



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0164

To : Assistant Schools Division Superintendent
 Chief of the Curriculum Implementation Division
 Chief of the Schools Governance and Operations Division
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads, Public Elementary Schools
 School Heads, Public Secondary and Senior High Schools
 All Others Concerned

Subject: **RECONSTITUTING DIVISION COMMITTEE ON SCHOOL SITE SURVEY AND TITLING**

Date: March 26, 2025

Pursuant to Republic Act No. 1003, DENR Administrative Order No. 2015-01 and DepEd Order No. 33, s. 2011, "*Dissemination and Guidelines for the Processing and Issuance of Special Patents for Public School Site*", the Division Committee on School Site Titling is created in order to establish ownership of school sites occupied by both elementary and secondary schools in the Division of Panabo City.

Anent this, you are designated as Members of the Division Committee on School Site Titling, as follows:

Division Focal Person:	Keren T. Luma PhD, EPS
Alternate :	Atty. Annalyn D. Villanueva, Legal Officer III
Members :	Hernani A. Resueño, RN, PDO II
	Ker Denzel G. Infiesto, PO III
	Rosalie D. Estimada, Budget Officer
	PSDSs of:
	Secondary Cluster
	Panabo Central District Focal
	Panabo North District Focal
	Panabo South I District Focal
	Panabo South II District Focal
Secretariat :	Erna O. Lumandong, EPS II

The Committee on School Site Titling is expected to deliver major operations on database, technical assistance and legal matters to schools and likewise will coordinate with the Public Schools District Supervisors for updating of the school titling documents.



Schools Division Office of Panabo City
 City Hall Compound, Km 31, Panabo City
 Telephone No: (084) 823-1469
 Email: panabocity.division@deped.gov.ph

DepEd Panabo:
Empowering Champions in Education
 through Journeying, Blending and Fostering commitment in
 providing quality education, MATATAG for all.





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

The Committee on School Site Titling is expected to deliver major operations on database, technical assistance and legal matters to schools and likewise will coordinate with the Public Schools District Supervisors for updating of the school titling documents.

Further, School Titling Committee is directed to conduct regular meeting to discuss updates together with the Chief Education Supervisor, SGOD and prepare reports for direct submission to the Office of the Schools Division Superintendent.

All other issuances relative to School Titling Committee are hereby rescinded.

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

MAR 27 2025

RECORDS SECTION SDO PANABO CITY
BY 

SGOD/ABA/kti



Schools Division Office of Panabo City
City Hall Compound, Km 31, Panabo City
Telephone No: (084) 823-1469
Email: panabocity.division@deped.gov.ph

DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in
providing quality education, MATATAG for all.

