



25-30087

Republic of the Philippines  
Department Of Education  
Region XI  
Schools Division of Panabo

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

SGOD-2025-0106

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
Public Schools District Supervisors  
Education Program Supervisor  
Senior Education Program Specialist  
All Concerned

Subject: **ATTENDANCE TO THE QUALITY MANAGEMENT SYSTEM (QMS) RISK MANAGEMENT TEAM TRAINING**

Date: March 04, 2025

Please be informed that the Quality Management System (QMS) Training for the RISK MANAGEMENT TEAM will be on March 20-23, 2025, at Ritz Hotel at Garden Oases, Davao City.

With this, the following personnel are hereby directed to attend the said activity, to wit:

NO.	NAME	POSITION
1.	<b>AILENE B. AÑONUEVO PhD</b> - Team Leader	Chief Education Program Supervisor
2.	<b>ELDEN D. ORBETA PhD</b> - Team Leader	Education Program Supervisor
3.	<b>KEREN T. LUMA PhD</b> - Deputy Team Leader	Education Program Supervisor
4.	<b>YLCY B. MANGULIMOTAN</b> - Member	SEPS - M and E
5.	<b>ROSALIE D. ESTIMADA</b> - Member	Administrative Officer IV - Budget
6	<b>KATHRYN GAE D. JAYOMA</b> - Member	Administrative Officer IV - Cashier
7	<b>REGIONAL PERSONNEL</b>	



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
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Republic of the Philippines  
Department Of Education  
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Schools Division of Panabo

Office of the Schools Division Superintendent

Meals, board and lodging shall be chargeable against Local/Division MOOE Funds, subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent 

**RELEASED**

**MAR 05 2025**

RECORDS SECTION SDO PANABO CITY  
BY 

Enclosed: As stated.

SGOD/ABA/HRTD/LSS



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City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

# 25-30087

February 24, 2025

REGIONAL MEMORANDUM  
PPRD-2025-013

ONE DEPED, ONE QMS: RISK MANAGEMENT TEAM TRAINING FOR  
SCHOOLS DIVISION OFFICES

To: Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Functional Divisions

1. Relative to RM PPRD-2024-149, titled "*One DepEd, One QMS for Region XI Schools Division Offices*," and DepEd Order No. 009, Series 2021, titled "*Institutionalization of a Quality Management System (QMS) in the Department of Education*," this initiative aims to further strengthen the implementation of the National Quality Management System (NQMS) to ensure the continuous improvement of quality basic education services across all governance levels, including the Central Office (CO), Regional Offices (ROs), Schools Division Offices (SDOs), and Schools/Community Learning Centers (CLCs).
2. As part of this effort, the **Risk Management Team Training** will be conducted to provide technical assistance and build the capacity of key personnel in SDOs. This training serves as the third phase following the **ISO Awareness Seminar** and is essential in reinforcing a unified understanding and application of the NQMS framework.
3. The activity is scheduled on **March 20 - 23, 2025**, within Davao City. The estimated number of participants is **9 per SDO** (see Annex).
4. Expenses for travel, venue, board and lodging, shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For any clarifications, contact the Policy, Planning, and Research Division of this Office through **Emmanuel Alpha D. Sicam**.
6. For your information and guidance.

**ALLAN G. FARNAZO**  
Director IV

DEPARTMENT OF EDUCATION, ROX  
RECORDS SECTION  
**RELEASED**

Encl.: As stated  
ROP3/eads

By: *[Signature]*  
Date: *Feb. 26, 2025*  
46162



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**Department of Education**  
DAVAO REGION

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**ANNEX**

Participants per SDO	No. of pax
SDS or ASDS	1
Quality Management Representative	1 ✓
Risk Management Team Leader	1 ✓
Risk Management Team Members	5 ✓
RO Personnel	1 ✓
<b>TOTAL</b>	<b>9</b>





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

October 08, 2024

REGIONAL MEMORANDUM  
PPRD-2024-123

ONE DEPED, ONE QMS FOR REGION XI SCHOOLS DIVISION OFFICES

To: Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Functional Divisions  
All Others Concerned

1. Attached is DepEd Order No. 009, Series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education." This order aims to enhance the delivery of quality basic education services across all levels of governance, including the central office (CO), regional offices (ROs), schools division offices (SDOs), and schools/community learning centers (CLCs).
2. This Office will provide technical assistance for the implementation of the National Quality Management System (NQMS) to all Schools Division Offices through a series of training sessions hosted by the designated SDOs, as outlined in Annex 1.
3. For any clarifications, please reach out to the Policy, Planning and Research Division of this Office through Emmanuel Alpha D. Sicam.

**ALLAN G. FARNAZO**  
Director IV

Encl.: As stated  
ROP3/eads

DEPARTMENT OF EDUCATION - DAVAO  
RECORDS SECTION  
**RELEASED**

Oct. 09, 2024  
39611



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**Department of Education**  
DAVAO REGION

ANNEX 1

**TRAININGS AND ACTIVITIES**

NO.	TITLE	DESCRIPTION	TARGET PAX	DATE	HOST SDO
1	<b>ISO 9001 Awareness Seminar</b>	This seminar/workshop will introduce the fundamentals of ISO certification and its requirements. It will also provide an overview of the Planning Documents for the National Quality Management System (NQMS) and outline how these will be implemented by the Schools Division Offices (SDOs) in Region XI.	1 QMR Team Leaders of: 1 RMT 1 KMT 1 TAT 1 IAT 1QWT 1 Representative per Unit/Section	January 21 – 24, 2025	
2	<b>Training and Advocacy Training</b>	This training focuses on implementing the Training Advocacy Procedure, with an emphasis on NQMS-related trainings conducted by SDO personnel.	<u>5 per SDO</u> Team Leader of: 1 TAT 4 members of TAT	February 20 – 21, 2025	
3	<b>Risk Management Training</b>	This training provides an in-depth understanding of how Risk Management should be implemented within the NQMS, based on ISO 31000.	<u>5 per SDO</u> 1 QMR RMT Team Leader 3 RMT Members	March 20 – 23, 2025	
4	<b>Knowledge Management Training</b>	This training offers guidance on implementing knowledge management and controlling documented information related to NQMS documents and records.	<u>5 per SDO</u> 1 QMR 1 KMT Team Leader 3 KMT Members	April 24 – 25, 2025	
5	<b>Quality Workplace Training</b>	This training equips participants with the knowledge and skills to implement the Quality Workplace Manual of the Schools Division Offices.	<u>5 per SDO</u> QWT 1 Team leader 4 members	May 22– 23, 2025	





Republic of the Philippines  
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DAVAO REGION

6	<b>Internal Audit Training</b>	This training focuses on the requirements of ISO 19011:2018 for conducting internal audits in the Schools Division Offices. It will be facilitated by an IRCA CQI-accredited trainer as specified in the PAWIM	5 per SDO IQAT 1 Team leader 4 members	June 23–27, 2025	
7	<b>Inter-Division Internal Audit</b>	This activity will be conducted simultaneously by all SDOs in Region XI. Internal auditors will be assigned randomly to various SDOs and facilitated by a representative from the Regional Office.	5 per SDO IAT 1 Team leader 4 members	July 21–25, 2025	
8	<b>Readiness Assessment</b>	This activity will be conducted simultaneously by all SDOs in Region XI. Regional Office internal auditors will be assigned randomly to various SDOs to carry out the readiness assessment.	RO IQA Team	August 18–22, 2025	All SDOs
9	<b>Stage 1 External Audit</b>	A Stage 1 audit in the ISO certification process, often referred to as "document review," is a preliminary assessment that focuses on evaluating the SDOs readiness for the full Stage 2 audit.	SDO personnel RO Representatives	September 2025	All SDOs
10	<b>Stage 2 External Audit</b>	A Stage 2 audit in the ISO certification process is a comprehensive evaluation that assesses the effectiveness of an organization's management system in practice.	SDO personnel RO Representatives	October 2025	All SDOs
11	<b>ISO 9001 Awarding</b>			December 2025	All SDOs