



25-27259

Republic of the Philippines  
Department Of Education  
Region XI  
Schools Division of Panabo

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

SGOD-2025-0047

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
Education Program Supervisor  
Public School District Supervisor  
All Elementary and Secondary School Head/Principal  
School Health and Nutrition Section  
All Others Concerned

Subject: **MEDICAL TEAM DURING THE PANABO CITY ATHLETIC ASSOCIATION (PCAA) MEET 2025**

Date: January 27, 2025

In line with the conduct of the Panabo City Athletic (PCAA) Meet on February 5 – 8, 2025, the following are directed serve during the said event.

Playing Venues	Games	Assigned Health Personnel
PCNHS	Arnis Chess Taekwondo	Arlene Choi, MD John Carlo Ceniza, RN MAN
Salvacion ES and Brgy. Salvacion Gymnasium	Basketball	Desiree Loren Barabat, RN MAN Hernani Resueño Jr., RN MAN
PCES & Rizal ES	Gymnastics Wrestling Wushu Para Games	Maria Susete Flores, RN Ronmar Jayoma, RN Elton Kadile, RN
Panabo City Sports Complex Ground	Baseball Volleyball Lawn Tennis Football	Mae Ann Llana, DMD Maria Ezcelmay Cabaylo, RN
AOF Sports Complex	Boxing	Arlenc L. Choi, MD Moolien Jane Estimada, RN MAN
Nanyo CES	Futsal	Androla Marie Caballero, DMD
Davao del Norte Sports Complex	Swimming (Feb.7-8, 2025) Archery Athletics	Cris John Sumaya, RN MAN

Non-teaching personnel shall be granted Compensatory Overtime Credit (COC), respectively, for rendering service on Saturday and beyond office hours, per CSC & DBM Joint Circular no. 2, s. 2004, re: Non-Monetary Renumeration for Overtime Services Rendered. This Service Credits and COC shall be on top of the maximum 40 hours in a month.



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Travel and other incidental expenses are chargeable against Division/Local MOOE Funds subject to usual accounting and auditing rules and regulations.

For your guidance and compliance.

  
**JINKY B. FIRMAN PhD., CESO VI**  
Schools Division Superintendent 

RELEASED

JAN 28 2025

RECORDS SECTION, SDO PANABO CITY  
BY 

Enclosed.: As stated.  
SGOD/ABA/elk



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY  
Office of the Schools Division Superintendent

January 24, 2025

**DIVISION MEMORANDUM**  
No. 0027 s. 2025

**CONDUCT OF THE 2025 PANABO CITY ATHLETICS ASSOCIATION (PCAA) MEET**

To : Assistant Schools Division Superintendent  
Chiefs of Curriculum Implementation Division and  
Chief of Schools Governance and Operations Division  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Please be informed that the Schools Division of Panabo City with the support of the Local Government Unit of Panabo City will conduct the Panabo City Athletic Association (PCAA) Meet on **February 5-8, 2025**, with the theme: "Breaking Limits, Building Champions" at the Multi-venues of Panabo City and Davao del Norte Sports Complex, Mankilam, Tagum City.
2. This PCAA Meet aims to provide leadership opportunities and experiences among sports officials, school sports coordinators, teacher-coaches, and learner-athletes during sports competition in the Schools Division of Panabo City. This event will also establish linkages and partnerships with the different association to improve the sports development programs in every public and private schools in Panabo City.
3. Attached to this memorandum are the following:  
Enclosure 1: PCAA Activity Matrix  
Enclosure 2: List of Technical Officials  
Enclosure 3: List of Honorary Officials and Technical Working Group  
Enclosure 4: List of Delegation Billeting Quarter and PCAA Meet Playing Venues  
Enclosure 5: Qualifying Standard for Measurable Sports
4. This year's PCAA Meet shall continue to adopt the **Winner-Take-All** policy for all team sports (Basketball, Softball, Baseball, Football, Futsal, Sepak Takraw and Volleyball) and the **Qualifying Standards** for measurable sports such as Athletics, Swimming, and Archery.



Schools Division Office of Panabo City  
City Hall Compound, Km 31, Panabo City  
Telephone No: (084) 823-1469  
Email: panabocitydivision@deped.gov.ph

DepEd Panabo:  
**Empowering Champions in Education**  
Through Advancing, Breaking and Fostering Commitment in  
Providing Quality Education MATATAG for all







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**Department of Education**

REGION XI  
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5. This Memorandum reiterates that the conduct of all competitions leading to Palarong Pambansa, such as the lower meets (intramurals, line meets, division, regional) shall be guided by the Guidelines on the Eligibility of Athletes and Technical Rules, Regulations, and Guidelines of the Different Sports stipulated in DepEd Memorandum Nos. 020 and 021, s. 2024 re: Conduct of the 2024 Palarong Pambansa Competition General Information, and the Technical Rules, Regulations, and Guidelines on Sports.
6. The no disruption of classes policy, as stipulated DepED Order No. 9, s. 2025 intitled "Instituting Measure to Increase Engaged Time-on-Task and Ensuring Compliance Therewith", shall be strictly observed during the conduct of the 2025 PCAA Meet. Schools which will be used as the billeting quarters during the PCAA Meet shall implement the blended modality instruction.
7. This Office informs the granting of Service Credits to the teachers, for the services rendered on the dates that fall on Saturday in line with their participation to the 2025 PCAA Meet subject to the existing CSC and CSC-DBM Joint Circular No. 2, s. 2004 or non-monetary remuneration for the overtime services rendered.
8. Expenses relative to the participation of the delegates to 2025 PCAA Meet including transportation, foods, and snacks shall be charged against the Local School Board (LSB) under Special Education Fund (SEF), and other local funds subject to the usual auditing and accounting rules and regulations.
9. Wide and immediate dissemination of this Memorandum is desired.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**JAN 27 2025**

RECORDS SECTION SDO PANABO CITY

BY 



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providing quality education, MATATAG for all

<b>BILLETING QUARTER ADMINISTRATION COMMITTEE (8)</b>			
33	1	Reynaldo Deocampo	Chairperson
34	2	Mylene S. Castillo	SDO
35	3	Ramelyn F. Antalan	Member ( AOF NHS Tamaraw)
36	4	Rosemarie S. Patriarca	Member (Red Cardinals/North Thunder Hawk)
	5	Lizle Y Delos Reyes	Member (Falcons & Vanguard)
	6	Manuel M. Esprenza	Member (Golden Dragons)
	7	Myrna M. Purificacion	Member (PC NHS Bulls)
37	8	Benjho S. Martin	Member (PC SHS Unicorns)
			PCSHS
			Member (South Defenders)
			SAN VICENTE NHS

<b>SECRETARIAT COMMITTEE (8)</b>			
38	1	Ylcy B. Manguilimotan	Chairperson
39	2	Arlen A. Jumamoy	Co-Chairperson
40	3	Maria Lutz B. Duallo	Member
41	4	Mariano C. Baugbog	Member
42	5	Uzziel B. Tobianosa	Member
43	6	Guillesar P. Villarente	Member
44	7	Bernaline B. Mosqueda	Member
45	8	Liezel L. Torion	Member
			SDO
			DMAJM NHS
			Sindaton ES
			Panabo NHS
			Little Panay NHS
			San Vicente NHS
			Quezon NHS
			Gredu ES

<b>DOCUMENTATION AND PUBLICATION COMMITTEE (6)</b>			
46	1	Irbyn Petalcorin	Chairperson
	2	Armando O. Aguilon Jr.	Co-Chairperson
47	3	Ken Harvey C. Famor	Member
48	4	Rodmar Castillo	Member
49	5	Marie Leonie Trinity Loyola	Member
50	6	Alona Ambasan	Member
			SDO
			SDO
			Kauswagan NHS
			RD Mabitad ES
			Quezon NHS
			PC NHS

<b>HEALTH AND MEDICAL COMMITTEE (12)</b>			
51	1	Dr. Arlene L. Choi	Chairperson
52	2	Hernani Resueño, RN, MAN	Co-Chairperson
53	3	Androla Marie Caballero, DMD	Member
54	4	Mae Ann Niez-Llana, DMD	Member
55	5	Desiree Loren L. Barabat, RN, MAN	Member
56	6	Maria Susete B. Flores, RN	Member
57	7	John Carlo Ceniza, RN	Member
58	8	Cris John Sumaya, RN, MAN	Member
59	9	Moolien Jane Estimada, RN	Member
60	10	Maria Ezelmay S. Cabaylo, RN	Member
61	11	Ronmar Jayoma, RN	Member
62	12	Elton Kadile, RN	Member
			SDO
			SDO
			SDO
			SDO
			SDO
			SDO
			SDO
			SDO
			SDO
			SDO
			SDO

<b>SCREENING AND ACCREDITATION COMMITTEE (6)</b>			
63	1	Atty. Annalene Dacumos	Chairperson
64	2	Carolyn M. Arado	Co-Chairperson
65	3	Christy M. Pantonial	Member ( Vanguard)
66	4	Rosselle Pasaporte	Member ( Falcon)
	5	Mylene S. Castillo	Member (Red Cardinal)
67	6	Winston Mark Coquilla	Member (IT)
68	7	Ulyses M. Macatol	Member (Golden Dragon)
69	8	Gabriel S. Alfonso	Member (North Hawk)
70	9	Glorimie E. Ocon	Member (Tamaraw)
71	10	Melchora Dumbase	Member (South Defender)
72	11	Lizhee Mae H. Barcena	Member ( Bulls)
73	12	Charlene M. Tabaniera	Member ( Unicorn )
			SDO
			SDO
			SDO
			NB Galapin ES
			GL Dondoy CES
			Salvacion ES
			Dalisay Vill ES
			Kiotoy ES
			Nanyo NHS
			AOF NHS
			Mabunao NHS
			PC NHS
			PC SHS