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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0115

To : Assistant Schools Division Superintendent
Chiefs of the Schools Governance and Operations Division and
Curriculum Implementation Division
All Concerned

Subject : **ATTENDANCE TO THE VIRTUAL TECHNICAL ASSISTANCE ON
NQMS PLANNING DOCUMENTS PREPARATION OF SCHOOLS
DIVISION OFFICES**

Date : March 7, 2025

Attached is Regional Memorandum No. PPRD-2025-016 re: the conduct of **Virtual Technical Assistance on NQMS Planning Documents Preparation of Schools Division Offices** on March 11, 2025 (9:30am) via Microsoft Teams with link: <http://tinyurl.com/TAPanningDocs>.

Participants to this activity are the following, to wit:

1. Jinky B. Firman PhD, CESO VI - SDS
2. Ailene B. Anonuevo PhD - QMR
3. Janwario E. Yamota - Team Leader, KMT
4. Raul E. Gacus - Team Leader, QWT
5. Erick S. Dalumpines, Deputy-QMR
6. Elden D. Orbeta PhD - Team Leader, RMT
7. Keren T. Luma PhD -Deputy Team Leader, RMT
8. Ylcy B. Manguilimotan - RMT Member
9. Maria Nenita G. Tuazon - Team Leader, TAT
10. Kenneth S. Deligencia - Deputy Team Leader, TAT
11. Ronmar V. Jayoma - Member, TAT
12. Rosalie D. Estimada - Member, RMT
13. Kathryn Gae D. Jayoma - Member, RMT
14. Ker Denzel G. Infiesto - Deputy Team Leader, Secretariat
15. Norpinang N. Pagagao - Member, KMT
16. Lea Jane M. Isleta - Member, Secretariat
17. Rosebeth C. Candelasa - Member, Secretariat
18. Lilannie L. Somoso - Member, TAT



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19. Glady C. Noel – Member, TAT
20. Mary Joy C. Sagot – Member, Secretariat

For your guidance and compliance.

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Encl: As stated
SGOD/aba/kdgi

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MAR 07 2025

RECORDS SECTION SDO PANABO CITY

BY



Republic of the Philippines
Department of Education
DAVAO REGION

March 5, 2025

REGIONAL MEMORANDUM
PPRD-2025-016

VIRTUAL TECHNICAL ASSISTANCE ON NQMS PLANNING DOCUMENTS
PREPARATION OF SCHOOLS DIVISION OFFICES

To: Assistant Regional Director
Schools Division Superintendents
Chiefs of Functional Divisions

1. In line with our efforts to ensure the proper preparation of the National Quality Management System (NQMS) planning documents, we will be conducting a Virtual Technical Assistance on March 11, 2025 at 9:30AM to 12:00PM via MS Teams – <http://tinyurl.com/TAPanningDocs>.
2. This meeting aims to provide guidance and technical support to concerned personnel in the finalization of the required NQMS planning documents. Key topics will include:
 - A. Overview of NQMS Planning Documents
 - B. Best Practices and Compliance Guidelines
 - C. Common Challenges and Solutions
 - D. Open Forum and Q&A Session
3. All concerned are expected to attend and actively participate in the discussions.
4. For any clarifications, contact the Policy, Planning, and Research Division of this Office through **Emmanuel Alpha D. Sicam**.
5. For your information and guidance.

Encl.: As stated
ROP3/eads

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By:
Date: March 06, 2025
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ALLAN G. FARNAZO
Director IV



Republic of the Philippines
Department of Education
DAVAO REGION

October 08, 2024

REGIONAL MEMORANDUM
PPRD-2024-123

ONE DEPED, ONE QMS FOR REGION XI SCHOOLS DIVISION OFFICES

To: Assistant Regional Director
Schools Division Superintendents
Chiefs of Functional Divisions
All Others Concerned

1. Attached is DepEd Order No. 009, Series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education." This order aims to enhance the delivery of quality basic education services across all levels of governance, including the central office (CO), regional offices (ROs), schools division offices (SDOs), and schools/community learning centers (CLCs).
2. This Office will provide technical assistance for the implementation of the National Quality Management System (NQMS) to all Schools Division Offices through a series of training sessions hosted by the designated SDOs, as outlined in Annex 1.
3. For any clarifications, please reach out to the Policy, Planning and Research Division of this Office through Emmanuel Alpha D. Sicam.

ALLAN G. FARNAZO
Director IV

Encl.: As stated
ROP3/eads

DEPARTMENT OF EDUCATION - DAVAO
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Oct. 09. 2024
39611



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Republic of the Philippines
Department of Education
DAVAO REGION

ANNEX I

TRAININGS AND ACTIVITIES

NO.	TITLE	DESCRIPTION	TARGET PAX	DATE	HOST SDO
1	ISO 9001 Awareness Seminar	This seminar/workshop will introduce the fundamentals of ISO certification and its requirements. It will also provide an overview of the Planning Documents for the National Quality Management System (NQMS) and outline how these will be implemented by the Schools Division Offices (SDOs) in Region XI.	1 QMR Team Leaders of: 1 RMT 1 KMT 1 TAT 1 IAT 1QWT 1 Representative per Unit/Section	January 21 - 24, 2025	
2	Training and Advocacy Training	This training focuses on implementing the Training Advocacy Procedure, with an emphasis on NQMS-related trainings conducted by SDO personnel.	<u>5 per SDO</u> Team Leader of: 1 TAT 4 members of TAT	February 20 - 21, 2025	
3	Risk Management Training	This training provides an in-depth understanding of how Risk Management should be implemented within the NQMS, based on ISO 31000.	<u>5 per SDO</u> 1 QMR RMT Team Leader 3 RMT Members	March 20 - 23, 2025	
4	Knowledge Management Training	This training offers guidance on implementing knowledge management and controlling documented information related to NQMS documents and records.	<u>5 per SDO</u> 1 QMR 1 KMT Team Leader 3 KMT Members	April 24 - 25, 2025	
5	Quality Workplace Training	This training equips participants with the knowledge and skills to implement the Quality Workplace Manual of the Schools Division Offices.	<u>5 per SDO</u> QWT 1 Team leader 4 members	May 22- 23, 2025	



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6	Internal Audit Training	This training focuses on the requirements of ISO 19011:2018 for conducting internal audits in the Schools Division Offices. It will be facilitated by an IRCA CQI-accredited trainer as specified in the PAWIM	5 per SDO 1QAT 1 Team leader 4 members	June 23-27, 2025	
7	Inter-Division Internal Audit	This activity will be conducted simultaneously by all SDOs in Region XI. Internal auditors will be assigned randomly to various SDOs and facilitated by a representative from the Regional Office.	5 per SDO 1AT 1 Team leader 4 members	July 21-25, 2025	
8	Readiness Assessment	This activity will be conducted simultaneously by all SDOs in Region XI. Regional Office internal auditors will be assigned randomly to various SDOs to carry out the readiness assessment.	RO IQA Team	August 18-22, 2025	All SDOs
9	Stage 1 External Audit	A Stage 1 audit in the ISO certification process, often referred to as "document review," is a preliminary assessment that focuses on evaluating the SDOs readiness for the full Stage 2 audit	SDO personnel RO Representatives	September 2025	All SDOs
10	Stage 2 External Audit	A Stage 2 audit in the ISO certification process is a comprehensive evaluation that assesses the effectiveness of an organization's management system in practice	SDO personnel RO Representatives	October 2025	All SDOs
11	ISO 9001 Awarding			December 2025	All SDOs