



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0065

To : Assistant Schools Division Superintendent
 Chiefs of the Schools Governance and Operations Division and
 Curriculum Implementation Division
 Public schools District Supervisors
 Public Elementary and Secondary School Heads
 All Concerned

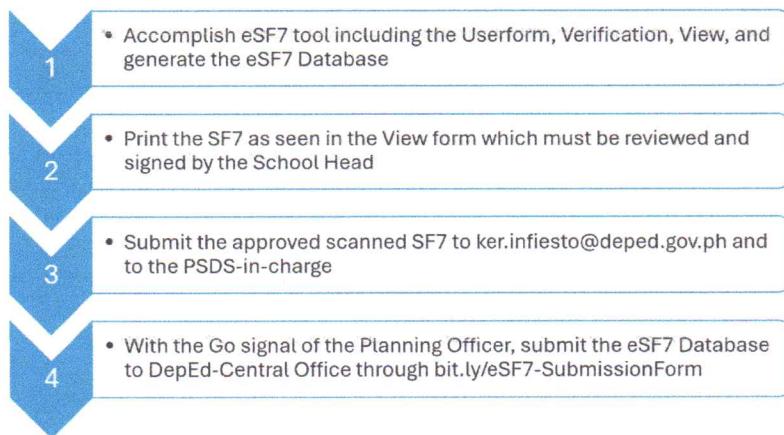
Subject : **DEADLINE OF THE SUBMISSION OF THE VALIDATED ELECTRONIC SCHOOL FORM 7 (eSF7)**

Date : February 13, 2025

Please be informed of the Division deadline of the submission of the accomplished and School Head-validated Electronic School Form 7 to DepEd-Central Office is on **February 21, 2024** (5pm).

All schools shall follow these steps in accomplishing, validation, finalization, scanning, and submission of eSF7 through this link: **bit.ly/eSF7-SubmissionForm**:

PROCESS FLOW OF eSF7 SUBMISSION TO DEPED CENTRAL OFFICE AND SF7 TO PLANNING UNIT AND PSDS



Monitoring of the schools' submission shall be done by the Planning Unit.



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For questions, we will be glad to assist you through Ker Denzel Infiesto, Planning Officer III, at 09078585372 or ker.infiesto@deped.gov.ph.

For your guidance and strict compliance.

For and in the absence of the
Schools Division Superintendent:


BASILIO P. MANA-AY JR., CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge

Encl: As stated
SGOD/aba/kdgi

RELEASED

FEB 14 2025

RECORDS SECTION SDO PANABO CITY
BY 