



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 - **0114**

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Concerned

Subject : **PLANNING CONFERENCE OF THE SECRETARIAT AND DOCUMENTATION COMMITTEES FOR THE 2025 DAVAO REGIONAL ATHLETIC ASSOCIATION (DAVRAA) MEET**

Date : February 18, 2025

In preparation for the participation of the Panabo City Banana Magnates in the 2025 Davao Region Athletic Association Meet, a planning conference of the Secretariat and Documentation Committees will be conducted at Rizal Elementary School, San Francisco, Panabo City on February 19, 2025, Wednesday at 2:00 p.m.

The following personnel are instructed to attend the said activity:

Name	Position/Designation
1. Basilio P. Mana-ay, Jr., CESO VI	ASDS/General Manager
2. Antonio Jr. R. Pasquito	PSDS/ DSO
3. Ylcy B. Manguilimotan	Secretariat Committee Chairperson
4. Arlen A. Jumamoy	Secretariat Committee Co-Chairperson
5. Feleciano S. Catbagan	Secretariat Committee Member
6. Mariano C. Baugbog	Secretariat Committee Member
7. Uzzeil B. Tobianosa	Secretariat Committee Member
8. Guillesar P. Villarente	Secretariat Committee Member
9. Bernaline B. Mosqueda	Secretariat Committee Member
10. Liezl L. Torion	Secretariat Committee Member
11. Ma. Lutz B. Duallo	Secretariat Committee Member
11. Irhyn Petalcorin	Documentation Committee Chairperson
12. Armando Aguilon Jr.	Documentation Committee Co-Chairperson
13. Ken Harvey C. Famor	Documentation Committee Member
14. Rodmar Castillo	Documentation Committee Member
15. Marie Leonie Trinity Loyola	Documentation Committee Member
16. Gaspar Vincent Cemine	Documentation Committee Member
17. Alona Ambasan	Documentation Committee Member

Enc. as stated
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Travel and other incidental expenses of the participants shall be charged against local/MOOE funds or other sources of funds, subject to the usual accounting and auditing rules.

Immediate dissemination of this Memorandum is desired.

For and in the absence of the Schools Division Superintendent


BASILIO P. MANA-AY JR., CESO VI
Assistant Schools Division Superintendent
Officer- In-Charge 

RELEASED

FEB 18 2025

RECORDS SECTION-SDO PANABO CITY
BY 

Enc. as stated
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