



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
DM CID-2025-0190

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Division Testing Coordinator

Subject: **MONITORING OF THE REVIEW AND ACTUAL CONDUCT OF THE  
NATIONAL ACHIEVEMENT TEST IN GRADE 6 (NAT6) SY 2024-2025**

Date : March 18, 2025

In preparation for the upcoming National Achievement Test for Grade 6 (NAT6), scheduled within the testing window of **March 31 – April 4, 2025**, all Education Program Supervisors and Public Schools District Supervisors are directed to conduct monitoring activities in their respective areas to ensure the readiness of the takers as well as the smooth and proper administration of the test.

Please see the enclosures for the list of monitors and their schools to be monitored, the schedule of monitoring, and the monitoring tool.

Monitors are requested to coordinate with the concerned schools and provide necessary assistance.

Transportation and other expenses related to the monitoring of the test shall be charged to the Division MOOE subject to the usual government accounting and auditing rules and regulations.

Please be guided accordingly.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**MAR 19 2025**

Enc. As Stated  
Doc://CID/je/jdr



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph

RECORDS SECTION SDO PANABO CITY

BY 



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Enclosure 1: List of Monitors, schools to be monitored and the schedule of monitoring.

Schools	Week1- March 17- 22, 2025	Week 2-March 24- 29	Week 3- March 31- April 4, 2025 Conduct of NAT 6
Panabo Central ES Maryknoll High School of Panabo	Juliet D. Raganas	Juliet D. Raganas	Juliet D. Raganas
San Vicente ES AOF ES II FALI	Cezen Paculanang	Cezen Paculanang	Cezen Paculanang
Rizal ES San Francisco ES Northern Paramedical	Joylyn Martinez	Joylyn Martinez	Joylyn Martinez
Salvacion ES Lion Lamb Cabili ES	Ma. Angelita Perpetua Suelto	Ma. Angelita Perpetua Suelto	Ma. Angelita Perpetua Suelto
Gredu ES SUNBEAM Christian School of Panabo, Inc. UCCP Panabo Christian Academy , Inc.	Ylcy Manguilimotan	Ylcy Manguilimotan	Ylcy Manguilimotan
San Pedro ES Sto. Nino ES North Davao Colleges	Marissa Manginsay	Marissa Manginsay	Marissa Manginsay
Dona Nenita ES Panabo Christian School MAT Learning Center, Inc.	Julius Suelto	Julius Suelto	Julius Suelto
Southern Davao ES Good Shepherd Baptist School Panabo Faith Mission Academy	Ramil Jacky Firman	Ramil Jacky Firman	Ramil Jacky Firman
Nanyo ES RD Mabitad ES Panabo SDA Learning Center	Carolyn Arado	Carolyn Arado	Carolyn Arado
Don Manuel Javellana ES Dalisay Village ES Valentin Daquio ES	Rey Deocampo	Rey Deocampo	Rey Deocampo
Antonio O. Floirendo ES Tibungol ES	Antonio O. Pasquito	Antonio O. Pasquito	Antonio O. Pasquito



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph

P. Changco ES			
Roxas ES Sindaton ES Sison ES	John Visillas	John Visillas	John Visillas
JP Laurel ES Glecerio L. Dondoy CES	Janwario E. Yamota	Janwario E. Yamota	Janwario E. Yamota
Katualan ES San Roque Es Mabunao ES	Peter Mijares	Peter Mijares	Peter Mijares
New Visayas CES Datu Abdul ES Lifeword Montessori School, Inc.	Avelino Bitang	Avelino Bitang	Avelino Bitang
Lorenzo T. Concepcion IS Narciso B Galapin ES Buena Vista ES	Nenita G. Tuazon	Nenita G. Tuazon	Nenita G. Tuazon
Sta. Cruz ES Kiotoy ES Tagurot ES	Elden D. Orbeta	Elden D. Orbeta	Elden D. Orbeta
Consolacion ES Malativas ES T.G. Gerona ES	Irbyn Petalcorin	Irbyn Petalcorin	Irbyn Petalcorin
Licanan ES Waterfall ES Little Panay ES	Djhoane C. Aguilar	Djhoane C. Aguilar	Irbyn Petalcorin
Katipunan ES Namuag ES Kasilak ES	Manuel M. Esperanza	Manuel M. Esperanza	Manuel M. Esperanza

Prepared by:

**JULIET D. RAGANAS RGC, LPT**  
Division Testing Focal



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Enclosure 1: Monitoring Checklist for Learners' Preparedness

**DIVISION MONITORING CHECKLIST**  
(Weekly Field Monitoring)

Name of School: \_\_\_\_\_  
School Address: \_\_\_\_\_  
Name of Testing Coordinator: \_\_\_\_\_

Date of Visit: \_\_\_\_\_  
School ID #: \_\_\_\_\_  
Grade Level: \_\_\_\_\_

**A. Enrolment and Attendance**

Grade Level Takers	Numbered of Enrolled			Attendance during Monitoring			% of Attendance
	M	F	T	M	F	T	
Grade 3/Grade 6							
Grade 10/Grade 12							

**B. Test Preparedness**

Indicators	Yes	No	MOVs/Remarks
<b>1. Academic Preparation</b>			
a. Review sessions are conducted regularly as scheduled.			
b. Class Review Program is prepared to show the schedule per subject.			
c. Learners are grouped appropriately. (20 per room for grade 3, and 30 per room for other grades) For Saturday Review			
d. Teaching strategies aligned with the competencies assessed in ELLNA/NAT			
e. Learning materials, mock tests, and resources are readily available.			
f. There is a system to track learners' progress and address learning gaps			



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084) 823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph



g. The identified learning areas are provided with NAT-like materials in soft and hard copy			
<b>2. Teacher Involvement</b>			
a. The school submitted the list of teachers facilitating the review sessions.			
b. Teachers are following the planned schedule and review activities.			
c. Teachers are using interactive and engaging methods to enhance learning.			
d. Teachers conducted Saturday sessions or extended hours and recorded for service credits.			
<b>3. Monitoring and Feedback</b>			
a. Learners are assessed weekly to gauge their progress.			
b. Struggling learners are identified and provided with interventions.			
c. Feedback and recommendations are collected from both teachers and learners			
d. School heads and supervisors conducted regular classroom observations and technical assistance.			
<b>4. Addressing Test Anxiety and Mental Readiness</b>			
a. Students are provided with motivational talks/sessions to build confidence.			
b. Relaxation techniques (deep breathing, visualization) are introduced and practiced			
c. Peer study groups encouraged for collaborative learning?			
d. Mock tests have been conducted to help students familiarize themselves with the test format			
<b>5. Health and Well-being Support</b>			
a. Students are encouraged to maintain proper hydration and nutrition.			
b. Students are reminded to get enough sleep before test days.			



c. Short breaks are incorporated into long review sessions to prevent fatigue.			
d. Light exercises or stretching activities are included to promote alertness.			
<b>6. School Heads Support</b>			
a. Mock Test Materials are printed using local funds.			
b. Visits/Monitors class reviews as scheduled			
c. Provide financial support to teachers during the review. (Ink, bond paper, snacks, etc.)			
d. Prepared/Submitted action plan on Test preparedness and ensures Implementation of activities.			
<b>TOTAL nos. Of YES</b>			

Score Interpretation:

**Highly Prepared (26):** The learners demonstrate excellent readiness, showing a strong academic foundation, minimal test anxiety, and good physical and mental preparedness. Only minor reinforcement is needed.

**Moderately Prepared (20-25):** The learners are well-prepared but may require targeted interventions in certain areas, such as academic reinforcement, test-taking strategies, or anxiety management.

**Partially Prepared (10-19):** The learners show some preparedness but have noticeable gaps in academic knowledge, confidence, or test-taking skills. Focused review sessions and support are necessary.

**At Risk (1-9):** The learners are at high risk of struggling during the test due to major gaps in knowledge, high anxiety, or lack of test-taking skills. Immediate and personalized intervention is required.

General Observations:

1. What are the strengths of the review sessions?

2. What challenges or areas for improvement were observed?

Additional Recommendations for better Implementations: (Issues/Concerns/Incidents encountered)

Monitored by: \_\_\_\_\_

Conformed: \_\_\_\_\_

Supervisor \_\_\_\_\_

School Head \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph