.division@deped.gov.ph  
**Website:** www.depedpanabocity.com



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

May 9, 2025

REGIONAL MEMORANDUM  
FD-2025-022

DISSEMINATION OF UNNUMBERED MEMORANDUM ON THE 2ND ANNUAL  
NATIONAL CONVENTION OF DEPED ACCOUNTANTS (CY 2025)

To: Schools Division Superintendents

1. Attached is Unnumbered Memorandum dated April 8, 2025, issued by the Assistant Secretary for Finance ATTY. EDISON BYRON K. SY regarding the 2<sup>nd</sup> Annual National Convention of DepED Accountants to be hosted by the Schools Division of Cagayan De Oro City on June 3-6, 2025 which is self-explanatory.

2. For your guidance and strict compliance.

ALLAN G. FARNAZO  
Director IV

DEPARTMENT OF EDUCATION, R.O.X.  
RECORDS SECTION  
**RELEASED**

Time: May 13, 2025  
0525120524

Enclosed as stated.

rob3/egp



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147  
Email Address: region11@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

**MEMORANDUM**

**TO** : DEPED CENTRAL OFFICE - FINANCE SERVICE  
REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
All Others Concerned

**FROM** : *EDSON BYRON K. SY*  
atty. EDSON BYRON K. SY  
Assistant Secretary for Finance  
Officer-in-Charge  
Office of the Undersecretary for Finance  
*7/8 4/8 4/8*

**SUBJECT** : 2ND ANNUAL NATIONAL CONVENTION OF DEPED  
ACCOUNTANTS (CY 2025)

**DATE** : April 08, 2025

The DepEd Central Office through the Finance Service - Accounting Division will be conducting the 2nd Annual National Convention of DepEd Accountants (CY 2025) to be hosted by Schools Division of Cagayan De Oro City (venue to be announced later) on June 03 - 06, 2025, inclusive of travel time.

1. The objectives of this event are as follows:
  - capacitate finance strand to prepare an accurate and reliable consolidated Financial Statements, Financial Accountability Reports, and reconciled schedules;
  - on-time submission of financial reports to oversight agencies;
  - keep the participants abreast of the relevant issues and concerns associated with Financial Management brought about by recent issuances of Department and Oversight Agencies;
  - clarify issues and concerns on policies/issuances; and
  - provide guidance on the field for their proposed ways forward.
2. This event will be broadcasted live via Microsoft Teams, allowing all Finance Strand personnel, including Schools Division Offices, Implementing Units, and Non-Implementing Units, to participate online. This aims to promote inclusivity within the Finance Strand. Moreover, the participants will be updated with the latest developments from various government agencies such as COA, DBM, etc., and will have the opportunity to discuss their respective issues and concerns.



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

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3. The participants are the following:
  - a. Selected Finance Staff of the Central Office
  - b. Regional Office (RO) Accountants
  - c. Schools Division Office (SDO) Accountants
4. RO and SDO are allowed to send one (1) participant, with the exception of the host division office, SDO Cagayan De Oro City, which is permitted to send up to Twenty (20) participants.
5. The cost of board and lodging, supplies and materials, contingencies and other related expenses of the participants and resource persons for the above-mentioned activity shall be charged to AC-25-FS-AD-GASS-2-002. The Traveling, per diem and other incidental expenses of:
  - a) Central Office participants and resource persons shall be charged to AC-25-FS-AD-GASS-2-002; and
  - b) RO and SDO participants shall be charged to their respective local funds/RO/DO Proper MOOE

All disbursements are subject to usual government accounting and auditing rules and regulations.

6. Names of participants and complete travel time/flight details should be submitted on or before April 30, 2025, Wednesday, thru this link: [https://bit.ly/REG\\_F2F\\_2ndANC\\_CY2025](https://bit.ly/REG_F2F_2ndANC_CY2025). Please register on time to facilitate room assignment and transportation from airport/bus terminal to venue. The number of participants for each region/division will be strictly limited to the allotted number of participants only.
7. For the virtual participants, kindly register thru this link: [https://bit.ly/REG\\_Virtual\\_2ndANC\\_CY2025](https://bit.ly/REG_Virtual_2ndANC_CY2025). The link will be sent to the registered email address ahead of the activity.
8. For questions or clarifications, please coordinate with Ms. Abegail S. Francisco of Consolidated Reports and Other Concerns Section (CROCS), FS-Accounting Division via e-mail address: [fs.ad.crocs@deped.gov.ph](mailto:fs.ad.crocs@deped.gov.ph) or via landline no.: (02) 8633-7201.
9. Wide dissemination of this memorandum is desired.



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

**MEMORANDUM**

**TO :** DEPED CENTRAL OFFICE - FINANCE SERVICE  
REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
All Others Concerned

**FROM :** *Edson Byron K. Sy*  
ATTY. EDSON BYRON K. SY  
Assistant Secretary for Finance  
Officer-in-Charge  
Office of the Undersecretary for Finance  
*166 7/8 2025*  
**SUBJECT :** 2ND ANNUAL NATIONAL CONVENTION OF DEPED  
ACCOUNTANTS (CY 2025)  
**DATE :** April 08, 2025

The DepEd Central Office through the Finance Service - Accounting Division will be conducting the 2nd Annual National Convention of DepEd Accountants (CY 2025) to be hosted by Schools Division of Cagayan De Oro City (venue to be announced later) on June 03 - 06, 2025, inclusive of travel time.

1. The objectives of this event are as follows:

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  - a) Central Office participants and resource persons shall be charged to **AC-25-FS-AD-GASS-2-002**; and
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All disbursements are subject to usual government accounting and auditing rules and regulations.

6. Names of participants and complete travel time/flight details should be submitted on or before April 30, 2025, Wednesday, thru this link: [https://bit.ly/REG\\_F2F\\_2ndANC\\_CY2025](https://bit.ly/REG_F2F_2ndANC_CY2025). Please register on time to facilitate room assignment and transportation from airport/bus terminal to venue. The number of participants for each region/division will be strictly limited to the allotted number of participants only.
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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

**MEMORANDUM**

TO : DEPED CENTRAL OFFICE - FINANCE SERVICE  
REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
All Others Concerned

FROM : *Atty. Edson Byron K. Sy*  
Assistant Secretary for Finance  
Officer-in-Charge  
Office of the Undersecretary for Finance  
*2nd Annual National Convention of DepEd Accountants (CY 2025)*

SUBJECT : ADDENDUM TO MEMORANDUM DATED APRIL 8, 2025 Re: 2nd ANNUAL NATIONAL CONVENTION OF DEPED ACCOUNTANTS (CY 2025)

DATE : May 5, 2025

The DepEd Central Office through the Finance Service - Accounting Division will be conducting the 2nd Annual National Convention of DepEd Accountants (CY 2025) to be hosted by Schools Division of Cagayan De Oro City (venue to be announced later) on June 03 - 06, 2025, inclusive of travel time.

1. The objectives of this event are as follows:

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- keep the participants abreast of the relevant issues and concerns associated with Financial Management brought about by recent issuances of Department and Oversight Agencies;
- clarify issues and concerns on policies/issuances; and
- provide guidance on the field for their proposed ways forward.

2. The participants are the following:

- a. Selected Finance Staff of the Central Office
- b. Regional Office (RO) Accountants
- c. Schools Division Office (SDO) Accountants
- d. Region X Budget Officers



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

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3. Any unfilled slots from the SDOs may be reallocated to the Regional Office, if available.
4. To efficiently manage the time of the plenary, please submit your questions in advance via this link: [https://bit.ly/IssuesandConcerns\\_2ndANC2025](https://bit.ly/IssuesandConcerns_2ndANC2025) on or before May 16, 2025 Friday,
5. Names of participants and complete travel time/flight details should be submitted on or before May 13, 2025, Tuesday, thru this link: [https://bit.ly/REG\\_F2F\\_2ndANC\\_CY2025](https://bit.ly/REG_F2F_2ndANC_CY2025). Please register on time to facilitate room assignment and transportation from airport/bus terminal to venue. The number of participants for each region/division will be strictly limited to the allotted number of participants only.
6. For questions or clarifications, please coordinate with Ms. Abegail S. Francisco of Consolidated Reports and Other Concerns Section (CROCS), FS-Accounting Division via e-mail address: [fs.ad.crocs@deped.gov.ph](mailto:fs.ad.crocs@deped.gov.ph) or via landline no.: (02) 8633-7201.
7. Wide dissemination of this memorandum is desired.

**2nd ANNUAL NATIONAL CONVENTION of DEPED ACCOUNTANTS (CY-2025)**

**June 3-6, 2025**

**TBA CAGAYAN de ORO CITY**

**Indicative Program of Activities**

Date/Time	June 03, 2025 Tuesday	June 04, 2025 Wednesday	June 05, 2025 Thursday	June 06, 2025 Friday
<b>House Rules/Announcements (PPT)</b>				
8:00	8:15			
8:15	8:30			
8:30	8:45			
8:45	9:00			
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9:15	9:30			
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4:15	4:30			
4:30	4:45			
4:45	5:00			
<b>Master of Ceremonies</b>				
<b>HOST DIVISION</b>				
<b>End of Day Sessions</b>				

**Accountants in Learning Engagement Activities**

**From Disruption to Adaptation: Practical Workplace Coping Strategies in the Age of AI and Beyond**

**EDWIN M. DELOS SANTOS, Jr.**  
CEO and Founder - The Leading EDS; VP for Finance/CFO Liceo de Cagayan University

**Q & A Facilitator:**  
DEAL Officer

**Updates on Compensation and Plan Government Structure/Rightsizing**

**GERALD R. JANDA**  
Director IV  
Organization, Position Classification and Compensation Bureau  
Department of Budget and Management

**Q & A Facilitator:**  
DEAL Officer

**Work Life Balance, the Accountants' POV**

**MERCELITA JANDAYAN-LABIAL**  
Speech Trainer, MJL Review and Training Services

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