



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2025-0071

To : **NEO CARLO R. MAGNO**, Administrative Officer IV - HRMO

Subject: **INVITATION TO THE REGULAR MEETING, LEARNING SESSION,  
 AND CIVIL SERVICE COMMISSION UPDATES**

Date : May 13, 2025

You are hereby advised to attend the regular meeting, learning session, and CSC updates on May 16, 2025 at the Health & Wellness AVR, Provincial HRMO, Government Center, Tagum City, Davao del Norte.

A registration fee in the amount of One Thousand Five Hundred Pesos (Php 1,500.00) will be collected to defray the necessary expenses for the activity. Such fee and travel expenses related to the attendance of the abovementioned activities shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For strict compliance.

  
**JINKY B. FIRMAN, Ph.D, CESO VI**  
 Schools Division Superintendent

**RELEASED**

**MAY 14 2025**

RECORDS SECTION-SDO PANABO CITY  
 BY 

Enclosed: as stated  
 OSDS/ncm



Schools Division Office of Panabo City  
 City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
 Tel. Nos. (084)823 1469, (084) 628 4066  
 Email: panabocity.division@deped.gov.ph



CIVIL SERVICE COMMISSION - DAVAO DEL NORTE

RECEIVED  
APR 24 2025  
Date: 11:31  
Time: 11:31

FOR : THE HONORABLE PROVINCIAL GOVERNOR,  
ALL HONORABLE CITY AND MUNICIPAL MAYORS,  
HEADS OF NATIONAL GOVERNMENT AGENCIES,  
GOVERNMENT FINANCING INSTITUTIONS,  
GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, DEPED  
DISTRICTS AND SCHOOLS, STATE UNIVERSITIES AND COLLEGES,  
LOCAL WATER DISTRICTS AND OTHER GOVERNMENT ENTITIES WITHIN  
DAVAO DEL NORTE

ATTENTION : HUMAN RESOURCE MANAGEMENT OFFICERS,  
ADMINISTRATIVE OFFICERS AND OTHER HUMAN RESOURCE  
MANAGEMENT PRACTITIONERS

SUBJECT : INVITATION TO THE REGULAR MEETING, LEARNING SESSION, AND  
CIVIL SERVICE COMMISSION UPDATES

DATE : APRIL 22, 2025

We wish to inform you that the Council of Human Resource Management Practitioners of Davao del Norte will have its *Regular Meeting and CSC Updates* to be held at **Health & Wellness AVR, Provincial Human Resource Management Office, Government Center, Mankilam, Tagum City, on 16 May 2025, 8:00 o'clock in the morning.**

In this regard, may we respectfully request for your usual support and collaboration by allowing your Human Resource Management Officers, Administrative Officers, and other Human Resource Management Practitioners to participate in the said activities.

There will be a Registration Fee of **One Thousand Five Hundred Pesos (P1,500.00)** to defray expenses including input materials and certificates. Moreover, it will be greatly appreciated if confirmation of attendance will be received by the Secretariat on or before 09 May 2025 through mobile no. (0920-974-5783), email address [phrmo@davaodelnorte.gov.ph](mailto:phrmo@davaodelnorte.gov.ph) and/or through the CHRMP Chatgroups.

Thank you for the continued support and collaboration.

Very truly yours,

EDWIN A. PALERO, MPA, MHRM  
President, CHRMP - DavNor

Noted by:

DIR. RUBY A. ESPAÑOLA  
Director II, Civil Service Commission  
Davao del Norte Field Office