



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025- 0242

To : **IRYHN A. PETALCORIN**  
Public Schools District Supervisor

Subject : **OFFICER-IN-CHARGE OFFICE OF THE SCHOOL PRINCIPAL  
OF DATU ABDUL ELEMENTARY SCHOOL**

Date : April 22, 2025

In view of the leave of absence of Oscar G. Pales, School Principal I of Datu Abdul Elementary School, please be advised of your designation as Officer-In-Charge of the said school on **April 25, 2025**.

In this regard, you may sign/approve any routinary communications where the school principal basically affixes his signatures, except of the following:

1. Financial and school property matters
2. Matters concerning teachers/staff assignments; and
3. Other concerns that cannot be delegated.

For information and strict compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

  
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**RELEASED**

**APR 23 2025**

RECORDS SECTION, SDO PANABO CITY  
BY 