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Republic of the Philippines
Department Of Education
Region XI
Schools Division of Panabo

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0085

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division
Education Program Supervisors
Public School District Supervisors
All Elementary and Secondary School Heads/Principals
School Health and Nutrition Section
All Others Concerned

Subject: **MEDICAL TEAM DURING THE 2025 IN-HOUSE TRAINING AND DAVAO REGIONAL ATHLETIC ASSOCIATION (DAVRAA) MEET**

Date: February 21, 2025

Pursuant to Division Memorandum 0056, dated February 19, 2025 re: Panabo City Athletic Association (PCAA) Participation to the 2025 Davao Regional Athletic Association (DAVRAA) Meet which will be on March 9-15, 2025 at Tagum City. In preparation for the DAVRAA meet, an In-house Training will be conducted on February 22 to March 8, 2025 at Rizal Elementary School/Panabo Central Elementary School. All identified members of the Medical Team are directed to serve during the In-house Training and DAVRAA Meet.

Further, it is requested that there should be a nurse on duty (NOD) in the duration of the 24hrs. shift. Please see the attached matrix of the schedule for reference.

Personnel involved shall be granted Service Credit and Compensatory Time-Off (CTO), respectively, for rendering service on weekends, holidays and beyond office hours, per CSC & DBM Joint Circular no. 2, s. 2024, re: Non-Monetary Renumeration for Overtime Services Rendered. This Service Credits and COC shall be on top of the maximum 40 hours in a month.

Expenses relative to the In-house training and participation of the delegates to DAVRAA 2025 including transportation, foods and snacks shall be charged against the Local School Board (LSB) under the Special Education Fund (SEF), and Division MOOE/other funds subject to the usual auditing and accounting rules and regulations.

For your guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Enclosed.: As stated.
SGOD/ABA/elk



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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

February 19, 2025

DIVISION MEMORANDUM

No. 0056 s. 2025

**PANABO CITY ATHLETIC ASSOCIATION (PCAA) PARTICIPATION TO THE 2025
DAVAO REGIONAL ATHLETIC ASSOCIATION (DAVRAA) MEET**

To : Assistant Schools Division Superintendent
Chiefs of Curriculum Implementation Division
Chief of Schools Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Regional Memorandum ESSD-2025-050 dated February 12, 2025, re: Conduct of the **2025 Davao Regional Athletic Association (DAVRAA) Meet** to be hosted by the **Provincial Government of Davao del Norte with Schools Division Office (SDO) of Davao del Norte** and co-hosted by the **City Government of Tagum City with SDO of Tagum City**, this Office announces the participation of Panabo City Athletic Association (**Banana Magnates**) to the 2025 DAVRAA Meet on **March 9-15, 2025**, with the theme **"Compete, Excel, Inspire: Davao Region's Rise to Greatness"**. The main venue of the event will be at **Davao del Norte Sports and Tourism Complex (DNSTC)**, Mankilam, Tagum City.
2. The following recommended activities shall be observed:

Activity	Date	Venues/Remarks
Arrival of Delegations	March 6-7, 2025	Laureta Elem. School and Laureta NHS, San Miguel, Tagum City
Earthquake/Fire Drill	March 8, 2025	Laureta Elem. School and Laureta NHS, San Miguel, Tagum City
Refresher Course for Officiating Officials	March 7-8, 2025	Tagum City NCHS



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Solidarity Meeting with TMs and Coaches	March 8, 2025	Tagum City NCHS
Ecumenical Services	March 9, 2025	Sunday Morning by delegation
Opening Program/ Ceremonies	March 9, 2025	Program will start at 3:00pm DNSTC
Actual Games (Simultaneous) in all playing venues	March 10-14, 2025	Awarding of Medals after championship game per event
Closing Program/ Ceremonies	March 15, 2025	Program will start at 3:00pm DNSTC
Departure of Delegation	March 16, 2025	By delegation

3. In preparation for the above-mentioned activity, an **In-House Training** will be conducted on **February 22, 2025 to March 8, 2025** at Rizal Elementary School and PCESSC. **Sports Clinic** for all coaches, assistant coaches, and chaperones shall be conducted on **February 25-27, 2025** at Rizal Elem. School gym. Coaches, Asst. Coaches, Chaperones, and athletes are required to bring their food paraphernalia, sports attire, and the likes which will be used in the said training. The Billeting Quarters during the In-House Training will be at **Rizal Elementary School and Panabo Central Elementary School SPED Center**. The delegates' arrival is scheduled on **February 22, 2025, 1:00 PM at PCESSC gym** while the **General Orientation** for athletes and coaches, will be conducted at 2:30PM at PCESSC gym.
4. During the actual 2025 DAVRAA Meet, Panabo City delegation officials, coaches, assistant coaches, chaperones, and athletes will be billeted at **Laureta Elementary School and Laureta National High School**.
5. Attached to this Memorandum are the following:
 - i. Enclosure 1: List of Delegation Officials
 - ii. Enclosure 2: List of Qualified Athletes, Coaches, & Chaperones
 - iii. Enclosure 3: 2025 DAVRAA Meet Playing Venues
 - iv. Enclosure 4: Delegation Technical Officials to 2025 DAVRAA Meet
 - v. Enclosure 5: List of Participants for the In-house Training
6. This Memorandum reiterates that the conduct of all competitions leading to Palarong Pambansa, such as the lower meets (intramurals, division, regional) shall be guided by the DepEd Memorandum No. OM-OUOPS-2025-05-00833, s. 2025 (Conduct of the 2025 Palarong Pambansa), DM No. 020, 2024 (Conduct of the 2024 Palarong Pambansa) and DM No. 021, s. 2024.



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7. To ensure the smooth conduct of all games, all **Officiating Officials** (Tournament Managers/Asst. Tournament Managers /Technical Officials) are required to be present during the scheduled **Refresher Course**. While **coaches** are required to attend the **Solidarity Meeting**. As per agreed during the Orientation/Refresher/Workshop of all Division Sports Officers (DOs) and all Regional Tournament Managers (TMs), **a coach who failed to attend the Solidarity Meeting will not be allowed to participate in the 2025 DAVRAA Meet**, unless justified due to extreme and/or life-threatening circumstances and shall submit/secure written justification duly recommend by the Schools Division Superintendent (SDS) and approval from the undersigned.
8. All Division Working Committees/delegation officials are required to submit to the secretariat committee a recent **medical certificate (as of CY 2025)** to ensure that those who will serve during the meet are fit and health and bring with them sleeping mattresses and food paraphernalia.
9. Additional and relevant information relative to the conduct of the 2025 DAVRAA Meet will be issued through a separate Memorandum.
10. School heads shall ensure that a substitute teacher will take over the classes in the absence of their respective teaching personnel who will participate to the 2025 DAVRAA Meet to prevent disruption of classes. Schools which will be used as the billeting quarters during the In-house training shall implement the blended modality instruction.
11. Delegation officials, coaches, chaperons, and DepEd Personnel who will participate/serve in this event are requested to be granted with Service Credit or Compensatory Overtime Credit (COC), whichever applies, for services rendered on weekends/holidays as per DepEd Order No. 53, s. 2003 and CSC-DBM Joint Circular No. 02, s. 2004, respectively.
12. Expenses relative to the In-house training and participation of the delegates to DAVRAA 2024 including transportation, foods, and snacks shall be charged against the Local School Board (LSB) under Special Education Fund (SEF), and school MOOE/other funds subject to the usual auditing and accounting rules and regulations.
13. Wide and immediate dissemination of this Memorandum is desired.

For and in the Absence of the Schools Division Superintendent:

BASILIO P. MANA-AY JR. CESO VI
Assistant Schools Division Superintendent
OFFICER-IN-CHARGED

RELEASED

Enclosed: As stated
CSD Sports/ JEV/ AARP



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QAME & LEARNERS RIGHT PROTECTION COMMITTEE (4)

96	1. Dean and Lina	QAMP	SDG
97	2. Gladys Nolasco	QAMP	SDG
98	3. Joseph R. M. Mendoza	QAMP	SDG
99	4. Joseph R. M. Mendoza	QAMP	SDG

HEALTH, MEDICAL, & DRRM COMMITTEE (12)

84	1. Dr. Antonio Cho	Chairman DSAC Member	SDG
85	2. Dolores Rodriguez RN, MAN	DSAC Member (DRM)	SDG
86	3. Andrea Marie Capuleta, DVM	Member DSAC Member	SDG
87	4. Maria Ana Nolasco, DVM	Member DSAC Member	SDG
88	5. Joseph R. M. Mendoza, RN	Member	SDG
89	6. Maria Ana Nolasco, RN	Member	SDG
90	7. Joseph R. M. Mendoza, RN	Member	SDG
91	8. Joseph R. M. Mendoza, RN, MAN	Member	SDG
92	9. Maria Ana Nolasco, RN	Member	SDG
93	10. Maria Leticia S. Cabayalan, RN	Member	SDG
94	11. Rommel Layona, RN	Member (M&F)	SDG
95	12. Elton Santos, RN	Member	SDG

KITCHEN, FOOD SAFETY AND DISTRIBUTION COMMITTEE (30)

100	1. Evelyn Padanilang	Co-Chairperson	SDG
101	2. Evelyn Padanilang	Member	RD Mabigat ES
102	3. Joseph Marie Padanilang	Member	Little Panday NHS
103	4. Rex Jay Padanilang	Member	Little Panday NHS
104	5. Maria Ray A. Sator	Member	Marina NHS
105	6. John S. Orong	Member	Little Panday NHS
106	7. Anna Miranda	Member	Kasala NHS
107	8. Anna G. Carnese	Member	Roxas ES
108	9. Rex A. Paduga	Member	Sandigan ES
109	10. Romeo Aranda, Jr.	Member	V. Dugan ES
110	11. Mark D. D. D. D.	Member	ADP ES
111	12. Angel M. D. D. D.	Member	New Marys
112	13. Maria T. D. D.	Member	Gracia ES
113	14. Gen. B. D. D. D.	Member	Roxa ES
114	15. Anna M. D. D.	Member	Roxa ES
115	16. Lorraine Quintana	Member	Roxa ES
116	17. Rex Celeste	Member	Little Panday NHS
117	18. Evelyn A. D. D.	Member	PCFSK
118	19. Anna R. D. D.	Member	St. Dindoy CES
119	20. Evelyn A. D. D.	Member	ADP NHS
120	21. Anna R. D. D.	Member	ADP NHS
121	22. Carlos D. D. D.	Member	Quinta NHS
122	23. Norman D. D. D.	Member	DMJM NHS
123	24. Anna R. D. D.	Member	Maria NHS
124	25. Reily Bert D. D.	Member	Maria NHS
125	26. Josefina L. D. D.	Member	Maria NHS
126	27. Rudolph P. D. D.	Member	Sandigan NHS
127	28. Lorraine D. D.	Member	PC NHS
128	29. Camela D. D.	Member	PC NHS
129	30. Evelyn A. D. D.	Member	PC NHS

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