



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025-0072

To : **GLENN B. SEPARIS, CPA, MBA, CESE**
Division Accountant

Subject : **2ND ANNUAL NATIONAL CONVENTION OF DEPED ACCOUNTANTS
(CY 2025)**

Date : May 13, 2025

Attached herewith are Unnumbered Memorandum dated April 08, 2025 from the Office of the Undersecretary for Finance and Regional Memorandum No. FD-2025-022 dated May 9, 2025 regarding the **2nd Annual National Convention of DepEd Accountants** to be hosted by the Schools Division of Cagayan de Oro City on **June 3-6, 2025**, contents of which are self-explanatory.

With this, **Mr. Glenn B. Separis, CPA, CESE**, Division Accountant, is hereby advised to attend the said convention.

Travel, meals, and other incidental expenses are chargeable against Division MOOE subject to the usual budgeting, accounting and auditing rules and regulations.

For information and guidance.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

RELEASED

MAY 14 2025

RECORDS SECTION - DO PANABO CITY
BY 

Enclosed as stated
OSDS/gbs/mjcs



Address: City Hall Compound, Km 31, JP Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com



Republic of the Philippines
Department of Education
DAVAO REGION



May 9, 2025

REGIONAL MEMORANDUM
FD-2025-022

DISSEMINATION OF UNNUMBERED MEMORANDUM ON THE 2ND ANNUAL
NATIONAL CONVENTION OF DEPED ACCOUNTANTS (CY 2025)

To: Schools Division Superintendents

1. Attached is Unnumbered Memorandum dated April 8, 2025, issued by the Assistant Secretary for Finance ATTY. EDISON BYRON K. SY regarding the 2nd Annual National Convention of DepED Accountants to be hosted by the Schools Division of Cagayan De Oro City on June 3-6, 2025 which is self-explanatory.
2. For your guidance and strict compliance.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION ROK.
RECORDS SECTION
RELEASED

Time: May 13, 2025
0525/2025-24

Enclosed as stated.

rob3/egp



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@deped.gov.ph







Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM

TO : DEPED CENTRAL OFFICE - FINANCE SERVICE
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
All Others Concerned

FROM : 
ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Officer-in-Charge
Office of the Undersecretary for Finance
REF  4/8 2025

SUBJECT : 2ND ANNUAL NATIONAL CONVENTION OF DEPED
ACCOUNTANTS (CY 2025)

DATE : April 08, 2025

The DepEd Central Office through the Finance Service - Accounting Division will be conducting the 2nd Annual National Convention of DepEd Accountants (CY 2025) to be hosted by Schools Division of Cagayan De Oro City (venue to be announced later) on June 03 - 06, 2025, inclusive of travel time.

1. The objectives of this event are as follows:
 - capacitate finance strand to prepare an accurate and reliable consolidated Financial Statements, Financial Accountability Reports, and reconciled schedules;
 - on-time submission of financial reports to oversight agencies;
 - keep the participants abreast of the relevant issues and concerns associated with Financial Management brought about by recent issuances of Department and Oversight Agencies;
 - clarify issues and concerns on policies/issuances; and
 - provide guidance on the field for their proposed ways forward.
2. This event will be broadcasted live via Microsoft Teams, allowing all Finance Strand personnel, including Schools Division Offices, Implementing Units, and Non-Implementing Units, to participate online. This aims to promote inclusivity within the Finance Strand. Moreover, the participants will be updated with the latest developments from various government agencies such as COA, DBM, etc., and will have the opportunity to discuss their respective issues and concerns.



Republic of the Philippines
Department of Education
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3. The participants are the following:
 - a. Selected Finance Staff of the Central Office
 - b. Regional Office (RO) Accountants
 - c. **Schools Division Office (SDO) Accountants**
 4. RO and SDO are allowed to send one (1) participant, with the exception of the host division office, SDO Cagayan De Oro City, which is permitted to send up to Twenty (20) participants.
 5. The cost of board and lodging, supplies and materials, contingencies and other related expenses of the participants and resource persons for the above-mentioned activity shall be charged to **AC-25-FS-AD-GASS-2-002**. The Traveling, per diem and other incidental expenses of:
 - a) Central Office participants and resource persons shall be charged to **AC-25-FS-AD-GASS-2-002**; and
 - b) RO and SDO participants shall be charged to their respective local funds/RO/DO Proper MOOE
- All disbursements are subject to usual government accounting and auditing rules and regulations.
6. Names of participants and complete travel time/flight details should be submitted on or before April 30, 2025, Wednesday, thru this link: https://bit.ly/REG_F2F_2ndANC_CY2025. Please register on time to facilitate room assignment and transportation from airport/bus terminal to venue. The number of participants for each region/division will be strictly limited to the allotted number of participants only.
 7. For the virtual participants, kindly register thru this link: https://bit.ly/REG_Virtual_2ndANC_CY2025. The link will be sent to the registered email address ahead of the activity.
 8. For questions or clarifications, please coordinate with **Ms. Abegail S. Francisco** of Consolidated Reports and Other Concerns Section (CROCS), FS-Accounting Division via e-mail address: fs.ad.crocs@deped.gov.ph or via landline no.: (02) 8633-7201.
 9. Wide dissemination of this memorandum is desired.



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM

TO : DEPED CENTRAL OFFICE - FINANCE SERVICE
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
All Others Concerned

FROM : 
ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Officer-in-Charge
Office of the Undersecretary for Finance
11/1/25 9:18 AM 11/1/25

SUBJECT : 2ND ANNUAL NATIONAL CONVENTION OF DEPED
ACCOUNTANTS (CY 2025)

DATE : April 08, 2025

The DepEd Central Office through the Finance Service - Accounting Division will be conducting the 2nd Annual National Convention of DepEd Accountants (CY 2025) to be hosted by Schools Division of Cagayan De Oro City (venue to be announced later) on June 03 - 06, 2025, inclusive of travel time.

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 - a) Central Office participants and resource persons shall be charged to AC-25-FS-AD-GASS-2-002; and
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- All disbursements are subject to usual government accounting and auditing rules and regulations.
6. Names of participants and complete travel time/flight details should be submitted on or before April 30, 2025, Wednesday, thru this link: https://bit.ly/REG_F2F_2ndANC_CY2025. Please register on time to facilitate room assignment and transportation from airport/bus terminal to venue. The number of participants for each region/division will be strictly limited to the allotted number of participants only.
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MEMORANDUM

TO : DEPED CENTRAL OFFICE - FINANCE SERVICE
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
All Others Concerned

FROM :  ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Officer-in-Charge
Office of the Undersecretary for Finance

SUBJECT : ADDENDUM TO MEMORANDUM DATED APRIL 8, 2025 Re: 2nd
ANNUAL NATIONAL CONVENTION OF DEPED
ACCOUNTANTS (CY 2025)

DATE : May 5, 2025

The DepEd Central Office through the Finance Service - Accounting Division will be conducting the 2nd Annual National Convention of DepEd Accountants (CY 2025) to be hosted by Schools Division of Cagayan De Oro City (venue to be announced later) on June 03 - 06, 2025, inclusive of travel time.

1. The objectives of this event are as follows:
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 - provide guidance on the field for their proposed ways forward.
2. The participants are the following:
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 - b. Regional Office (RO) Accountants
 - c. Schools Division Office (SDO) Accountants
 - d. Region X Budget Officers



Address: 2F Rizal Bldg., DepEd Complex Meralco Avenue, Pasig City
Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703
Email Address: usec.financebpm@deped.gov.ph



Republic of the Philippines
Department of Education
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3. Any unfilled slots from the SDOs may be reallocated to the Regional Office, if available.
4. To efficiently manage the time of the plenary, please submit your questions in advance via this link: https://bit.ly/IssuesandConcerns_2ndANC2025 on or before May 16, 2025 Friday,
5. Names of participants and complete travel time/flight details should be submitted on or before May 13, 2025, Tuesday, thru this link: https://bit.ly/REG_F2F_2ndANC_CY2025. Please register on time to facilitate room assignment and transportation from airport/bus terminal to venue. The number of participants for each region/division will be strictly limited to the allotted number of participants only.
6. For questions or clarifications, please coordinate with Ms. Abigail S. Francisco of Consolidated Reports and Other Concerns Section (CROCS), FS-Accounting Division via e-mail address: fs.ad.crocs@deped.gov.ph or via landline no.: (02) 8633-7201.
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Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703
Email Address: usec.financebpm@deped.gov.ph

2nd ANNUAL NATIONAL CONVENTION of DEPED ACCOUNTANTS (CY 2025)

June 3-6, 2025

TBA CAGAYAN de ORO CITY

Indicative Program of Activities

Date/Time		June 03, 2025	June 04, 2025	June 05, 2025	June 06, 2025	
		Tuesday	Wednesday	Thursday	Friday	
8:00	8:15	ARRIVAL AND REGISTRATION OF PARTICIPANTS	Opening Ceremony Pambansang Awit Doxology DepEd Quality Policy Bagong Pilipinas Hymn and Pledge Opening Salvo	Recap of Previous Day Activity RO X	Recap of Previous Day Activity RO X	
8:30	8:45			Presentation of Participants MARY ANN D. NERI Chief Administrative Officer Regional Office X	Finance Strand Organizational Structure and Staffing Standards including Plans on Career Progression across DepED. WILFREDO E. CABRAL Undersecretary for Human Resource and Organizational Development Q & A Facilitator: DEAL Officer	
8:45	9:00					
9:00	9:15					
9:15	9:30					
9:30	9:45		Welcome Address ROY ANGELO E. GAZO Schools Division Superintendent SDO Division of Cagayan de Oro City			
9:45	10:00		Inspirational Message Hon. JUAN EDGARDO "SONNY" M. ANGARA Secretary of the Department of Education			
10:00	10:15		Health Break	Health Break	Accountants in Learning Engagement Activities	
10:15	10:30		Direction Setting ATTY. EDSON BYRON K. SY Assistant Secretary Officer-in-Charge Office of the Undersecretary for Finance	From Disruption to Adaptation: Practical Workplace Coping Strategies in the Age of AI and Beyond EDWIN M. DELOS SANTOS, Jr. CEO and Founder - The Leading EDS; VP for Finance/CFO Liceo de Cagayan University		
10:30	10:45					
10:45	11:00					
11:00	11:15					
11:15	11:30	Finance Related Updates ARMANDO C. RUIZ Director IV, Finance Service				
11:30	11:45	Message and Overview of the Convention WILMA P. ECALNIR Accountant IV Officer-in-Charge Finance Service-Accounting Division	Q & A Facilitator: DEAL Officer			
11:45	12:00					
12:00	1:00	Lunch Break	Lunch Break	Lunch Break		
1:00	1:15		Green Procurement & Updates on the New Government Procurement Act (RA 12009) and its IRR ATTY. ROWENA CANDICE M. RUIZ Undersecretary for Procurement and Finance Oversight Q & A Facilitator: DEAL Officer	Updates on Compensation and Plan Government Structure/Right-sizing GERALD R. JANDA Director IV Organization, Position Classification and Compensation Bureau Department of Budget and Management Q & A Facilitator: DEAL Officer	HOME SWEET HOME	
1:15	1:30					
1:30	1:45					
1:45	2:00					
2:00	2:15		Health Break	Health Break		
2:15	2:30					
2:30	2:45					
2:45	3:00					
3:00	3:15		Discussion of Issues and Concerns and Sharing of Best Practices PANELIST: Usec. Rowena Candice M. Ruiz, Asec. Edson Byron K. Sy, Director Armando C. Ruiz	Work Life Balance, the Accountants' POV MERCELITA JANDAYAN-LABIAL Speech Trainer, MJL Review and Training Services		
3:15	3:30					
3:30	3:45					
3:45	4:00					
4:00	4:15	End of Day Sessions	End of Day Sessions			
4:15	4:30					
4:30	4:45					
4:45	5:00					
Master of Ceremony		HOST DIVISION				