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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 - 0090

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Concerned

Subject : **BILLETING QUARTER OCULAR INSPECTION FOR THE
DAVAO CITY ATHLETIC ASSOCIATION MEET**

Date : February 10, 2025

In preparation for the Davao City Athletic Association Meet, an ocular inspection of the billeting quarters will be conducted on February 12, 2025, at 1:00 PM. The designated billeting sites for inspection are Laureta Elementary School and Laureta National High School, Tagum City.

Attached is the list of assigned personnel expected to be present and ensure that the necessary preparations are in place. The inspection aims to assess the readiness of the facilities, including accommodations, sanitation, security, and other essential arrangements for the athletes and delegation.

Travel and other incidental expenses of the participants shall be charged against local/MOOE funds or other sources of funds, subject to the usual accounting and auditing rules.

Immediate dissemination of this Memorandum is desired.

For and In the Absence of the Schools Division Superintendent


BASILIO P. MANA-AY, JR., CESO VI
Assistant Schools Division Superintendent

RELEASED

FEB 10 2025

RECORDS SECTION SDO PANABO CITY

Enc., as stated
doc://CID/je/ybm



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providing quality education, MATATAG for all.



Republic of the Philippines
Region XI
Division of Panabo City
New City Hall Compound, Panabo City

PROPOSED MEMBERS OF THE BILLETING QUARTER OCULAR INSPECTION

DATE: February 12, 2025
TIME 1:00PM
DESTINATION: Laureta Elementary School/NHS, Tagum City

No.	NAME	DESIGNATION	OFFICE/SCHOOL
1	Basilio P. Mana-ay Jr. CESO VI	ASDS - General Manager	SDO
2	Antonio Jr. R. Pasquito	PSDS - Division Sports Officer	SDO
4	Armando Aguilon Jr.	Documentation Co-Chair	SDO
5	Avelino D. Bitang	Kitchen & Mess Hall Chairperson	SDO
6	Diego G. Matao	Kitchen & Mess Hall Member	Panabo Christian School
7	Rubbie Labanon	Kitchen & Mess Hall Member	RD Mabitad ES
8	Jennith Marie L. Jorolan	Kitchen & Mess Hall Member	Little Panay NHS
9	Johanna P. Linterna	Entrance Gate Décor Chairperson	PESPA President
10	Rosemarie S. Patriarca	Entrance Gate Décor Member	Rizal ES
11	Aldrin Adrian Apusaga	Entrance Gate Décor Member	RD mabitad ES
12	Elden Temporada	Entrance Gate Décor Member	Rizal ES
13	Gemar Taylaran	Entrance Gate Décor Member	MAJ ES
14	Ailene Calvo	Entrance Gate Décor Member	San Vicente NHS
15	Manuel M. Esperanza	Mess Hall Décor Chairperson	PASSHA President
16	Cezen P. Paculanang	Mess Hall Décor Member	PC NHS
17	Reynaldo Deocampo	Quarter Master	SDO
18	Macario D. Monteil Jr.	Member	Panabo City SHS
19	Roland Obeso	Member	New Visayas ES
20	Jaynard Cuñado	Member	SDO
21	LGU Representative (CEO)	BQ Member	LGU

ANTONIO JR. R. PASQUITO
PSDS - DSO