



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2025 – 0286

To : Assistant Schools Division Superintendent  
Chief of Curriculum Implementation Division (CID)  
Chief of Schools Governance and Operations Division (SGOD)  
Public Schools District Supervisors  
School Heads  
All Concerned

Subject : **CONFERENCE WITH PANABO SOUTH DISTRICT 1 SCHOOL HEADS**

Date : May 19, 2025

Please be informed that there will be a CONFERENCE WITH PANABO SOUTH DISTRICT 1 SCHOOL HEADS on May 21, 2025, Wednesday, from 8:00 o- clock n the morning to 3:30 in the afternoon at G.L. Dondoy Central Elementary School, Cagangohan, Panabo City.

Please see Enclosure No 2 for the details.

Expenses incurred during the said activity are chargeable against school MOOE and other local funds subject to the usual government accounting and auditing rules and regulations.

For immediate dissemination to all concerned.

For and in the absence of Schools Division Superintendent.

**BASILIO P. MANA-AY, Jr., CESO VI**  
Assistant Schools Division Superintendent  
Officer- In-Charge

**RELEASED**

**MAY 20 2025**

RECORDS SECTION SDO PANABO CITY

BY

Enclosed: As stated.  
CID/je/y/roe



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**


CID/je/mngt/jis


Enclosure No 2. Conference with Panabo South District School Heads

**CONFERENCE WITH PANABO SOUTH DISTRICT 1 SCHOOL HEADS**  
**May 21, 2025**

TIME	PARTICULARS	IN-CHARGE
8:00 – 8:15 a.m.	Registration	Host School
8:15 – 8:45 a.m.	Part 1	
	Prefatory/Opening Program	
	National Anthem Prayer  Division Hymn Acknowledgment of Participants  Welcome Remarks  Message	AVP <b>Emily A. Ibo</b> Head Teacher II - San Roque ES AVP <b>Roberto C. Candelasa , Jr.</b> HT IV Mabunao ES President - PSDISHA <b>Maria Nenita G. Tuazon</b> PSDS <b>Janwario E. Yamota</b> CID Chief
	Part II	
8:40 – 12:00 nn	Dissemination of Information and Updates	<b>Concerned EPS and PSDS Focal</b>
12:00 – 1:00 p.m.	Lunch Break	
	Part III	
1:00 – 3:30 p.m.	Continuation of the conference	<b>Julius I. Suelto</b> PSDS
	Part IV	
	Vote of thanks	<b>Roselle N. Pasaporte</b> Principal IV Host School
	Closing Prayer	<b>Lovely Karen C. Melencion</b> HT I - Mabunao ES
	Meeting Host	<b>MacDonald Jabonillo</b> HT I Katualan ES

Prepared by:

  
**MARIA NENITA G. TUAZON**  
PSDS

  
**JULIUS I. SUELTO**  
PSDS



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