



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0082

To : Assistant Schools Division Superintendent
Chiefs of the Schools Governance and Operations Division and
Curriculum Implementation Division
All Concerned

Subject : **ATTENDANCE TO THE ORIENTATION ON THE READINESS
ASSESSMENT OF THE QUALITY MANAGEMENT SYSTEM (QMS)
OF SCHOOLS DIVISION OFFICES**

Date : February 19, 2025

Attached is Regional Memorandum No. 004, s. 2025 re: the conduct of **Orientation on the Readiness Assessment of the Quality Management System (QMS) of Schools Division Offices** on February 26, 2025 (9:00am) via MS Teams.

Participants to this activity are the following, to wit:

NO.	NAME	POSITION	TEAM
1	JINKY B. FIRMAN PhD, CESO VI	SDS	Top Management
2	BASILIO P. MANA-AY JR., CESO VI	ASDS	Top Management
3	AILENE B. ANONUEVO PhD	Chief, SGOD	QMR
4	ERICK S. DALUMPINES, EdD	SEPS	Deputy QMR
5	ELDEN D. ORBETA PhD	EPS	RMT
6	KEREN T. LUMA PhD	EPS	RMT
7	YLCY B. MANGULIMOTAN	EPS	RMT
8	ROSALIE D. ESTIMADA	EPS	RMT
9	KATHRYN GAE D. JAYOMA	AO IV	RMT
10	GLENN B. SEPARIS, CPA, CESE	Accountant III	IQAT
11	MARISSA MANGINSAY, EdD	EPS	IQAT
13	ATTY. ANNALENE D. VILLANUEVA	Legal Officer III	IQAT
14	DESIREE LOREN L. BARABAT	Nurse II	IQAT
15	ERNA O. LUMANDONG	EPS II	IQAT
16	JANWARIO E. YAMOTA	Chief, CID	KMT
17	DJHOANE C. AGUILAR	EPS	KMT
18	TYRON O. DUJALI	ITO I	KMT
19	NORPINANG N. PAGAGAO	AO IV	KMT
20	ANTONIO R. PASQUITO JR.	PSDS	KMT
21	DR. RAUL E. GACUS	AO V	QWT



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NO.	NAME	POSITION	TEAM
22	NEO CARLO R. MAGNO	AO IV	QWT
23	MAYA FLAMINDA G. JUANICH	AO IV	QWT
24	ENGR. ERIC S. VALENCIA	Engineer III	QWT
25	ANA LIZA M. MENDOZA, RN	SEPS	QWT
26	MARIA NENITA G. TUAZON, EdD	PSDS	TAT
27	KENNETH S. DELIGENCIA	SEPS	TAT
28	RONMAR V. JAYOMA, RN, MIPA	SEPS	TAT
29	LILANNIE L. SOMOSO	EPS II	TAT
30	GLADY C. NOEL	PDO I	TAT

For your guidance and compliance.

For and in the absence of the
Schools Division Superintendent:


BASILIO P. MANA-AY JR., CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge

Encl: As stated
SGOD/aba/kdgi

RELEASED

FEB 20 2025

RECORDS SECTION SDO PANABO CITY
BY 



Republic of the Philippines
Department of Education
DAVAO REGION

February 11, 2025

REGIONAL MEMORANDUM
No. 004, s. 2025

**ORIENTATION ON THE READINESS ASSESSMENT OF THE QUALITY
MANAGEMENT SYSTEM (QMS) OF SCHOOLS DIVISION OFFICES**

To: Assistant Regional Director
Schools Division Superintendents
RO and SDO QMS Teams and Process Owners

1. Relative to DepEd Order 009, s. 2021 entitled "Institutionalization of the Quality Management System in the Department of Education" and DepEd Memo 014, s. 2022, "The DepEd Quality Management System Manual and Procedures and Work Instructions Manual" dated March 15, 2022, the Office will **conduct an Orientation on the Readiness Assessment of the Quality Management System (QMS) of Schools Division Offices in Region XI via MS Teams on February 26, 2025** at 9:00 in the morning until 4:00 in the afternoon. It is in line with the preparation and direction for the ISO 9001 certification for SDOs.
2. The objectives of the activity are the following:
 - a. orient QMS teams and process owners on the coverage of the assessment;
 - b. present the QMS Readiness Assessment Tools;
 - c. give a short orientation on the QMS functions of the SDO QMS Teams;
 - d. interface and provision of Technical Assistance of RO QMS Teams to SDO QMS Teams; and
 - e. Clear issues and concerns in the preparation of the QMS planning document.
3. Each SDO is required to **submit the approved composition of the SDO Internal Quality Audit Team (IQAT) ON or BEFORE February 20, 2025** through <https://tinyurl.com/SDOIQATcomposition25>, attention: Brenda S. Belonio, RO Deputy IQAT, for the master list of Region XI Internal Quality Auditors.
4. Attached are the List of Participants for the activity.
5. For information, dissemination and compliance.

DEPARTMENT OF EDUCATION - DAVAO REGION

REGIONAL OFFICE

RELEASED

ALLAN G. FARNAZO
Director IV

ROQ4/bsb

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To: +

Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph

DepEd





Republic of the Philippines
Department of Education
DAVAO REGION

Attachment A of RM No. 004, s. 2025

Level of Governance	Participants	No. of Pax
Regional Office	RO Top Management: -Allan G. Farnazo Director IV -Rebonfamil R. Baguio Director III	2
	QMS Teams:	
	Quality Management Representatives (QMRs)	8
	QMR Focal: Marilyn B. Madrazo – CES, PPRD	
	Members: Roy T. Enriquez – CAO, AD	
	Warlito E. Hua – CES, ESSD	
	Mary Jeanne B. Aldeguez – CES, CLMD	
	Nelma Lyn R. Barnija – CES, HRDD	
	Loradel L. Baricaua – CAO, FD	
	Jemelito S. Atillo – CES, QAD	
	Aris B. Juanillo – CES, FTAD	
	Quality Management Representatives:	
	Internal Quality Audit Team (IQAT)	
	Lead: Jemelito S. Atillo – CES, QAD	17
	Deputy: Brenda S. Belonio – EPS, QAD	
	Members:	
	Janice T. Gamalong	
	Mary Jane M. Mejorada	
	Marra B. Medrano	
	Ronnie S. Mercado	
	Cherry Ann D. Into	
	Isidra B. Despi	
	April P. Bañados	
	Atty. Lorenza C. Pitulan	
	Atty. Shemelyn G. Bilbao	
	Joy L. Sibonga	
	Desiree B. Aquino	
	Maureen Ava B. Acuña	
	Joeisa Presbitero	
	Agnes Sagsagat	
	Glen L. Villonez	
	Knowledge Management Team (KMT)	
	Lead: Aris B. Juanillo – CES, FTAD	4
	Deputies: Aida P. Placencia – EPS, FTAD	
	Janice T. Gamalong – SAO, AD	
	Joy L. Sibonga – AO IV, AD	
	Training and Advocacy Team (TAT)	
	Lead: Nelma Lyn R. Barnija – CES, HRDD	3
	Deputies: Glen L. Villonez – EPS, HRDD	
	Michael S. Añoda- EPS, CLMD	
	Risk Management Team (RMT)	
	Lead: Loradel L. Baricaua – CAO, FD	3
	Deputies: Katherine C. Datoy – SAO, FD	
	Emmanuel Alpha D. Sicam- PO, PPRD	



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Schools Offices	Division	Quality Workplace Team (QWT)	3
		Lead: Roy T. Enriquez – CAO, AD	
		Deputies: Charles G. Saguibo	
		Elvin A. Anajao	
		ORD-ICTU Personnel:	2
		SDOs Top Management	22
		-SDS	
		-ASDS	
		Quality Management Representatives	11
		QMS Teams:	All
		Internal Quality Audit Teams	
		-Lead	
		-Deputy	
		-Members	
		Knowledge Management Teams	5 per SDO
		Training and Advocacy Teams	5 per SDO
		Risk Management Teams	5 per SDO
		Quality Workplace Teams	5 per SDO