



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF PANABO CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**SGOD-2025-0158**

To : Assistant Schools Division Superintendent  
 Chiefs of the Schools Governance and Operations Division and  
 Curriculum Implementation Division  
 Public and Private Elementary and Secondary School Heads  
 Public and Private School BEIS Coordinators  
 All Concerned

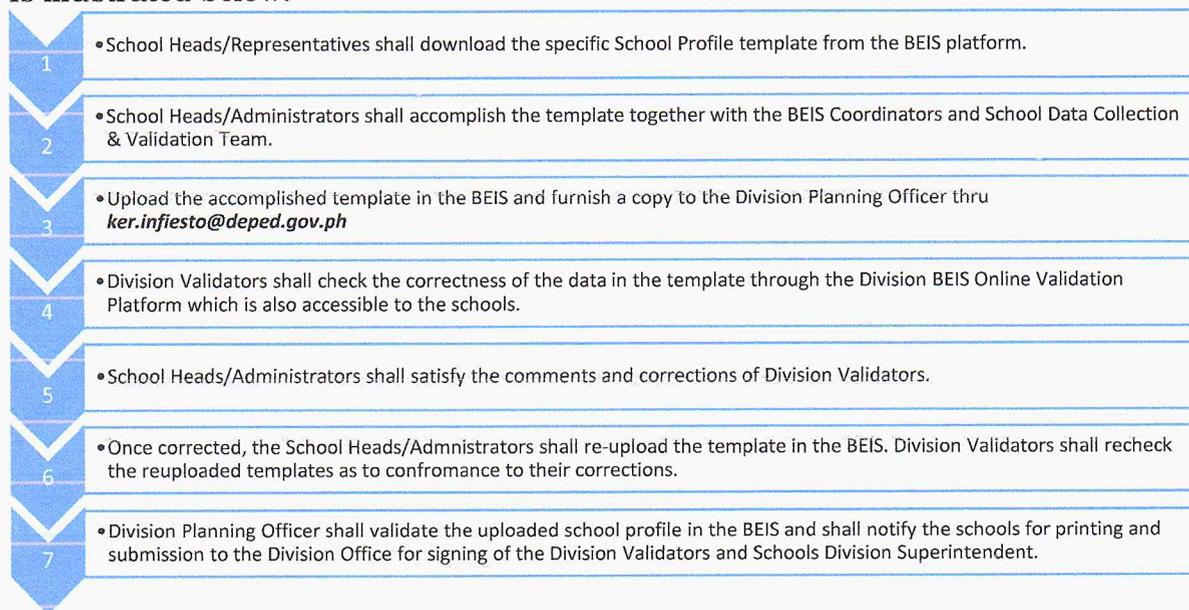
Subject : **BASIC EDUCATION INFORMATION SYSTEM (BEIS) SCHOOL YEAR  
 2023-2024 DATA COLLECTION**

Date : March 24, 2025

Please be informed that the Basic Education Information System (BEIS) Data Collection for SY 2024-2025 has commenced last March 15, 2025. The deadline of the uploading and submission of the school profiles in the BEIS is as follows, to wit:

SECTOR	DEADLINE	RESPONSIBLE PERSON
Public Schools	April 4, 2025	School Head
Private Schools	March 28, 2025	School Administrator

For SY 2024-2025, the process of data collection, submission, and validation is illustrated below:





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School profile templates and BEIS orientation materials are available for downloading through the Google Drive link: <https://tinyurl.com/BEISPanaboMaterials>

For any further question, we will be glad to assist through the Planning and Research Section. Attention: Ker Denzel Infiesto at mobile number 09078585372.

For your guidance and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

Encl: As stated  
SGOD/aba/kdgi

RELEASED

MAR 25 2025

RECORDS SECTION SDO PANABO CITY  
BY 