



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID - 2025 - **0124**

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, Schools Governance and Operations Division (SGOD)
Elementary and Secondary School Heads
All Concerned

Subject : **ACTIVITIES OF THE DECORATION COMMITTEE FOR THE PARTICIPATION OF PANABO CITY BANANA MAGNATES IN THE 2025 DAVRAA MEET**

Date : February 21, 2025

In preparation for the participation of the Panabo City Banana Magnates in the upcoming Davao Region Athletic Association (DAVRAA) Meet, the Decoration Committee is tasked with carrying out the following activities:

Activity	Date
Advanced Party for Laureta Elementary School (Billeting Quarter)	February 27, 2025 – March 9, 2025
Restoration of Decorations	March 15-16, 2025

Personnel involved in the abovementioned activities are attached. They shall be entitled to service credits for services rendered on weekends and holidays in accordance with DepEd Order No. 013, s. 2024 entitled Revised Guidelines on the Grant of Vacation Service Credits while non-teaching personnel shall be given Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

Travel and other incidental expenses shall be charged against local/MOOE funds or other sources of funds, subject to the usual accounting and auditing rules. The list of participants is in the enclosure.

Immediate dissemination of this Memorandum is desired.

JINKY B. FIRMAN Ph.D., CESO VI
Schools Division Superintendent

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Enc. as stated
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FEB 24 2025



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Department of Education

REGION XI

SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

Decoration Committee

Name	Position/Designation	Station
1. Johanna P. Linterna	Chairperson	New Visayas CES
2. Rosemarie S. Patriarca	Co-Chairperson	Rizal Elementary School
3. Ana Lyn S. Nanol	Vice-Chairperson	Namuag Elementary School
4. Aldrin Adrian Apusaga	Member	RD Mabitad ES
5. Armando T. Cama	Member	GL Dondoy CES
6. Edmar Warain	Member	Sta. Cruz Elementary School
7. Elben S. Oczon	Member	Nanyo Central ES
8. Elden Temporada	Member	Rizal Elementary School
9. Emelyn Alinas	Member	Malativas Elementary School
10. Gemar Taylaran	Member	Manuel A. Javellana ES
11. Mac Donald Jabonillo	Member	Katualan Elementary School
12. Rex C. Aniscal	Member	SDO
13. Rheina Puyat	Member	Rizal Elementary School
14. Ronel Villanueva	Member	SDO
15. Ryan Tablada	Member	NB Galapin ES

Prepared by:


ANTONIO R. PASQUITO, JR
 Division Sports Officer

Enc. as stated
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