



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 0100, s. 2025

April 21, 2025

**CORRIGENDUM TO DM NO. 0097, s. 2025 RE THE CONDUCT OF
REFRESHER TRAINING**

To : Assistant Schools Division Superintendent
Curriculum Implementation Division
Schools Division Governance and Operations Division
Education Program Supervisors (EPS)
Public School District Supervisors (PSDS)
Public Elementary and Secondary School Heads
Members of the Electoral Board
All Personnel who will serve as DepEd Supervising Official (DESO)
All Personnel who will serve as Deso Technical Support
Staff (DESO TSS)
All Others Concerned

1. In line with the conduct of the Refresher Training on April 22-30, 2025, please be informed that the the time was amended from 7:30 am to 5:00 pm to **8:30 AM to 5:00 PM** at the same venue **ABC Function Hall, ABC Building, Brgy. New Pandan Panabo City, Davao del Norte.**
2. Attached is the Urgent Memorandum from the Office of City Election Officer with the adjusted schedule for each batch.
3. All other provisions stated in the previous memorandum shall remain in force.
4. Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN, CESO VI
Schools Division Superintendent

RELEASED

APR 21 2025

RECORDS SECTION, SDO PANABO CITY
BY 



Schools Division Office of Panabo City
City Hall Compound, Km 31, Panabo City
Telephone No: (084) 823-1469
Email: panabocity.division@deped.gov.ph

DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in
providing quality education, MATATAG for all.





Republic of the Philippines
COMMISSION ON ELECTIONS
Region XI
PANABO CITY, DAVAO DEL NORTE
OFFICE OF THE CITY ELECTION OFFICER



DepEd Panabo City
RECEIVED
By: [Signature]
Date: 04/21/2025 Time:

URGENT MEMORANDUM

TO : **ELECTORAL BOARD (Chairperson, Poll Clerk, Third Member)**
DEPED SUPERVISING OFFICIAL (DESO)
DESO TECHNICAL SUPPORT STAFF (DESO TSS)

SUBJECT : **AMENDED TIME OF THE CONDUCT OF REFRESHER TRAINING**

DATE : **APRIL 19, 2025**

In connection with the conduct of **REFRESHER TRAINING** from **April 22-30, 2025**, please be informed that the time was amended to **8:30 AM to 5:00 PM** at the same venue **ABC Function Hall, ABC Building, Brgy. New Pandan Panabo City, Davao del Norte**.

BATCH	DATE	TIME OF REGISTRATION	TRAINING PROPER	DESIGNATION	TOTAL NO. OF ATTEEN DEES
BATCH 1	APRIL 22, 2025	8:30 AM to 9:00 AM	9:00 AM to 12:00 PM	ELECTORAL BOARD	63
BATCH 2		1:30 PM to 2:00 PM	2:00 PM to 5:00 PM	ELECTORAL BOARD	63
BATCH 3	APRIL 23, 2025	8:30 AM to 9:00 AM	9:00 AM to 12:00 PM	ELECTORAL BOARD	72
BATCH 4		1:30 PM to 2:00 PM	2:00 PM to 5:00 PM	ELECTORAL BOARD	63
BATCH 5	APRIL 24, 2025	8:30 AM to 9:00 AM	9:00 AM to 12:00 PM	ELECTORAL BOARD	72
BATCH 6		1:30 PM to 2:00 PM	2:00 PM to 5:00 PM	ELECTORAL BOARD	66
BATCH 7	APRIL 28, 2025	8:30 AM to 9:00 AM	9:00 AM to 12:00 PM	ELECTORAL BOARD	66
BATCH 8	APRIL 30, 2025	8:30 AM to 9:00 AM	9:00 AM to 12:00 PM	DESO	44
BATCH 9		1:30 PM to 2:00 PM	2:00 PM to 5:00 PM	DESO TSS	53

For strict compliance.

Failure to attend will result to substitution.

Thank you very much.

ATTY. NORBERTO J. SINSONA, JR.
City Election Officer IV