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Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION ORDER

No. 0670 s. 2025

**DESIGNATION AS ASSISTANT SCHOOL PRINCIPAL II OF PANABO CITY NATIONAL
HIGH SCHOOL**

To: **ELLEN JOY J. SOMBILON**
Assistant School Principal II

1. In the exigency of service, you are hereby designated as Assistant School Principal II of Panabo City National High School, effective January 10, 2025. As such, you are to perform the tasks and duties, as determined by the School Principal.
2. You are directed to report to Mr. Manuel M. Esperanza, School Principal III, for your work orientation and for further instruction.
3. Thus, you are instructed to clear yourself from all financial obligations and property accountabilities in your current work station upon receipt of this order, and submit to this Office the documents affirming such compliance.
4. For strict compliance.


JINKY B. FIRMAN, PhD. CESO VI
Schools Division Superintendent

Enclosed: as stated
OSDS/sds/cdr

cc:
ASDS/SGOD/CID/Admin. Office/
HRMO/Budget Officer/Accountant/
Records/Cashier/COA/File

RELEASED

JAN 10 2025

RECORDS SECTION SDO PANABO CITY
BY 



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