



Republic of the Philippines
Department Of Education
Region XI
Schools Division of Panabo

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-136

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum and Implementation Division
Senior Education Program Specialist, SMME

Subject: **ATTENDANCE TO THE SCHOOL-BASED MANAGEMENT AND GENDER AND DEVELOPMENT FIRST QUARTER POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE**

Date: March 18, 2025

Attached is Regional Memorandum No. FTAD-2025-009 re: **Conduct of the School-Based Management and Gender and Development First Quarterly Pocket Meeting and Provision of Technical Assistance** which will be on **March 24-25, 2025 at the Schools Division of Davao Occidental and Tubalan Comprehensive National High School**. With this, the following are hereby directed to attend the said activity, to wit:

No.	Name	Designation
1.	MARIA EZCELMAY S. CABAYLO, RN	Nurse II/ Division GAD Secretariat Member
2.	RONMAR V. JAYOMA, RN, MMPA	SEPS-SMME/Division SBM Coordinator

Travel, meals, and other allowable expenses incurred relative to this activity are chargeable against Division MOOE funds subject to the usual accounting and auditing rules and regulations.

For your information and compliance.

JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

SGOD/ABA/lji

RELEASED

MAR 21 2025

RECORDS SECTION SDO PANABO CITY
BY



Schools Division Office of Panabo City
City Hall Compound, Km 31, Panabo City
Telephone No: (084) 823-1469
Email: panabocity.division@deped.gov.ph

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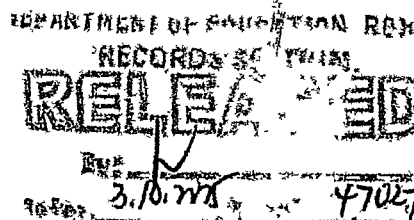
March 6, 2025

REGIONAL MEMORANDUM
FTAD-2025-009

**CONDUCT OF THE SCHOOL-BASED MANAGEMENT AND GENDER AND
DEVELOPMENT FIRST QUARTER POCKET MEETING AND
PROVISION OF TECHNICAL ASSISTANCE**

To: Schools Division Superintendents
Chiefs of Functional Divisions

1. Pursuant to Regional Memorandum FTAD-2025-007 on the conduct of the School-Based Management (SBM) and Gender and Development (GAD) Quarterly Pocket Meeting for CY 2025, the First Quarter Meeting will be held on March 24-25, 2025, at the Schools Division of Davao Occidental.
2. The participants of the meeting are the GAD Focal Persons and SBM Coordinators from the Schools Division Offices and Functional Divisions of DepEd RO XI, as listed in the enclosure.
3. The meeting aims to discuss updates, interact with other GAD and SBM champions, share and document best practices, and provide best solutions to problems, gaps, and bottlenecks that have been identified by each participant.
4. Further, the team will visit **Tubalan Comprehensive National High School** to assess its GAD facilities, resources, programs, and SBM initiatives in support of a gender-responsive and well-managed basic education. Classes must remain undisrupted during the visit, and the provision of tokens, leis, or any lavish preparations is strictly prohibited.
5. Food and snacks during the meeting shall be charged to the GAD fund or other available sources of the host division, while travel, accommodation, and other related expenses incurred for the activity shall be charged to local funds, subject to the usual accounting rules and regulations.
6. Immediate dissemination and compliance with this Memorandum are directed.



ALLAN G. FARNAZO
Director IV

Encl.: As stated

ROF2/rsm



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





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Enclosure 1

LIST OF PARTICIPANTS

A. Division GAD Focal Persons

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Dayao del Norte	April Julie Mae Gonzaga
Dayao de Oro	Grace D. Pontillas
Mati City	Ana Mae S. Padullon
Davao Occidental	Nelson G. Balagtas
Davao Oriental	Mary Grace Y. Mercado
Digos City	Janice S. Serenio-Alquizar
Panabo City	Ailene B. Añonuevo
Tagum City	Eduard Mark A. Bautista
Davao City	Jonas P. Piore
Samal City	Evangeline C. Bongcac
Davao del Sur	Jessie S. Sajol

B. Division SBM Coordinators

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Dayao del Norte	Cristopher B. Gonzales
Dayao de Oro	Marnelyjane A. Bernal
Mati City	Leorisyl D. Siarot
Davao Occidental	Elenita L. Bernales
Davao Oriental	Alan D. Limbadan
Digos City	Cherrie Ann B. Bohol
Panabo City	Ronmar V. Jayoma
Tagum City	Francisca R. Padlan
Davao City	Flora C. Arcenal
Samal City	Graciela A. Robles
Davao del Sur	Jessie S. Sajol

C. Regional Office

FTAD GAD TWG	Aris B. Juanillo	Chief, GAD Regional Focal Person
	Aida P. Placencia	EPS, GAD Alternate Focal Person
	Ronnie S. Mercado	EPS, GAD Secretariat
	Julieta S. Nicolas	ADAS 1, GAD Secretariat
Finance Division (FD)	Katherine C. Datoy SAO	



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Administrative Division (AD)	Joy L. Sibonga AO IV	Functional Divisions GAD Focal Persons
Policy Planning and Research Division (PPRD)	Esther Khrysmaye A. Roble AO II	
Human Resource Development Division (HRDD)	Mariane B. Tubo EPS II	
Quality Assurance Division (QAD)	Ma. Cristina B. Dionisio EPS	
Education Support Services Division (ESSD)	Marra Medrano Dentist	
Curriculum and Learning and Management Division (CLMD)	Joiesa M. Presbitero EPS	



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Enclosure 2

Matrix of Activities
SBM and GAD First Quarter Pocket Meeting and
Provision of Technical Assistance
March 24-25, 2025
Venue: Schools Division of Davao Occidental

DAY/TIME Day 1-March 24, 2025	Activity	Persons Involved
8:00-9:00 a.m.	• Arrival Time/Registration	GAD Secretariat
9:00 am – 12:00pm	School Visit at Tubalan Comprehensive National High School	Elenita L. Bernales SBM Coordinator – Davao Occidental Nelson G. Balagtas GAD Focal Person- Davao Occidental Division
12:00 nn-1:00 pm	Lunch Break	
1:00 pm- 3:00pm	Meeting Proper/ Provision of Technical Assistance	
	• Checking of Attendance • Preliminaries	GAD Secretariat/Host Division
	• Acknowledgement of Participants	Host Division
	• Welcome Message	Ramei M. Pilo Asst. Schools Division Superintendent Davao Occidental
	• Presentation of SBM and GAD Accomplishments and Best Practices	Elenita L. Bernales SBM Coordinator – Davao Occidental Nelson G. Balagtas GAD Focal Person- Davao Occidental Division
	• Message	Rommel R. Jandayan, CESO V Schools Division Superintendent Davao Occidental
3:00-5:00	Workshop/Sharing GAD • Gender Fair Society and Gender Fair Language	Aris B. Juanillo – Chief ES Aida P. Placencia – EPS
Day 2-March 25, 2025 (Breakaway) 8:00 am -12:00 am	• Meeting Proper: Agenda: A. SBM - Presentation and Critiquing 2025 Implementation and M&E Plan on SBM (DO 7, s.2024) and SGC (DO 26, s. 2022)	Ronnie S. Mercado Regional SBM Coordinator



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	- Dagmay 2025 - SBM Summit - Monitoring Activities to Last Mile/GIDA Schools - Other Matters B. GAD - GAD TNA - Presentation of the Accomplishment Report on the 2025 NWM Celebration per SDO • Other Matters	Aida P. Placencia Regional GAD Alternate Focal
1:00 pm – 3:00 pm Plenary	• Discussion on Other Issues and Concerns • Closing Program	Aris B. Juanillo, PhD Chief Education Supervisor, FTAD Aida P. Placencia Regional GAD Alternate Focal Ronnie S. Mercado Regional SBM Coordinator
3:00 p.m.	• Homeward Bound	