



25-34010

Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

No. 0092, series 2025

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, CID and SGOD  
Public Schools District Supervisors  
Division IT Officer  
All Elementary and Secondary School Heads  
All Public School Teachers

Subject: **PNPKI Digital Signature/Certificate Orientation**

Date: April 3, 2025

The Department of Information and Communications Technology (DICT) – Davao Del Norte Office together with the DepEd Division Offices of Tagum City, Panabo City and Davao del Norte will conduct a virtual orientation on Philippine National Public Key Infrastructure (PNPKI) on **April 7, 2025, 2PM to 4PM** through Microsoft Teams: <https://bit.ly/PNPKI-Orientation-DDN>

Anent to this, all Division Office Personnel who applied for PNPKI Digital Signature/Certificate are advised to join the orientation. Meanwhile, each school is required to have at least 2 participants (pref. School ICT Coordinators) to attend the online orientation.

To facilitate a smooth session, all participants are advised to have a specimen of their signature in PDF format and download Adobe Acrobat through this link: <https://get.adobe.com/reader/>. This will help ensure an easy and efficient start to the training.

For your information and guidance.

  
JINKY B. FIRMAN, PhD, CESO VI  
Schools Division Superintendent

RELEASER

APR 03 2025

Enclosed: as stated  
OSDS/ICTU/tod

RECORDS SECTION, SDO PANABO CITY  
BY 



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March 26, 2025

**JINKY B. FIRMAN, PhD, CESO VI**  
*Schools Division Superintendent*  
**Schools Division of Panabo City**  
*Email: [panabocity.division@deped.gov.ph](mailto:panabocity.division@deped.gov.ph)*

**Subject: Re: Request for Guidance on Setting Up Digital Certificates (PNPKI)**

Dear Dr. Firman,

Greetings from the Department of Information and Communications Technology Davao del Norte Provincial Field Office!

Thank you for reaching out to us regarding your planned training session on setting up and managing Digital Certificates (PNPKI) for DepEd personnel in Panabo City, Tagum City, and Davao del Norte.

We are pleased to confirm our support for this initiative and will be conducting the requested session on **April 7, 2025**. We will ensure that a comprehensive guide or presentation is prepared to assist your personnel in setting up and managing their Digital Certificates.

To facilitate a smooth session, we kindly request all participants to prepare in advance a specimen of their signature in PDF format and download Adobe Acrobat through this link: <https://get.adobe.com/reader/>. This will help ensure an easy and efficient start to the training.

For further details regarding the time and venue, please contact Mr. Mark Dave Ponce at 0961-525-2382.

We look forward to working with you in making this training session a success.

Best regards,

Digitally signed  
by Guibelondo  
Octavio Secuya Jr.

**ENGR. OCTAVIO S. GUIBELONDO, JR.**  
*Provincial Officer*  
**DICT Davao del Norte**