



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**CID-2025- 0249**

**TO : AVELINO D. BITANG**  
Public Schools District Supervisor

**Subject : OFFICER IN-CHARGE OF THE SCHOOL PRINCIPAL OF**  
**KASILAK NATIONAL HIGH SCHOOL**

**Date : April 21, 2025**

In view of the force leave of Ronilo G. Revamonte, School Principal I of Kasilak National High School, please be advised of your designation as Officer in-Charge of the said school on **April 24-25, 2025**.

In this regard, you may sign/approve any rountinary communication where the school principal basically affixes his signature, except of the following:

1. Financial and school property matters
2. Matters concerning teacher/staff assignments, and
3. Other concerns what cannot be delegated.

For information and strict compliance.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
School Division Superintendent

**RELEASED**

**APR 25 2025**

RECORDS SECTION SDO PANABO CITY  
BY 